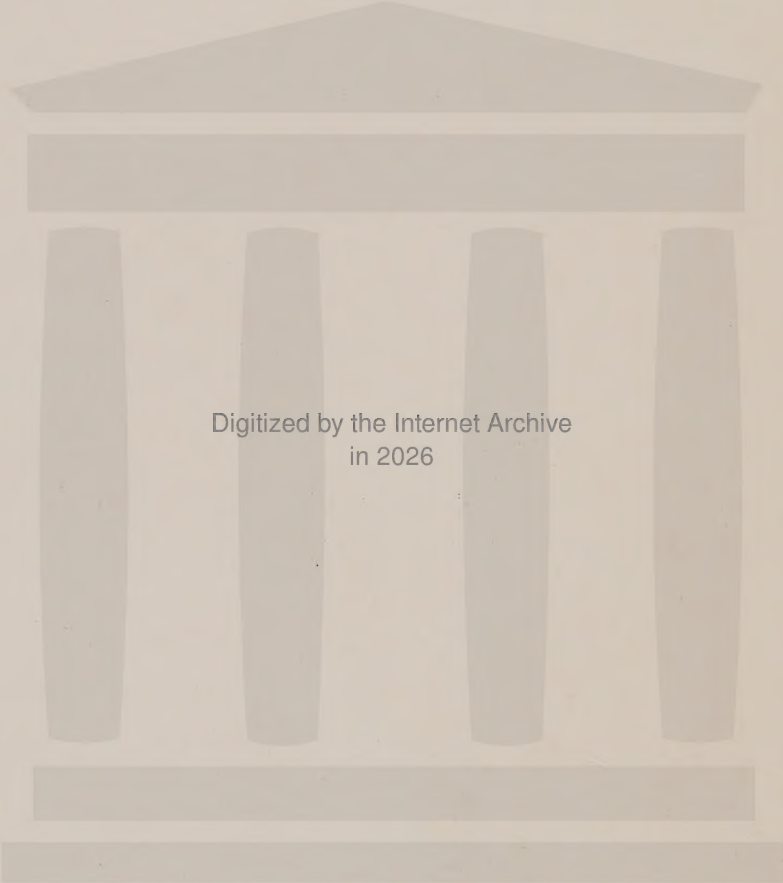


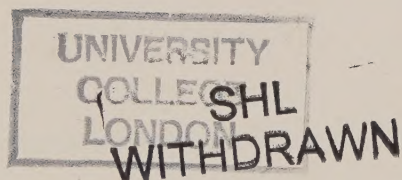
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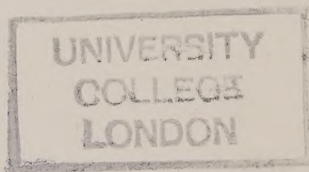
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ASLIB PAST, PRESENT, AND FUTURE

FOR well over thirty years Aslib has been the acknowledged focus of special library activities and of the study of information services in the United Kingdom. Its member organizations, whether they be industrial and commercial firms, universities, Government departments, research establishments, learned societies, technical and professional institutions, or public libraries with special interests, are united in a common purpose: to ensure that, through the study of the techniques of recording, organizing, and communicating specialized information, the accumulated knowledge of mankind can be mobilized and put to use. By means of day-to-day co-operation between its members and information services of various kinds provided by its headquarters staff Aslib gives practical expression to this ideal.

HISTORICAL

Founded in 1924 as the Association of Special Libraries and Information Bureaux, the organization took as its objective 'the co-ordination and systematic use of sources of knowledge and information in all public affairs, in industry and commerce, and in all the arts and sciences'. Under the same title it was incorporated in 1926 as a company limited by guarantee, and in 1949 it combined with the British Society for International Bibliography to form a new organization with the registered title of Aslib. Inactivity has never been a characteristic of Aslib. In 1925, in company with the Library Association, it gave evidence before the Board of Education's inquiry into the country's public library services. Three years later, helped by a grant from the Carnegie Trust, it compiled and published a guide to sources of specialized information in Great Britain and Ireland; this directory, which rapidly became a standard reference work, is the forerunner of the new *Aslib Directory* now in the press. The 1925 Committee on Patent Law Reform, the development of the National Central Library, and the preservation of scientific periodicals from the salvage drive of the second world war can all be traced, in part, to Aslib's activities. The importance of the organization's wartime work—including a microfilming service, which helped to overcome the scarcity of foreign technical information, and a location index to European journals in this country—was recognized in 1944 when the British Government decided to support Aslib by means of annual and special grants to be administered by H.M. Department of Scientific and Industrial Research. This assistance, together with an extensive development programme for new services and activities, has led to rapid growth and to the acknowledgment, nationally and internationally, of Aslib's authority on information work.

SERVICES

In general, Aslib's services are available only to members of the Association. *Information Service*

Inquiries may be made for information on any subject. Typical of the wide range of matters on which Aslib's help is sought is this list:

References on the anærobic bacterial corrosion of iron and steel.

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Details of incentive schemes for lorry drivers.
A list of fashion journals published throughout the world.
Names of manufacturers of machines for making paper clips.
Literature on the Croning process.
Sources of information on early American film stars.
Details of the Portuguese standard method for the determination of saponification values.

On subjects such as these Aslib is not itself an authority, but its knowledge of the myriad sources of information available is comprehensive and it is able either to secure the required information or to indicate the appropriate source from which it can be obtained. In many cases this information is contained in journals or reports of various kinds and, almost invariably, Aslib can arrange for these to be borrowed.

Aslib Library

On one group of subjects, information service and special librarianship, Aslib is itself an authoritative source of information. Its own library is a comprehensive and expanding collection of material on indexing and classification, costs of information services, training facilities for information workers, special library equipment and so on. Most items can be borrowed, all can be consulted on the premises and inquiries can be made on all matters covered by the library stock.

Some typical inquiries are:

Can foreign technical literature be translated by machine?

What is the most satisfactory method of duplicating catalogue cards in small quantities?

What progress has been made in the selection of information by mechanical methods?

What is facet analysis?

Nearly 300 different periodicals devoted to special library and information work are received regularly from all parts of the world, and important articles are listed in *Aslib Proceedings* and abstracted in *The Journal of Documentation* to help members keep abreast of current ideas and new techniques.

Consultant Service

Authoritative and up-to-date advice can be given on all matters affecting the establishment and conduct of an information service or library. These include accommodation, staffing and equipment, the provision of services, departmental costs, techniques, sources of information and so on. For an organization starting its own library comprehensive plans can be drawn up and their implementation supervised. As with most undertakings, it is wise to start on the right lines, and the consultant service is intended to ensure this.

Aslib Publications

To assist information officers and others in their duties Aslib issues four

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serial publications and a number of manuals, directories and other types of publication. The serials are:

Aslib Book-List, a monthly list of recent scientific and technical books in English which have been recommended by subject specialists.

Aslib Proceedings, a monthly containing the more important papers read at Aslib meetings, and news of Aslib activities and plans.

Journal of Documentation, a quarterly devoted to the techniques of recording, organizing, and disseminating specialized information.

Index to theses accepted for higher degrees in the universities of Great Britain and Ireland, an annual classified list based on information supplied by the universities themselves.

All monthly and quarterly publications are issued free to corporate members; individuals may select according to their subscription rate. In addition, members of all categories may buy at preferential rates Aslib's non-periodical publications. These include the *Handbook of Special Librarianship and Information Work*, the *Aslib Directory: a guide to sources of information in Great Britain and Ireland*, *The Treatment of Special Material in Libraries, Periodicals and Serials: their treatment in special libraries* and other aids to information work. A comprehensive list appears elsewhere in this book.

Locating Service

Aslib has at its disposal extensive resources for checking bibliographical references and locating copies of journals, reports, pamphlets, books and other material which members may wish to borrow, and the specialist organizations which subscribe to Aslib are nearly all willing to lend material to other members. Between them they cover virtually the whole field of human knowledge.

Photocopying Service

This service is unique in that it includes location of a copy of the published material which it is desired to copy, and also deals with the question of copyright in addition to providing a copy on paper or on microfilm. A charge is made for this service.

Index to Unpublished Translations

Before committing themselves to the work and expense of having a foreign scientific or technical article translated into English, members are free to ascertain from this index whether a translation is known to be already available for loan or purchase. Details of translations, completed or in prospect, are notified to Aslib by research organizations, Government departments and other establishments in the United Kingdom and the principal countries of the Commonwealth. As with most of Aslib's services, this index can be consulted by telephone in order to save time.

Register of Specialist Translators

Should a translation of any article not be recorded in the index already mentioned it is possible for Aslib to recommend a suitable translator from its register. Nearly 200 translators are registered, and both their linguistic ability

and knowledge of their subject have been carefully investigated. All the principal foreign languages and almost all scientific and technical subjects are covered.

Register of Specialist Indexers

This register is organized on similar lines to the register of translators. Its purpose is to provide the services of indexers for part-time *ad hoc* jobs, e.g. the compilation of an index to a book before publication, for which specialized knowledge of indexing techniques is necessary.

Staff Employment Register

Under licence issued by the L.C.C., a register is maintained of vacant posts in special libraries and information departments and of candidates seeking employment. Members wishing to engage staff may apply to Aslib, and the names of candidates offering suitable qualifications will be submitted for consideration. Members are also permitted to advertise vacancies at a nominal charge in *Aslib Proceedings*.

Staff Training

Aslib does not itself organize full-length training courses for information workers but it keeps a watching brief on the courses provided by polytechnics and other institutions and, when necessary, offers its views and advice on the training needs of members. Short introductory courses for new-comers to information work and refresher courses for more experienced staff are, however, arranged from time to time. In addition, courses of lectures are held on selected topics of special interest, such as Russian and other east European scientific literature, as and when the demand arises.

Conferences and Meetings

The discussion of papers by experts and the informal interchange of ideas with colleagues play an important part in the efficiency of staff. To encourage this form of self-education Aslib organizes throughout each year conferences and meetings on matters of professional interest. The annual conference takes place at a week-end and is usually residential so that individual meetings with colleagues can easily be arranged. Other short conferences on specific subjects are arranged from time to time and, in London, a series of meetings on subjects of broad interest to members is held between September and April. At all meetings members are encouraged to take part in the discussions which follow the reading of papers.

Branches and Groups

Many members find it difficult to come regularly to meetings in London and others can find time only for their specialized interests. To assist both types of member a system of provincial branches and of subject groups has been established. Branches exist in Scotland, the North of England and the Midlands and there are Groups covering Aeronautics, Chemical Industry, Economics, Engineering, Fuel and Power, Furniture, and Textiles. Not only do the branches and groups arrange meetings on subjects of particular interest to their

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members, they also undertake co-operative projects of practical value. Their activities thus have a twofold benefit.

International Relations

Through its direct contacts with other organizations in all parts of the world, and as the British representative body in the International Federation for Documentation, Aslib is able to keep its members informed of foreign trends and developments in information work and also to tap, on their behalf, foreign sources of information which might otherwise remain unknown to them. It is also able on occasion to arrange short exchanges between British and foreign librarians to help them gain wider experience.

FUTURE PLANS

Aslib is still developing rapidly in response to the demands of members and to the country's need for exploiting to the full its immeasurable resources in specialized knowledge. The study of the means whereby this latter objective can be achieved through special libraries and information services is Aslib's special responsibility. Investigations and research into factors which could increase the efficiency of these departments will therefore be encouraged. New services of practical value will continue to be introduced as the need dictates and, when adequate headquarters accommodation has been secured, it is planned to extend members' facilities in the form of a model information department, an exhibition of special equipment and a members' room. Aslib has never been slow to champion the interests of its members throughout the country. Nor has it played less than its full part in supporting all measures to promote the unrestricted interchange of published information. For knowledge, to be useful, must be made to flow wherever it can be put to work. In that lies Aslib's past, present and future.

The Work of Aslib
1956

THE WORK OF ASLIB

REPORT of the Council for the year ended 31st December 1956,
presented at the Annual General Meeting, 22nd May 1957.

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A. INTRODUCTION

In the nation's affairs generally, 1956 saw the growth of some doubts and uncertainty about the country's economic stability. It would not have been altogether surprising if this tendency, however slight, had had adverse repercussions on Aslib's development. Happily, this was not the case and Aslib finished one more year in encouraging circumstances, with a sound economy, with solid achievement behind it and with mature plans for further growth at several important points.

Membership increased even more rapidly than in each of the three preceding years and for the first time exceeded 2,000. Invested funds were increased to just over £7,000. Progress was made towards the acquisition of adequate headquarters. Three new publications were issued and plans made for the issue of eight others during 1957. Proposals for the establishment of a qualification for information officers were extensively discussed and the views of members were canvassed. Discussions continued with the Library Association about the training needs of special librarians and information officers and, while it proved impossible to reach complete agreement, substantial progress was made towards the framework of a new syllabus for general and special librarians. There is, in consequence, reason to hope that an improved Library Association syllabus will result even though it will not wholly meet the needs of information officers. Interest in research into information matters also began to develop and a

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project for research into information indexing and retrieval systems was elaborated by the Aeronautics Group; it was hoped to start the project before the middle of 1957 and to report progress at the International Conference on Scientific Information to be held in Washington in November 1958.

B. PREMISES

A year ago, the Council reported the need to acquire larger premises as a matter of urgency. A suitable property, accessibly situated in South Kensington and having over three times as much floor space as the present headquarters, was found during the year. Its designation for residential purposes unfortunately resulted in the refusal of planning permission by the L.C.C. but, on appeal to the Minister of Housing and Local Government, this decision was reversed on the grounds of the national importance of Aslib's work and its connection with technical education, which is a characteristic of the area.

The Council accordingly decided to buy the remaining seventy years of the present lease, expiring in 2026, and to ask members to subscribe £40,000 to meet the cost of purchase and conversion. No general appeal was issued but a promising start was made during the last two months of the year when twenty member firms agreed to give £7,000 between them.

C. FINANCE

The accounts for the year reveal once more a very sound financial position. Gross income rose from £31,282 in 1955 to £36,997 in 1956, mainly as a result of rising membership and increased publishing activity. Income exceeded expenditure by £3,263.

Subscription income rose from £12,350 to £13,777. Of this total, £11,571 came from members in the United Kingdom and the maximum capable of earning Government grant during the quinquennium ending 1958 was thus exceeded by £71. Aslib is therefore, in this matter, two years ahead of schedule. Invested reserves were increased from £5,250 to £7,000.

Expenditure follows remarkably closely the pattern of the previous year and only one item shows a substantial change. This is the increase of £2,114 incurred on staff salaries. A small part of this increase is due to the recruitment of additional staff but approximately £1,400 represents increases awarded to almost all grades as from 1st April 1956, when new salary scales were put in operation. The new scales, it is considered, bear comparison with those of other institutions of comparable size. It is perhaps worth noting that, as a result of the introduction of new rating valuations, Aslib's contribution to the rates of the office premises increased by £138. The new valuation is, however, the subject of an appeal and this figure may be modified. The income and expenditure figures for the Annual Conference are not directly comparable with those of the previous year since, at Brighton, the conference fee did not include the cost of

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meals and accommodation. It will, however, be noted that the conference was run at a loss. Printing costs continued to rise, though the increased cost of the *Aslib Book-List* is partly due to the inclusion of annotated entries. The figure shown for the *Journal of Documentation* covers three issues only, since the fourth was unavoidably held up until February 1957.

As regards income, reference has already been made to increased subscription revenue. The other main source of new income was publications, the new *Handbook of Special Librarianship and Information Work* accounting for £3,324 and the *Index to Theses* for £1,382. A loss of £265 was incurred on the first issue of the new *Aslib Year Book*, but this was expected; standing type or only partial resetting of certain features should redress the balance on subsequent issues. With a more critical attitude to expenditure generally in industry, there was less disposition to authorize utilization of the consultant service and receipts from this source were negligible. This does not reflect lack of interest by the specialist and technical staff of member organizations, for many of whom preliminary reports were prepared. They were, however, unable to secure approval for this type of expenditure from their Boards. Increased income from course fees indicates the growing popularity of the short courses organized by Aslib, and receipts of £4,319 on behalf of the document reproduction service show that this service, also, fills a need for a growing number of members.

D. MEMBERSHIP

The steady increase in membership during the previous six years was maintained. By the end of the year the total had reached 2,095 compared with 1,887 at the end of 1955. This net increase of 208 compares favourably with the net increase of 156 in the previous year.

Industrial and commercial firms remain the largest single category with a total of 753 compared with 639 at the end of 1955. As the result of a special effort to secure the support of technical colleges, 11 more joined during the year bringing the total up to 38.

On the staff employment register, which is maintained by the membership section, 306 candidates were enrolled, an increase of 25 over the previous year. The number of vacancies notified dropped but the number filled rose to 70 out of 211, or 33 per cent. of the total.

	1956	1955
Vacancies notified	211	224
Candidates registered	306	281
Vacancies filled	70	65

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The following table shows the number of members in each of six categories. Overseas members, which are included in the totals, are shown in brackets:

	1956	1955
Industrial and commercial concerns	753 (68)	639
*Government Departments and Government sponsored organizations	204 (23)	200
Public and National libraries	245 (43)	207
Universities and Colleges	214 (107)	193
Other non-profit-making organizations	291 (108)	259
Individuals	388 (84)	389
TOTAL	2,095 (433)	1,887

E. CONFERENCES AND MEETINGS

The choice of a seaside hotel for the Annual Conference in 1955 had proved so popular with members that a similar centre, the Hotel Metro-pole at Brighton, was selected for 1956. Here, 320 members heard Sir Frederick Hooper introduce the theme of management aspects of information work with a talk entitled 'The Changing Face of Management'. Mr. C. W. Cleverdon and Mr. L. J. Harper discussed ways in which operational research might be used in assessing the efficiency of information services and Dr. J. M. S. Risk gave an outline of possible methods of costing information services which was both entertaining and informative. Mr. A. R. Smith provoked lively, even heated, debate by contrasting economic and commercial intelligence work with technical information work and left his hearers with plenty of material for future discussion. A symposium on the function and use of scientific and technological periodicals completed the formal programme but most members stayed on to hear Dobson and Young who, with devastating wit, gave information work a decidedly new look to most of their audience. A full account of the Conference, which was preceded by the Annual General Meeting, appears in *Aslib Proceedings*, vol. 8, no. 4, November 1956.

Members again enjoyed the facilities of the Royal Society of Arts for the annual series of winter meetings. The following meetings were held;

* This includes 122 Government Departments which are not, strictly speaking, members of Aslib. They receive the facilities available to members under the terms of the D.S.I.R. grant.

THE WORK OF ASLIB

the papers subsequently published appear in the issue of *Aslib Proceedings* or of the *Journal of Documentation* indicated:

- January* Visits to
BBC Television Centre, Lime Grove;
Shell Petroleum Co. Ltd., Document Reproduction Dept.;
Victoria and Albert Museum Library;
Royal Institute of International Affairs, Press Cutting Library;
The London School of Printing and Graphic Arts.
- February* 'Sources of Information in the History of Science', by Dr. D. McKie (*Aslib Proceedings*, vol. 8, no. 2, May 1956).
- March* 'Fine Arts Libraries in London', by Mr. J. L. Howgego (*Aslib Proceedings*, vol. 8, no. 2, May 1956).
- April* 'Industrial Research for Small Firms with Special Reference to the Role of Information Services', by Mr. C. N. Kingston (*Aslib Proceedings*, vol. 8, no. 3, August 1956).
- October* 'European Technical Digests—An Experiment in International Communication', by Mr. C. W. Hanson (*Aslib Proceedings*, vol. 9, no. 2, February 1957).
- November* 'The Music Information Services of the British Museum', by Mr. A. Hyatt King (*Journal of Documentation*, vol. 13, no. 1, March 1957).

F. EDUCATION

The discussions with the Library Association on the training requirements of special librarians and information officers which were begun in 1954 continued until the end of the year. The representatives of the Library Association were hopeful that a syllabus could be devised which would be appropriate for general librarians, special librarians, and information officers. Agreement was, in fact, reached on the principle of a multiple-choice syllabus for the L.A. Registration examination; this would permit every candidate to take, in addition to a common core of subjects, papers selected from a wide range of alternatives. An outline syllabus of this kind was produced which could, without very substantial changes, be made suitable for both general and special librarians. In due course, therefore, it is hoped that the Library Association's syllabus will be substantially improved for these categories. However, both parties came to the conclusion that it was impossible to adapt the syllabus so as wholly to satisfy the requirements of information officers as well, and consideration must now be given to filling this gap.

Work continued on a plan to establish a Register of Information Officers. Discussion at the Annual General Meeting in 1956 showed that opinions differed as to the need for a qualification for information officers and, assuming the need for a qualification, as to the most suitable form for it to take. The Council accordingly decided to invite comments from members and a statement, together with the proposed regulations for admission to the Register, were circulated to all members in the United

ASLIB YEAR BOOK 1957-58

Kingdom. Only 103 replies were received and the Council therefore decided to give an opportunity for a full discussion of the proposals at the Annual General Meeting in 1957.

Two short courses were arranged by Aslib as in previous years, one for newcomers to information work and the other for persons with two or three years' experience. Both attracted a large number of students, the new entrants course being attended by sixty-two students and the senior course by eighty-six. Interesting innovations in the latter were a lecture by Professor G. Patrick Meredith on psychological factors in communication and a demonstration of audio-visual aids to communication.

G. INFORMATION SERVICE AND LIBRARY

For the first time, demands on this department exceeded 30,000. They numbered 31,377 compared with 24,393 in 1955 and approximately 4,000 as recently as 1950. Comparative figures for the last three years are shown in the table:

SERVICE	1956	1955	1954
Bibliographical inquiries and requests for information and sources	6,344	5,460	5,381
Requests for help in borrowing material	9,787	7,722	5,687
Use of Commonwealth Translations Index	4,559	2,704	1,849
Orders for microfilms and photocopies	8,269	6,340	6,140
Loans from Aslib Library	2,122	1,919	1,920
Specialist translators introduced	284	234	265
Specialist indexers introduced	12	14	13
TOTAL	31,377	24,393	21,255

As the number of new members with only embryo information departments increases this upward trend must be expected to continue.

Commonwealth Translations Index

During the year, 5,813 translations were reported to the Index, bringing the number recorded to approximately 22,000. There was a sharp rise in the number of inquiries, from 2,704 to 4,559. Checks resulted in the location of 326 existing translations. One of the most intransigent prob-

THE WORK OF ASLIB

lems is obtaining information on new translations at a sufficiently early stage. Some organizations now report when the decision to translate is made and this practice is being encouraged.

Document Reproduction Service

A total of 8,269 orders was received, an increase of 30 per cent. over 1955. Only 6.7 per cent. of the total had to be cancelled because originals could not be traced. While the bulk of Aslib's copying work is for overseas members, the international contacts maintained through the service are an invaluable means of securing for members foreign publications not easily obtainable otherwise.

Register of Specialist Translators

As Aslib's activities became more widely known, more translators applied for enrolment and the number registered rose from 175 to 263. Persons qualified in Arabic and Chinese were among those accepted. Few of the translators registered received more than ten commissions, but since most of them undertake the work in their spare time it is doubtful whether many could accept more even if the work were available. The number of translators registered, though high, is not regarded as excessive, having regard to the range of languages and subjects covered.

Register of Specialist Indexers

Few candidates came forward for enrolment and the number registered remained at forty as in 1955. The services of indexers were requested by four publishers, four business houses, and four other organizations of varying types. This meagre activity suggests that there is a need to focus attention much more widely on the case for higher standards of subject indexing and means of doing so are being considered.

Aslib Library

Apart from reports, fewer items were added to the library stocks than in 1955, but loans from the library rose by nearly 10 per cent. The following table gives details:

	1956	1955	1954
Loans from Library	2,122	1,919	1,920
Periodicals taken (including Annuals)	290	276	203
Books added	314	377	346
Pamphlets added	149	156	164
Reports added	220	179	1,254
Miscellaneous items indexed	864	898	

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H. INTERNATIONAL RELATIONS

As a result of decisions taken at the meetings of the International Federation for Documentation (F.I.D.) in Brussels in 1955, Aslib agreed to organize on behalf of the F.I.D. a study conference on classification, to be held in England in May 1957. The intention was to invite approximately forty persons of various nationalities who had made some contribution to the study of classification to a week's residential conference; from a series of papers and discussions it was hoped to develop a constructive approach to the subject, to reach some measure of agreement on the most profitable lines for a continuing study and to encourage the formation in participating countries of study groups concerned with classification. In preparing the conference Aslib was assisted by the University of London School of Librarianship and Archives and by the Classification Research Group.

As the British national member body, Aslib played an active part in the work of the F.I.D., especially through the lead given to the Federation by Dr. Alexander King, its President, and by Mr. F. C. Francis, Chairman of the Aslib International Relations Committee. A new committee to study copyright in relation to document reproduction was established by the Federation, work began on the compilation of an international list of bibliographical standards and arrangements for producing the Federation's journal, the *Review of Documentation*, were revised.

During the year it became known that an International Conference on Scientific Information was to be held in Washington in November 1958, and plans were set on foot by Aslib to ensure proper representation of the United Kingdom by both delegates and papers to be presented. The Conference, in direct line of succession to that organized by the Royal Society in 1948, is to take place under the ægis of the National Science Foundation, the National Academy of Sciences—National Research Council and the American Documentation Institute. Aslib and the Library Association again agreed to interview British candidates for the Commonwealth Librarianship awarded by Lehigh University in Pennsylvania, and the names of two applicants were forwarded for consideration. As in previous years, Aslib's visitors came from almost all the countries of the world.

I. PUBLICATIONS

Three new publications were issued during the year. *The Handbook of Special Librarianship and Information Work*, which had been in preparation for several years, received many tributes from readers and appears to have gone far towards establishing itself as a standard reference work. It was published in January and reprinted in July. The first *Aslib Year-Book* containing—in addition to the names of officers and members of Aslib, the Council and committees—the names and addresses of suppliers of library equipment, a select reading list for special librarians and information

THE WORK OF ASLIB

officers, and other useful features, also had a favourable reception. Several constructive suggestions for future issues were received.

The third new publication was *British Scientific and Technical Books*, compiled by Aslib but published by James Clarke & Co. Ltd. This is a classified list, containing nearly 10,000 entries, based on the quarterly, and later the monthly, issues of *Aslib Book-List* published between 1935 and 1952. The subject classification of the new *Aslib Directory: a guide to sources of information in Great Britain and Ireland* presented considerable difficulties with the result that the directory did not, as was hoped, appear before the end of the year.

In spite of some delays in delivery caused by the strike in the printing trade at the beginning of the year, the number of copies of the *Journal of Documentation*, *Aslib Proceedings* and the *Book-List* distributed and sold continued to increase. Revenue from the sale of advertisement space varied little from the previous year. To provide a medium for correspondence, news of branch and group activities and reports of important policy matters, the decision was taken to amalgamate the quarterly *Aslib Proceedings* and the monthly *Aslib Information* into a new monthly publication with the title *Aslib Proceedings: incorporating Aslib Information*. The first issue appeared in January 1957. As a result of steps foreshadowed in the previous year's report, some reduction was achieved in the time taken to prepare and publish the annual *Index to Theses Accepted for Higher Degrees in the Universities of Great Britain and Ireland*. Following publication of Volume II (1951-52) in December 1955, Volume III (1952-53) was published in October 1956 and publication of Volume IV (1953-54) was planned for April 1957. At the request of the National Institute for Economic and Social Research, Aslib agreed to distribute on behalf of the Institute the *Register of Research in the Social Sciences and Directory of Research Institutions*. This had previously been done by the Cambridge University Press.

J. BRANCHES

A full programme of activities was maintained by the three branches during the year. The Northern Branch celebrated the tenth anniversary of its formation by a luncheon in Manchester on 2nd May. Among the guests of honour were Sir Raymond Streat, President of Aslib, and Mr. R. Brightman and Dr. J. C. Withers, first chairman and first treasurer of the Branch respectively. Dr. Withers has since found it necessary to retire from the office of treasurer; he has been succeeded by Mr. F. Newby, of Hardman & Holden Ltd. As a further step in linking members in its area the Branch published the first issue of a Northern Aslib Bulletin. It contained summaries of recent branch meetings, and an article on U.S. Information Services in the United Kingdom.

Leeds was chosen by the Branch as the centre for a one-day conference held on 12th October. Participants were welcomed in the Civic Hall by Alderman A. Adamson, and papers were given by Mr. E. N. Simons, Publicity Manager of Edgar Allen & Co. Ltd., and Mr. R. F. Butler,

Chairman of Kirkstall Forge & Engineering Co. Ltd. Visits were arranged to the Works Department of the City Library and to the Research Department of Messrs. Brotherton & Co. Ltd.

The Scottish Branch held its Annual General Meeting and Conference in Edinburgh on 10th February. A review of the work of D.S.I.R. by Dr. D. J. Urquhart was followed by a symposium on 'Odd Jobs'; Mr. H. McCall spoke about the unusual problems of the Scottish Home Department Marine Laboratory Library, Miss M. Drysdale described the Ministry of Works Libraries in Scotland, and Mrs. M. Spence reminisced about the creation of a small industrial group library. The session was both informative and amusing. A factual account of the services of the Science Museum Library was given by Miss H. J. Parker, Deputy Keeper.

Under the Chairmanship of Sir Andrew McCance, Chairman of Colvilles Ltd. and a Vice-President of Aslib, a successful meeting was held in conjunction with the D.S.I.R. in Glasgow on 8th November. Its purpose was to bring to the notice of Scottish industrialists the importance of quick availability of technical information.

Members made an interesting visit to the library and other departments of the research station of Messrs Babcock & Wilcox Ltd., in Renfrew, on 23rd November.

At the first meeting of the Midlands Branch on 19th January Dr. S. Lilley read a paper entitled 'The Developments of Scientific Literature'. At meetings held on 22nd March and on 30th October Mr. L. T. Oldaker, Chairman of the Branch, spoke on 'Making an Exhibition of Oneself' and Mr. C. W. Hanson, Information Officer of the British Scientific Instrument Research Association, discussed the European Technical Digests which he had edited for a year at the European Productivity Agency's headquarters in Paris.

A visit on 5th May to the Atomic Energy Research Establishment was extremely popular. An introductory talk on the availability of atomic energy information was given by Miss M. Gosset. After luncheon a tour of the A.E.R.E. library was followed by visits to Building 10 (BEPO Reactor) and Building 220 ('Hot' Laboratory Service Area). The visit ended with two excellent films, 'Harwell Assembly' and 'Calder Hall'. The Branch wishes to thank the Harwell authorities for their generous hospitality.

K. GROUPS

No new Aslib Groups were formed, but as a result of Sir Arthur Elton's paper to the 1955 Aslib Conference on 'The Film as Source Material for History' (*Aslib Proceedings*, vol. 7, no. 4, November 1955, pp. 207-30) a group of film production or stock shot librarians was established with close links with Aslib. This group held two meetings in 1956 and began compilation of a directory of film libraries. An Electrical Translators' Section of the Engineering Group was formed in April, but the Food and Agriculture Group, which had been dormant for two years, was dissolved.

A meeting of group officers, held in May, considered the organization

THE WORK OF ASLIB

and inter-relationships of the Groups, but saw no reason to recommend change. It is intended to hold such a meeting annually.

The Aeronautics Group had another active year. Its fifth Annual Conference, held in collaboration with the British Institute of Management, dealt with the relation of information work to management. The Group started a register of all bibliographies made by members. A sub-committee considered the use of U.D.C. in member libraries, and work began on a second edition of the Group union list of periodical holdings.

A whole-day meeting in December gave members an opportunity to see the technical information and library services of the Ministry of Supply and Dr. C. H. Gibbs-Smith read a paper, illustrated by lantern slides, on 'The History of Powered Flight'.

The Chemical Group lost by death the services of its Chairman, Mr. A. E. Cummins. Mr. R. G. Griffin (Chemical Society) succeeded Mr. Cummins as Chairman and Mr. E. F. Broome (County Laboratories Ltd.) was elected Hon. Secretary. Mr. W. Q. Hull, European Representative of the American Chemical Society, addressed the Group on his work and the Society's publishing activities. On 4th October the Group visited the Chemical Research Laboratory, Teddington, and on 14th November Mr. G. A. Phillips addressed a meeting on 'House Journals as a Source of Technical Information'. Further work was done on the union list of periodicals and on an index to indexes of trade names.

The Economics Group issued a Directory of the Group, giving detail of members' information departments and the material and services available. It also issued the first number of a well-produced Newsletter. Another programme of visits was arranged. A luncheon was held on 21st March; Mr. Harold Wincott spoke on the place of information officers in commerce and industry. Work was started on a new union list of periodicals; the union list of economics periodicals in German had to be abandoned for lack of support.

The Engineering Group organized a successful visit to the Atomic Energy Research Establishment at Harwell. At a Group Luncheon in January Dr. T. A. Margerison spoke on 'Engineering Publishing' and at a similar event in December Mr. J. C. Knight, of the Ministry of Works, spoke on the Ministry's engineering activities. A meeting on electrical translations in April recommended that the Group's experimental co-operation in this field should be continued. The Electrical Translators' Section was formed with some forty-seven members. Two numbers of the *Electrical Translators' Bulletin* appeared during the year.

The Fuel and Power Group organized visits to the Fuel Research Station, Shell Haven Oil Refinery, the Institution of Mechanical Engineers, and the Institution of Gas Engineers where the Annual General Meeting was held. Mr. J. Roland Smith, of the Atomic Energy Authority (Industrial Group) Library, spoke on 'Atomic Energy Classification' to a meeting at which Miss M. Gosset (Atomic Energy Research Establishment) presided. One outcome was that the special schedules used in both these U.K.A.E.A. organizations were made available to members.

ASLIB YEAR BOOK 1957-58

The Textile Group held in March a one-day conference on 'Textile Information: Uses and Needs' jointly with the Textile Institute. Nearly 150 persons took part, including many holding managerial posts. A second edition of the Group's union list of periodicals appeared, and a start was made on the collection of data on sources of economic and statistical information affecting the textile industry.

L. STAFF

Many members have had reason to acknowledge the enthusiasm of the headquarters staff and the Council wishes to record its appreciation of their loyal and willing service. At the beginning of the year it was possible to improve all staff salary scales. This implies considerable additional expenditure, especially in future years as the upper ranges of the new scales are reached, but the Council is convinced that, to function properly, Aslib must be able to attract staff of the highest calibre.

For and on behalf of the Council,

BARBARA KYLE, *Chairman*

J. E. WRIGHT, *Hon. Treasurer*

JOYCE LANCASTER-JONES, *Hon. Secretary*

LESLIE WILSON, *Director*

BALANCE SHEET

1955	£	£
RESERVES		
GRANT FROM THE DEPARTMENT OF SCIENTIFIC AND INDUSTRIAL RESEARCH		
3,635	For Furniture and Equipment	3,635
1,409	RESERVE FOR REPLACEMENT OF FURNITURE, FITTINGS AND EQUIPMENT	1,731
6,000	RESERVE FOR BUILDING AND GENERAL CONTINGENCIES ..	6,000
11,044		11,366
—	BUILDING RESERVE FUND—Donations received	3,831
INCOME AND EXPENDITURE ACCOUNT		
5,204	Balance at this date	8,079
2,000	GRANT FROM THE ROYAL SOCIETY towards the cost of Aslib Directory	2,000
CURRENT LIABILITIES		
2,071	Printing of Publications	961
11	Royalties on Publication Sales	485
2,094	Sundry Creditors and Expenses accrued due	1,570
Subscriptions received in advance:		
149	Membership	532
—	Periodicals	765
4,325		1,297
		4,313
J. E. WRIGHT, <i>Hon. Treasurer</i> LESLIE WILSON, <i>Director</i> BARBARA KYLE, <i>Chairman of Council</i> JOYCE LANCASTER-JONES, <i>Hon. Secretary</i>		
£22,573		£29,589

Report of the Auditors

We have audited the above Balance Sheet and annexed Income and Expenditure Account and have obtained all the information and explanations which to the best of our knowledge and belief were necessary for that purpose. So far as appears from our examination, proper books of account have been kept by the Association. In our opinion and to the best of our information and according to the explanations given to us, the Balance Sheet and Income

29 John Adam Street, Adelphi, London, W.C.2. 22ND MARCH 1924.

31st DECEMBER 1956

1955							
£	£					£	£
		FURNITURE, FITTINGS AND EQUIPMENT					
3,974		At cost as at 31st December 1955	..	..	..	4,152	
179		Additions during year	..	..	..	141	
	4,153						4,293
		INVESTMENTS at Cost					
		GENERAL					
750		1,400 15s. National Savings Certificates (9th Issue)	..			1,050	
—		600 15s. National Savings Certificates (10th Issue)	..			450	
2,000		£2,000 3½% Defence Bonds (Post Office Issue)	..			2,000	
—		£1,000 4½% Defence Bonds (Post Office Issue)	..			1,000	
502		£507 18s. 9d. 3% Savings Bonds 1955/65	..			502	
2,000		£2,053 6s. 6d. 2½% Funding Stock 1956/61	..			2,000	
	5,252						7,002
		BUILDING FUND Reserve					
—		Midland Bank Ltd. Deposit Account	..	..	..	3,831	
		CURRENT ASSETS					
2,202		Stock of Publications	..	..	..	1,934	
605		Stock of Stationery	..	..	..	493	
		Debtors for Publications and Services					
3,235		Less Provision for Bad Debts	..	..	..	3,331	
479		Subscriptions in Arrear	..	..	..	974	
2,550		D.S.I.R. Grant Receivable	..	..	..	3,250	
88		D.S.I.R. Contract Payment Receivable	..	..	..	87	
396		Sundry Debtors and Payments in Advance	..	..	..	645	
3,579		Cash at Bank	..	..	..	3,746	
34		Cash in Hand	..	..	..	3	
	13,168						14,463
	<u>£22,573</u>						<u>£29,589</u>

to the Members of Aslib

and Expenditure Account which are in agreement with the books of account give the information required by the Companies Act, 1948, in the manner so required and also a true and fair view of the state of the Association's affairs as at 31st December 1956 and of the surplus for the year to that date.

1957

REYNOLDS, ADAMS & LAKE, *Chartered Accountants.*

INCOME AND EXPENDITURE ACCOUNT FOR

1955			£	£
11,589	£	SALARIES	13,703	£
472		Aslib Contribution to Staff Superannuation Scheme ..	515	
322		Aslib Proportion of National Insurance Contributions ..	406	
12,383			14,624	
		RENT AND GENERAL OFFICE EXPENSES		
1,050		Rent and Excess Rates	1,120	
101		Light and Heat	139	
258		Cleaning and Household Expenses	249	
1,402		Stationery	1,369	
334		Telephone	376	
1,631		Postage and Packing	1,689	
642		Travelling Expenses	664	
141		Office Expenses	122	
343		Publicity	351	
62		Office Repairs and Decoration	57	
125		Maintenance and Repair of Machines, etc.	105	
34		Insurance	37	
53		Bank Charges	47	
—		Reprinting Memorandum and Articles of Association ..	47	
63		Professional Charges	128	
53		Audit Fee	73	
6,292			6,573	
100		GRANTS TO ASLIB BRANCHES AND GROUPS	117	
165		SUBSCRIPTIONS—F.I.D.	165	
10		Sundry Societies	15	
175			180	
1,729		DOCUMENTARY REPRODUCTION COST	1,844	
2,157		ANNUAL CONFERENCE	706	
		COURSES AND MEETINGS		
60		New entrants	52	
44		Advanced	68	
93		Winter Meetings	55	
30		Sundry	18	
2,384			193	
36		(Annual General Meeting)	899	
		STOCKS OF PUBLICATIONS AND EXPENDITURE brought forward at		
954		1st January 1956	2,202	
		PUBLICATION COST DURING THE YEAR		
599		Book List	685	
1,094		Journal of Documentation	910	
1,127		Proceedings	1,298	
333		Bulletin	359	
810		Index to Theses	419	
413		(Aslib Directory)	—	
5		(Cumulative Book List)	—	
83		Work of Aslib	92	
72		(Cataloguing, Arranging and Filing)	—	
44		(Careers in Information Work)	—	
6		Aslib Handbook of Special Librarianship	2,009	
330		(Treatment of Special Material in Libraries)	—	
—		Aslib Year Book	695	
5,870			8,669	
8		ROYALTIES ON PUBLICATION SALES	482	
300		LIBRARY—Additions to Stocks	311	
78		BAD DEBTS WRITTEN OFF	74	
		EXCESS OF INCOME OVER EXPENDITURE		
1,927		for the year, carried to Appropriation Account	3,225	
£31,282			£36,998	

THE YEAR ENDED 31st DECEMBER 1956

1955									
£	£							£	£
10,184		MEMBERSHIP SUBSCRIPTIONS							
		Grant earning	..	..	..	..	..	11,571	
		Non Grant earning:							
189		British	..	..	..	..	..	192	
1,977		Foreign	..	..	..	..	..	2,014	
								2,206	
12,350									13,777
		DEPARTMENT OF SCIENTIFIC AND INDUSTRIAL RESEARCH							
		GRANTS AND CONTRACTS							
6,300		Revenue Grant	..	..	..	..	..	7,000	
350		Translation Index Contract	..	..	..	..	..	350	
6,650									7,350
		OTHER CONTRACTS							
350		British Council	..	..	..	..	..	350	
25		British Union Catalogue of Periodicals	..	..	..	..	..	25	
375									375
		FEES FOR SERVICES							
690		Consultant Services	..	..	..	..	..	38	
3,999		Documentary Reproduction	..	..	..	..	..	4,319	
94		Translators Panel	..	..	..	..	..	94	
25		Staff Register	..	..	..	..	..	31	
4,808									4,482
1,901		CONFERENCE FEES	..	..	..	..	..	651	
		FEES FOR COURSES							
220		New entrants	..	..	..	..	..	342	
317		Advanced	..	..	..	..	..	423	
								765	
2,438									1,416
		PUBLICATION SALES							
200		Book List	..	..	..	..	..	270	
656		Journal of Documentation	..	..	..	..	..	570	
281		Proceedings	..	..	..	..	..	406	
192		Index to Theses	..	..	..	..	..	1,383	
77		Periodicals and Serials	..	..	..	..	..	83	
23		Select List	..	..	..	..	..	3	
248		Treatment of Special Materials in Libraries	..	..	..	..	..	266	
—		Aslib Handbook of Special Librarianship	..	..	..	..	..	3,325	
—		Aslib Year Book	..	..	..	..	..	430	
105		Sundry Material	..	..	..	..	..	95	
									6,831
1,782		STOCKS OF PUBLICATIONS AND EXPENDITURE carried forward at							
2,202		31st December 1956	..	..	..	..	..	1,934	
3,984									8,769
		ROYALTIES ON BRITISH SCIENTIFIC AND TECHNICAL BOOKS							
		Distribution Charge received from N.I.E.S.R. for Register of							204
		Research in Social Sciences	..	..	..	..	..		9
677		ADVERTISEMENTS IN PUBLICATIONS	..	..	..	..	..		620

£31,282

£36,998

APPROPRIATION

1955						£	£
£	£						
		RESERVE FOR REPLACEMENT OF FURNITURE, FITTINGS AND EQUIPMENT					
312		Allocation for the year to date					322
82		(Surveyor's Fees <i>re</i> New Offices)					—
5,204		BALANCE AT 31ST DECEMBER 1956 carried forward					8,079

£5,598

£8,401

ACCOUNT

	£	£
BALANCE AT 31ST DECEMBER 1955 brought forward	5,204	
Less: 1956 Subscriptions to Periodicals, included in accounts for year ended 31st December 1955:		
Book List	74	
Journal of Documentation	130	
Proceedings	50	
	<u>254</u>	
EXCESS OF INCOME OVER EXPENDITURE for the year to 31st December 1956 brought down	3,225	
INCOME FROM INVESTMENTS (Gross), less Corporation Duty ..	141	
	<u>3,366</u>	
INCOME TAX RECOVERABLE ON Income from Investments received prior to 1st January 1956		85
	<u>£5,598</u>	<u>£8,401</u>

List of Members

LIST OF MEMBERS

A

A.A.L. LIVERPOOL & DISTRICT DIVISION, Library, c/o College of Commerce, 79 Tithebarn Street, Liverpool 3. *Tel:* Central 6897. *Representative:* W. H. Snape, Hon. Librarian.

A.E.I.—JOHN THOMPSON NUCLEAR ENERGY CO. LTD, Radbroke Hall, nr Knutsford, Cheshire. *Tel:* Knutsford 3800. *Representative:* H. Thompson, F.L.A., Technical Librarian.

ABERDEEN UNIVERSITY COLLEGE, King's College, Aberdeen. *Tel:* Aberdeen 45251. *Representative:* Dr. W. Douglas Simpson, M.A., D.LITT., Librarian.

ACADEMIC BOOKS LTD, 129 Queensway, W.2. *Tel:* Bayswater 3149. *Representative:* F. W. Morgan, Manager.

ACTON PUBLIC LIBRARIES, High Street, Acton, W.3. *Tel:* Acorn 3295-6. *Representative:* Norman E. Binns, Borough Librarian.

ACTON TECHNICAL COLLEGE LIBRARY, High Street, Acton, London, W.3. *Tel:* Acorn 3248, ext. 14. *Representative:* Miss M. E. Fazakerley, B.A., A.L.A., Librarian.

ADELPHI FILMS LTD, 187 Wardour Street, London, W.1. *Tel:* Gerrard 7026. *Representative:* Stanley Dent, Secretary.

ADMINISTRATIVE STAFF COLLEGE, Greenlands, Henley-on-Thames, Oxon. *Tel:* Henley 1000. *Representative:* T. Kempner, B.SC. (ECON.), Acting Librarian.

ADMIRALTY CENTRE FOR SCIENTIFIC INFORMATION AND LIAISON, Queen Anne's Mansions, London, S.W.1. *Tel:* Whitehall 9444, ext. 484. *Representative:* H. L. R. Hinkley, Librarian.

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Shepherd, F., & Son Ltd
Square Grip Reinforcement Co. (London)
Ltd
Taylor Woodrow Ltd
Trussed Concrete Steel Co. Ltd
Wimpey, George, & Co. Ltd

CERAMICS, GLASS, CEMENT AND CONCRETE

Associations, Institutions, Societies, etc.

British Ceramic Research Association
British Glass Industry Research Association
Cement and Concrete Association
Institution of Structural Engineers

Industrial and Commercial Concerns

Associated Lead Manufacturers Ltd
Associated Portland Cement Manufacturers
Ltd
Australian Consolidated Industries Ltd
British Industrial Sand Ltd
Brown & Forth Ltd

Carborundum Co. Ltd
Elliott, H. J., Ltd
General Refractories Ltd
Globe-Union Incorporated
McGlavery, S., & Sons Ltd
Marley Tile Co. Ltd
Morgan Crucible Co. Ltd
Pilkington Brothers Ltd
Steetley Magnesite Co. Ltd
Turner & Newall Ltd
United Glass Bottle Manufacturers Ltd
Worcester Royal Porcelain Co. Ltd

CHEMICAL INDUSTRY AND CHEMISTRY

Associations, Institutions, Societies, etc.

Association of British Chemical Manu-
facturers
British Rubber Producers' Research Associa-
tion
Chemical Research Laboratory (D.S.I.R.)
Chemical Society
Department of the Government Chemist
Explosives Research & Development Estab-
lishment (Ministry of Supply)
Gas Council
Gmelin-Institut fuer Anorganische Chemie
und Grenzgebiete in der Max-Planck-
Gesellschaft
Institution of Chemical Engineers
National Chemical Laboratory of India
Research Council of the British Whiting
Federation

Industrial and Commercial Concerns

African Explosives & Chemical Industries
Aktiebolaget Bofors
Albright & Wilson, Mfg Ltd
Ashburton Chemical Works Ltd
Ashmore, Benson, Pease & Co. Ltd
Associated Ethyl Co. Ltd
B.B. Chemical Co. Ltd
B.I.P. Chemicals Ltd
B.X. Plastics Ltd
Baker Perkins Ltd
Beecham Research Laboratories Ltd
Bengal Chemical & Pharmaceutical Works
Ltd
Berk, F. W., & Co. Ltd
Berry Wiggins & Co. Ltd
Bibby, J., & Sons Ltd
Birmingham Chemical Co. Ltd

Boake, A., Roberts & Co. Ltd.
Borax & Chemicals Ltd
Borax Consolidated Ltd
Bowmans Chemicals Ltd
British Celanese Ltd
British Chrome & Chemicals Ltd
British Dyewood Co. Ltd
British Hydrocarbon Chemicals Ltd
British Oxygen Co. Ltd
British Oxygen Engineering Ltd
British Ratin Co. Ltd
British Sulphur Corporation Ltd
British Timken Ltd
British Titan Products Co. Ltd
Brotherton & Co. Ltd
Brown & Forth Ltd
Brown & Polson Ltd
Burts & Harvey Ltd
Bush, W. J., & Co. Ltd
Chalk Lime and Allied Industries Research
Association
Chilean Iodine Educational Bureau
Chiswick Products Ltd
Chloride Electrical Storage Co. Ltd
Ciba Ltd
Clayton Aniline Co. Ltd
Coalite & Chemical Products Ltd
Cosmic Crayon Co. Ltd
Costain-John Brown Ltd
Courtaulds Ltd
D. & C. & William Press Ltd
Distillers Company (Biochemicals) Ltd
Distillers Company Ltd
Domestos Ltd
Du Pont de Nemours, E. I., & Co.
Esso Development Co. Ltd
Esso Petroleum Co. Ltd

CLASSIFIED INDEX TO CORPORATE MEMBERS

- | | |
|--|--|
| Evans, Norman, & Rais Ltd | Monsanto Chemicals Ltd |
| Extractors (Hull) Ltd | Munro & Miller Ltd |
| Farbenfabriken Bayer | Nederlandsch Verkoopkantoor voor Chemische Producten, N.V. |
| Fisons Ltd | New London Electron Works Ltd |
| Fisons Pest Control Ltd | Petrochemicals Ltd |
| Geigy Company Ltd | Plant Protection Ltd |
| General Refractories Ltd | Polak & Schwarz's Essencefabrieken, N.V. |
| Glaxo Laboratories Ltd | Prince Regent Tar Co. Ltd |
| Graesser Salicylates Ltd | Pyrene Co. Ltd |
| Graesser, R., Ltd | Radiochemical Centre (U.K. Atomic Energy Authority) |
| Hamlin, B. J. | Reddish Chemical Co. Ltd |
| Hardman & Holden Ltd | Richardson, Hy., & Co. (York) Ltd |
| Hedley, Thomas, & Co. Ltd | Russell Constructions Ltd |
| Heydon, Harold, Co. Ltd | Salamon & Seaber |
| Holmes, W. C., & Co. Ltd | Sandeman Brothers Ltd |
| Holt, Douglas, (Estd 1919) Ltd | Shell Petroleum Co. Ltd |
| Howards of Ilford | Simon-Carves Ltd |
| Ilford Ltd | Smith Kline & French Laboratories Ltd |
| Imperial Chemical Industries Ltd | Smith, T. & H., Ltd |
| Incandescent Heat Co. Ltd | Société de Chimie Industrielle |
| Jenolite Ltd | Spence, Peter, & Sons Ltd |
| Kemian Keskusliitto | Staveley Iron and Chemical Co. Ltd |
| Koninklijke/Shell—Laboratorium | Steetley Magnesite Co. Ltd |
| Lansil Ltd | Sutcliffe, Speakman & Co. Ltd |
| Laporte Acids Ltd | Timbrol Ltd |
| Laporte Chemicals Ltd | Transparent Paper Ltd |
| Laporte Industries Ltd | Unilever Ltd (Research Department, Port Sunlight) |
| Laporte Titanium Ltd | United Sulphuric Acid Corporation |
| McKechnie Brothers Ltd. | Universal Crop Protection Ltd |
| Magnesium Elektron Ltd | Vickers Ltd |
| Manchester Oil Refinery Ltd | Vinyl Product Ltd |
| Manderstam, L. H., & Partners Ltd | Westbrook Lanolin Co. |
| Marks, A. H., & Co. Ltd | Whiffen & Sons Ltd |
| Mathieson, Olin Chemical Corporation | Yorkshire Tar Distillers |
| May & Baker Ltd | |
| Midland Silicones Ltd | |
| Minnesota Mining and Manufacturing Company | |

CLOTHING AND FOOTWEAR

- | | |
|---|--|
| <i>Associations, Institutions, Societies, etc.</i> | British Hat and Allied Feltmakers Research Association |
| Barrett Street Technical College | Clothing Institute Ltd |
| <i>Industrial and Commercial Concerns</i> | Hosiery and Allied Trades Research Association |
| British Boot, Shoe and Allied Trades Research Association | |

COAL, *see* FUEL AND POWER

COLLEGES, *see* UNIVERSITIES AND COLLEGES

CONCRETE, *see* CERAMICS, GLASS, CEMENT AND CONCRETE

CONSULTANTS

- | | |
|---|---------------------------------|
| Baker Research Laboratories Ltd | Clubley Armstrong & Co. Ltd |
| Berk, F. W., & Co. Ltd, Products Development Department | Coward, William, & Co. Ltd |
| Brisch, E. G., & Partners Ltd | Finders Ltd |
| British Colour Council | Fulmer Research Institute Ltd |
| British Market Research Bureau Ltd | Gear, A. M. |
| | Gibb, Sir Alexander, & Partners |

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Houseman & Thompson Ltd
Hunting Geophysics Ltd
Irwin, E. G., & Partners Ltd
Kennedy & Donkin
Manderstam, L. H., & Partners Ltd
Moulton Developments Ltd
Norris Industrial Consultants Ltd
North West Machine Design Co. Ltd
Petroleum Economics Ltd
Posford, Pavry & Partners
Powell Duffryn Technical Services Ltd

Production Engineering Ltd
Salamon & Seaber
Sondes Place Research Laboratories Ltd
Spemby Ltd
Stanger, R. H. Harry
T.H.M. & Partners
Urwick Orr & Partners Ltd
Wallace Attwood Company
Weston, W. G., Ltd
Yarsley, Dr. V. E., Research Laboratories Ltd

COSMETICS

Associations, Institutions, Societies, etc.
Barrett Street Technical College

Industrial and Commercial Concerns
Baker Research Laboratories Ltd
County Laboratories Ltd

Rubinstein, Helena, Ltd
Unilever Ltd, Toilet Preparations Development Unit
Warner, Wm. R., & Co. Ltd
Yardley & Co. Ltd

COUNTY LIBRARIES, *see* PUBLIC AND COUNTY LIBRARIES

DEVELOPMENT ORGANIZATIONS

Birmingham Chamber of Commerce (Incorporated)
Cameroons Development Corporation
Caribbean Commission Library
Colonial Development Corporation
Coras Tractala Teoranta
Federation of British Industries

Iraq. Directorate General of Industry
National Development Foundation of South Africa
Uganda Development Corporation Ltd
West African Inter-Territorial Secretariat
Westvlaamse Economische Raad

DOCUMENTATION AND LIBRARIANSHIP

A.A.L., Liverpool and District Division
Advisory Group for Aeronautical Research and Development
American Documentation Institute
Antiqua
Birmingham College of Commerce
Brisch, E. G., & Partners Ltd
Centrale Organisatie T.N.O.
Centro Italiano di Documentazione
Council on Library Resources Inc.
Dokumentationen der Technik
France. Direction des Bibliothèques
Gmelin-Institut fuer Anorganische Chemie und Grenzgebiete in der Max-Planck-Gesellschaft
INSDOC (Indian National Scientific Documentation Centre)
Instituto Brasileiro de Bibliografia
Institutul de Documentare Tehnica
Israel Defence. Army Archives and Museums
Leeds College of Commerce
Loughborough College of Further Education
Library Association
McGill University Library School

Micro Methods Ltd
Ministry of Supply. T.I.L.
Montevideo Universidad
National Book League
Nederlands Instituut voor Documentatie en Registratuur
Newcastle upon Tyne Municipal College of Commerce
Norges Teknisk-Naturvitenskapelige
Országos Műszaki Könyvtár
Österreichisches Dokumentationszentrum für Technik und Wirtschaft
Pergamon Institute
Poland. Centralny Instytut Dokumentacji Naukowej i Technicznej
Polish Library
Portugal Instituto para a Alta Cultura
Scottish College of Commerce
Social Sciences Documentation
Special Libraries Association
Unesco Library
Vlaamse Vereniging van Bibliothecarissen
Western Reserve University
Yugoslavia. Centar za Dokumentaciju
Zentralstelle für Wissenschaftliche Literatur

CLASSIFIED INDEX TO CORPORATE MEMBERS

DOMESTIC ECONOMY

Association for Consumer Research Ltd
British Launderers' Research Association

Good Housekeeping Institute

ECONOMICS AND SOCIOLOGY

Associations, Institutions, Societies, etc.

Agricultural Economics Research Institute
Agricultural Economics Society
Board of Trade Library
Caribbean Commission Library
Carnegie U.K. Trust
Central Office of Information, Social Survey
Fawcett Society
Horace Plunkett Foundation
India, Pakistan and Burma Association
Inland Revenue Department
Institute of Bankers
London School of Economics
Ministry of Pensions and National Insurance
National Institute of Economic and Social Research
National Liberal Club
New York University. Commerce Library
Nigeria. Department of Commerce and Industries

Nuffield Foundation
Nuffield Research Fellow's Office
Polish Cultural Institute
Slough Social Fund
Social Sciences Documentation
South Pacific Commission
Statisk Sentralbyras Bibliotek
Tavistock Clinic and Institute
Treasury and Cabinet Office

Industrial and Commercial Concerns

Bank of London & South America Ltd

Economist

Financial Times Ltd

Kilimanjaro Native Co-operative Union

Remploy Ltd

Unilever Ltd, Economics and Statistics Department

EDUCATION

Associations, Institutions, Societies, etc.

Cyprus. Education Department
Durham University. Institute of Education
Educational Institute of Scotland
Film Centre Ltd
India. Ministry of Education
Inter-University Council for Higher Education

London County Council. Education Library
Ministry of Education
National Institute of Adult Education
National Union of Teachers

Industrial and Commercial Concerns

G.-B. Film Library

ELECTRONICS, *see* RADIO AND ELECTRONIC INDUSTRIES

ENGINEERING—GENERAL

Associations, Institutions, Societies, etc.

Aluminium Development Association
Bengal College of Engineering and Technology
Birmingham Exchange and Engineering Centre
British Engineers Association
British Hydromechanics Research Association
British Institute of Engineering Technology
British Iron & Steel Research Association
British Welding Research Association
Cambridge University Engineering Laboratory
Case Institute of Technology
Glasgow Royal Technical College
Incorporated Plant Engineers
Institute of Executive Engineers and Officers

Institution of Engineering Inspection
Institution of Engineers and Shipbuilders in Scotland

Institution of Production Engineers

Institution of Royal Engineers

Institution of Structural Engineers

Ministry of Supply. Central Library

National Institute of Agricultural Engineering

North-East Coast Institution of Engineers and Shipbuilders

Österreichisches Dokumentationszentrum für Technik und Wirtschaft

Production Engineering Research Association of Great Britain

Royal Naval Engineering College

Scottish Machinery Testing Station

Texas Engineers Library

Ustredni Technicka Knihovna Csr

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Industrial and Commercial Concerns

B.S.A. Group Research Centre
 Babcock & Wilcox Ltd
 Birfield Ltd
 Birlec Ltd
 Bolton Railway Wagon & Ironworks Co. Ltd
 Bramber Engineering Co. Ltd
 British Insulated Callender's Cables Ltd
 British Olivetti Ltd
 British Oxygen Engineering Ltd
 Brockhouse, J., & Co. Ltd
 Brown, David, Corporation (Sales) Ltd
 Clarke, Chapman & Co. Ltd
 Cornercroft Ltd
 Davey, Paxman & Co. Ltd
 Dexion Ltd
 Edwards High Vacuum Ltd

Engineering

Flavel, Sidney, & Co. Ltd
 General Electric Co. Ltd (Telephone Works)
 General Electric Co., U.S.A.
 Goodmans Industries Ltd
 Harris Engineering Co. Ltd
 Head Wrightson Processes Ltd
 Hopkinsons Ltd
 Incandescent Heat Co. Ltd
 International Combustion (Holdings) Ltd
 International Harvester Company
 Irwin, E. G., & Partners Ltd
 Johnson, Richard, & Nephew Ltd
 Jones, A. A., & Shipman Ltd
 Kennedy & Donkin
 Kent, George, Ltd
 Lancashire Dynamo (Holdings) Ltd
 Lockers (Engineers) Ltd

Massey-Harris-Ferguson Ltd
 Mirrlees Watson Co. Ltd
 Motherwell Bridge Contracting & Trading Co. Ltd
 Moulton Developments Ltd
 Munro & Miller Ltd
 Newton, Chambers & Co. Ltd
 Pillin, John B., Ltd
 Powers-Samas Accounting Machines Ltd
 Pyrene Co. Ltd
 Riley Dodds (Australia) Ltd
 Rotinoff Construction Ltd
 Rubery Owen & Co. Ltd
 Saunders Valve Co. Ltd
 Scott, George, & Son (London) Ltd
 Serck Radiators Ltd
 Simmonds Aeroaccessories Ltd
 Singer Manufacturing Co. Ltd
 Sommerfields Ltd
 Stanger, R. H. Harry
 Stanton Ironworks Co. Ltd
 Sterne, L., & Co. Ltd
 Sykes, W. C., Ltd
 Thompson Bros. (Bilston) Ltd
 Thompson, John, (Group) Ltd
 Transparent Paper Ltd
 Tube Investments Ltd
 Tube Investments Research Laboratories
 Vickers-Armstrongs (Engineers) Ltd
 Vickerys Ltd
 Vokes Ltd
 Wellington Tube Works Ltd
 Whessoe Ltd
 Woodall-Duckham Construction Co. Ltd
 Worthington-Simpson Ltd

ENGINEERING — AERONAUTICAL

Associations, Institutions, Societies, etc.

Aeronautical Inspector Directorate (Ministry of Supply)
 Aeronautical Research Council
 Aeroplane & Armament Experimental Establishment
 Air Registration Board
 Aircraft Research Association Ltd
 College of Aeronautics
 Escuela Especial de Ingenieros Aeronauticos
 Institute of Aeronautical Sciences
 Instituto Nacional de Tecnica Aeronautica
 International Civil Aviation Organization
 Nationaal Luchtvaart Laboratorium (N.L.L.)
 National Gas Turbine Establishment
 Royal Aeronautical Society
 Royal Aircraft Establishment

Industrial and Commercial Concerns

Air Trainers Link Ltd
 Allen, Edgar, & Co. Ltd
 Armstrong Siddeley Motors Ltd
 Armstrong Whitworth, Sir W. G.
 Aviation and Engineering Projects Ltd

Boulton Paul Aircraft Ltd
 Bristol Aero-Engines Ltd
 British European Airways
 Chilton Aircraft Co. Ltd
 De Havilland Aircraft Co. Ltd
 English Electric Co. Ltd
 Fairey Aviation Company Ltd
 Folland Aircraft Ltd
 Gloster Aircraft Co. Ltd
 Godfrey, Sir George, & Partners Ltd
 Hepworth & Grandage Ltd
 High Duty Alloys Ltd
 Hobson, H. M., Ltd
 Hunting Percival Aircraft Ltd
 Koninklijke Nederlandsche Vliegtuigenfabriek 'Fokker', N.V.
 Lucas, Joseph, (Gas Turbine Equipment) Ltd
 Napier, D., & Son Ltd
 Roe, A. V., & Co. Ltd
 Rolls-Royce Ltd
 Rotol & British Messier Ltd
 Saunders-Roe Ltd
 Short Bros. & Harland Ltd

CLASSIFIED INDEX TO CORPORATE MEMBERS

Svenska Aeroplan Aktiebolaget
Ultra Electric Ltd
United Aircraft Corporation

Vickers-Armstrongs (Aircraft) Ltd
Wade Engineering Ltd

ENGINEERING—AUTOMOBILE

Associations, Institutions, Societies, etc.
Fighting Vehicles Research & Development
Establishment (Ministry of Supply)
Motor Industry Research Association
Society of Motor Manufacturers & Traders
Ltd

Industrial and Commercial Concerns

Angus, George, & Co. Ltd
Armstrong Siddeley Motors, Ltd.
Austin Motor Co. Ltd
Auto Transmissions Ltd
Birfield Ltd
Brown, David, Corporation (Sales) Ltd

Brown, David, Industries Ltd
Ford Motor Co. Ltd
General Electric Co. Ltd
Hepworth & Grandage Ltd
Holt, Douglas, (Estd 1919) Ltd
Maudslay Motor Co. Ltd
Midland Motor Cylinder Co. Ltd
Rolls-Royce Ltd
Rover Co. Ltd
Rubery Owen & Co. Ltd
Simms Motor Units Ltd
Vandervell Products Ltd
Vauxhall Motors Ltd
Wade Engineering Ltd
Wakefield, C. C., & Co. Ltd

ENGINEERING—CHEMICAL, *see* CHEMICAL INDUSTRY AND CHEMISTRY

ENGINEERING—CIVIL

Associations, Institutions, Societies, etc.
Admiralty. Civil Engineer-in-Chief's De-
partment
Building Operations Research Unit
Cement and Concrete Association
Institution of Civil Engineers
Kenya. Public Works Department
Road Research Laboratory (D.I.S.R.)

Industrial and Commercial Concerns

Binnie, Deacon & Gourley
Braithwaite & Co. (Engineers) Ltd
Cementation Co. Ltd

Costain, Richard, Ltd
D. & C. & William Press Ltd
Hills (West Bromwich) Ltd
Laing, John, & Son Ltd
Limmer & Trinidad Lake Asphalt Co. Ltd
Motherwell Bridge Contracting and Trading
Co. Ltd
Shepherd, F., & Son Ltd
Sogreah
Soil Mechanics Ltd
Taylor Woodrow Ltd
Victoria State Rivers and Water Supply
Commission
Wimpey, George, & Co. Ltd

ENGINEERING—ELECTRICAL

Associations, Institutions, Societies, etc.
British Electrical and Allied Manufacturers
Association Inc.
British Electrical Development Association
Cambridge University Engineering Labora-
tory
Electrical Engineers A.S.E.E. Exhibition
Ltd
Electrical Research Association
Institution of Electrical Engineers
Post Office Engineer-in-Chief's Library

Industrial and Commercial Concerns

ASEA
Allen West & Co. Ltd
Allen, W. H., Sons & Co. Ltd
Aluminium Wire & Cable Co. Ltd

Arrow Electric Switches Ltd
Arvin Electric Ltd
Associated Electrical Switches Ltd
Automat
Automatic Telephone & Electric Co. Ltd
Birlec Ltd
British Insulated Callender's Cables Ltd
British Thomson-Houston Co. Ltd
Burgess Products Company Ltd
C.A.V. Ltd
Central Water and Power Commission
Chloride Electrical Storage Co. Ltd
Clarke, Chapman & Co. Ltd
Collaro Ltd
Compagnie Generale l'Electricite
Crompton Parkinson Ltd
Dale Electric (Yorkshire) Ltd
Dowty Group Ltd

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Electricity Commission of New South Wales	Micanite & Insulators Co. Ltd
Electroflo Meters Co. Ltd	Midgley Harmer Ltd
English Electric Co. Ltd	Morphy-Richards Ltd
Ever Ready Co. (Great Britain) Ltd	North-Western Electricity Board
Ferguson Pailin Ltd	Parsons, C. A., & Co. Ltd
Ferranti Ltd	Plessey Company Ltd
General Electric Co. Ltd	Sadir-Carpentier
Harland Engineering Co. Ltd	Siemens Ediswan
Hirst Electronic Ltd	Standard Telephones and Cables Ltd
Hoover Ltd	Telegraph Construction & Maintenance Co. Ltd
Hotpoint Electric Appliance Co. Ltd	Telephone Manufacturing Co. Ltd
International Aeradio Ltd	Thorn Electrical Industries Ltd
Laurence Scott & Electromotors Ltd	United Incandescent Lamp and Electrical Co. Ltd
Lenkurt Electric Co. of Canada Ltd	Veritys Ltd
London Electric Wire Company and Smiths Ltd	Wego Condenser Co. Ltd
Lorain Products Corporation	Westinghouse Brake & Signal Co. Ltd
Metal Industries Ltd	
Metropolitan-Vickers Electrical Co. Ltd	

ENGINEERING—HYDRAULIC

<i>Associations, Institutions, Societies, etc.</i>	Harland Engineering Co. Ltd
British Hydromechanics Research Association	Hayward Tyler & Co. Ltd
Hydraulics Research Station (D.S.I.R.)	Lucas, Joseph, (Gas Turbine Equipment) Ltd
	Rhein-Main-Donau A.G.
<i>Industrial and Commercial Concerns</i>	Rotol and British Messier Ltd
Allen, W. H., Sons & Co. Ltd	Sigmund Pumps Ltd
Boby, William, & Co. Ltd	Snowy Mountains Hydro-electric Authority
Dowty Group Ltd	Sogreah
	Worthington-Simpson Ltd

ENGINEERING—MARINE

<i>Associations, Institutions, Societies, etc.</i>	<i>Industrial and Commercial Concerns</i>
Institute of Marine Engineers	Howden, James, & Co. Ltd
Parsons & Marine Engineering Turbine Research and Development Association	Napier, D., & Sons Ltd
	Richardsons Westgarth & Co. Ltd
	Sigmund Pumps Ltd
	Veritys Ltd
	Yarrow & Co. Ltd

ENGINEERING—MECHANICAL

<i>Associations, Institutions, Societies, etc.</i>	Centre d'Etudes Pratiques des Techniques de Production
British Internal Combustion Engine Research Association	Chaseside Engineering Co. Ltd
Institution of Mechanical Engineers	Costain-John Brown Ltd
R.A.E./Westcott	D. & C. & William Press Ltd
	Davall, S., & Sons Ltd
<i>Industrial and Commercial Concerns</i>	Davey, Paxman & Co. Ltd
Allen, W. H., Sons & Co. Ltd	Foster Wheeler Ltd
Babcock & Wilcox Company	G.K.N. Group Research Laboratory
Babcock & Wilcox Ltd	Howden, James, & Co. Ltd
British Timken Ltd	Industrial Distributors (Sales) Ltd
British United Shoe Machinery Co. Ltd	Lansing Bagnall Ltd
Brockhouse, J., & Co. Ltd	Mirrlees Watson Company Ltd
Brown, David, Industries Ltd	Parsons, C. A., & Co. Ltd
C.A.V. Ltd	Ransome & Marles Bearing Co. Ltd
Carborundum Co. Ltd	Richardsons Westgarth & Co. Ltd
Caterpillar Tractor Co.	Robey & Co. Ltd
	Russell Construction Ltd

CLASSIFIED INDEX TO CORPORATE MEMBERS

Serck Radiators Ltd
 Simms Motor Units Ltd
 Spemby Ltd
 Sterne, L., & Co. Ltd
 Strachan & Henshaw Ltd
 Sutcliffe, Speakman & Co. Ltd
 Taylor Bros. & Co. Ltd

Timken Roller Bearing Co.
 Vauxhall Motors Ltd
 Vickers-Armstrongs (Aircraft) Ltd
 Vickers-Armstrongs (Engineers) Ltd
 Weir, G. & J., Ltd
 Westinghouse Brake & Signal Co. Ltd
 Wright Hargreaves Engineering Co. Ltd

EXPORT AGENTS AND MERCHANTS

Austral Development Ltd
 Coward, William, & Co. Ltd
 Elder, Smith & Co. Ltd
 Ewart, M. D., & Co. Ltd
 Export Group for the Constructional Industries
 Holt, John, & Company (Liverpool) Ltd
 Kingsley & Keith Ltd
 Lawrence Radice Ltd

London Export Corporation Ltd
 Lyddon & Co. Ltd
 M.T.D. Copper (Sales) Ltd
 Mallinson, George, & Sons Ltd
 Marks & Spencer Ltd
 Paul, K. S., Ltd
 Stora Kopparbergs Bergslags A/B Agency Ltd
 United Africa Co. Ltd

FILMS

Associations, Institutions, Societies, etc.

Film Centre Ltd
 Film Producers Guild Ltd
 Scientific Film Association

Industrial and Commercial Concerns

Adelphi Films Ltd
 British Film Institute
 Films of Poland
 G.-B. Film Library
 Rank Precision Industries Ltd
 Rayant Pictures Ltd

FINANCE, *see* BANKING, FINANCE AND INSURANCE

FISHERIES, *see* AGRICULTURE, HORTICULTURE,

FORESTRY, FISHERIES

FOOD

Associations, Institutions, Societies, etc.

Bread Research Institute of Australia
 Brewing Industry Research Foundation
 British Baking Industries Research Association
 British Food Manufacturing Industries Research Association
 Ditton Laboratory (D.S.I.R.)
 Food and Agriculture Organisation of the United Nations
 Food Investigation Organisation (D.S.I.R.)
 Good Housekeeping Institute
 Low Temperature Research Station (D.S.I.R.)
 Ministry of Agriculture, Fisheries and Food
 National Institute for Research in Dairying
 Pest Infestation Laboratory (D.S.I.R.)
 Research Association of British Flour Millers

Industrial and Commercial Concerns

Ajinomoto Co. Inc.
 Baker Perkins Ltd
 Beecham Research Laboratories Ltd

Bibby, J., & Sons Ltd
 Birmingham Chemical Co. Ltd
 Bovril Ltd
 Britvic Ltd
 Brown & Polson Ltd
 Cerebos Ltd
 Chivers & Sons Ltd
 Crosse & Blackwell (Holdings) Ltd
 Dairy Produce Packers Ltd
 Guigoz, S.A.
 Guinness, Arthur, Son & Co. (Park Royal) Ltd
 Heinz, H. J., Co. Ltd
 Liebig's Extract of Meat Co. Ltd
 Lyons, J., & Co. Ltd
 Molassine Co. Ltd
 Petfoods Ltd
 Rowntree & Co. Ltd
 South African Sugar Association
 Tate & Lyle Research Laboratories
 Unilever Ltd. Food Research Department
 United Dairies Research Laboratory
 Weston Research Laboratories Ltd

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FORESTRY, *see* AGRICULTURE, HORTICULTURE, FORESTRY, FISHERIES

FUEL AND POWER—GENERAL

Associations, Institutions, Societies, etc.

British Coal Utilisation Research Association
British Coke Research Association
British Electrical and Allied Manufacturers
Association Inc.
British Electrical Development Association
Electrical Engineers A.S.E.E. Exhibition
Ltd
Fuel Research Station (D.S.I.R.)
Gas Council
Institution of Gas Engineers
Ministry of Fuel and Power
National Industrial Fuel Efficiency Service
National Smoke Abatement Society
World Power Conference

Industrial and Commercial Concerns

Calor Gas (Distributing) Co. Ltd
Cawood, Wharton & Co. Ltd
Central Electricity Authority

Central Water & Power Commission
Coalite & Chemical Products Ltd
Eastern Electricity Board
Electricity Commission of New South Wales
Esso Petroleum Co. Ltd
Esso Research Ltd
Holmes, W. C., & Co. Ltd
National Coal Board
North Thames Gas Board
North-Western Electricity Board
North-Western Gas Board
Petroleum Press Service
Petroleum Times Ltd
Simon-Carves Ltd
Snowy Mountains Hydro-electric Authority
Sun Oil Company
United Kingdom Atomic Energy Authority.
Industrial Group
Victoria State Electricity Commission
Wales Gas Board
West's Gas Improvement Co. Ltd

GAS, *see* FUEL AND POWER

GEOLOGY AND GEOPHYSICS

Associations, Institutions, Societies, etc.

Geological Survey and Museum (D.S.I.R.)
Ghana. Department of Soil and Land-use
Survey
Imperial Institute
India. Geological Survey
Institution of Mining and Metallurgy

Meteorological Office Library

Industrial and Commercial Concerns

British Petroleum Co. Ltd. Research Station,
Kirklington Hall
Hunting Geophysics Ltd
Soil Mechanics Ltd

GLASS, *see* CERAMICS, GLASS, CEMENT AND CONCRETE

GOVERNMENT DEPARTMENTS

Aeronautical Inspector Directorate (Ministry
of Supply)
Aeronautical Research Council
Aeroplane & Armament Experimental Es-
tablishment
Armament Research and Development Es-
tablishment
Australia. National Standards/Radio Physics
Laboratories
Belgium. Ministère de la Defense Nationale
Board of Trade Library
Building Operations Research Unit
Building Research Station
Canada. Defence Research Board
Central Office of Information

Chemical Defence Experimental Establish-
ment (Ministry of Supply)
Chemical Research Laboratory (D.S.I.R.)
Civil Defence Staff College
Colonial Office Library
Commonwealth Relations Office
Crown Agents for Oversea Governments
and Administrations
Customs and Excise
Department of the Government Chemist
Department of Scientific and Industrial
Research
Directorate of Electronic Research and
Development (Telecommunications) (Min-
istry of Supply)

CLASSIFIED INDEX TO CORPORATE MEMBERS

- Directorate of Guided Weapons Research and Development (Ministry of Supply)
 Explosives Research and Development Establishment (Ministry of Supply)
 Fighting Vehicles Research and Development Establishment (Ministry of Supply)
 Fire Offices Committee (D.S.I.R.)
 Food Investigation Organisation (D.S.I.R.)
 Foreign Office Printed Library
 Forest Products Research Laboratory (D.S.I.R.)
 Forestry Commission Library
 France, Commissariat a l'Energie Atomique
 Fuel Research Station (D.S.I.R.)
 Geological Survey and Museum (D.S.I.R.)
 Home Office
 House of Commons Library
 Hungary, Ministry for Foreign Affairs
 Hydraulics Research Station (D.S.I.R.)
 Imperial Institute
 India, Geological Survey
 India, Ministry of Education
 India, Ministry of Railways
 India, Office of the High Commissioner
 India Office Library
 Inland Revenue Department
 Italy, Alto Commissariato per l'Igiene e la Sanita' Pubblica
 Italy, Consiglio Nazionale delle Ricerche
 Joint Technical Language Section
 Kenya, Public Works Department
 Low Temperature Research Station (D.S.I.R.)
 Meteorological Office Library
 Microbiological Research Establishment (Ministry of Supply)
 Ministry of Agriculture, Fisheries and Food
 Ministry of Defence
 Ministry of Education
 Ministry of Fuel and Power
 Ministry of Health
 Ministry of Housing and Local Government
 Ministry of Labour and National Service, Factory Department, Intelligence Branch
 Ministry of Pensions and National Insurance
 Ministry of Supply, Central Library
 Ministry of Supply, T.I.L.
 Ministry of Transport and Civil Aviation
 Ministry of Works Library
 National Assistance Board
 National Gas Turbine Establishment
 National Physical Laboratory (D.S.I.R.)
 Nature Conservancy
 New Zealand Department of Scientific and Industrial Research
 New Zealand General Post Office
 Nigeria, Department of Agriculture Regional Research Station
 Nigeria, Department of Commerce and Industries
 Northern Ireland, Department of Industrial and Forensic Science
 Norway, Forsvarets Forskningsinstitutt
 Office of Naval Research
 Ordnance Survey Department
 Patent Office Library
 Pest Infestation Laboratory (D.S.I.R.)
 Police College
 Post Office Engineer-in-Chief's Library
 Post Office Library
 Prison Commission Pathology Laboratory
 R.A.E./Westcott
 Radar Research Establishment
 Radio Research Station (D.S.I.R.)
 Road Research Laboratory (D.S.I.R.)
 Royal Arsenal
 Royal Botanic Garden
 Royal Greenwich Observatory
 Safety in Mines Research Establishment
 St Andrew's House Library
 Science Museum Library
 Scottish Home Department Marine Laboratory
 Scottish Police College
 Services Electronics Research Laboratory
 Signals Research and Development Establishment (Ministry of Supply)
 South Africa, Council for Scientific and Industrial Research
 South Africa, Department of Agriculture
 South Africa, Parliament Library
 South African Railways
 Southern Rhodesia, Ministry of Commerce and Industry
 Stationery Office
 Statisk Sentralbyras Bibliotek
 Sudan Ministry of Agriculture
 Torry Research Station (D.S.I.R.)
 Treasury and Cabinet Office
 United States, Department of State
 Victoria State Electricity Commission
 War Office Library
 Water Pollution Research Laboratory (D.S.I.R.)
 West African Inter-Territorial Secretariat

HEATING AND VENTILATING

Associations, Institutions, Societies, etc.
 National College for Heating, Ventilating, Refrigeration and Fan Engineering

Industrial and Commercial Concerns
 Colt Ventilation Ltd

Keith Blackman Ltd
 Lec Refrigeration Co. Ltd
 Normalair Ltd
 Tack Air Conditioning Ltd
 Whittingham & Watt Ltd

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HORTICULTURE, *see* AGRICULTURE, HORTICULTURE, FORESTRY, FISHERIES

INSTRUMENTS

Associations, Institutions, Societies, etc.

British Scientific Instrument Research Association

Industrial and Commercial Concerns

Brannan, S., & Sons Ltd

Cleveland Meters Ltd

Cossor, A. C., Ltd

Davall, S., & Sons Ltd

Dawe Instruments Ltd

Edwards High Vacuum Ltd

Electroflo Meters Co. Ltd

Electronic Instruments Ltd

Electronic Switchgear (London) Ltd

Elgar Products Ltd

Elliott Brothers (London) Ltd

Elliott, H. J., Ltd

English Numbering Machines Ltd

Ericsson Telephones Ltd

Hilger & Watts Ltd

Kelvin & Hughes Ltd

Kent, George, Ltd

Megatron Ltd

Nash & Thompson Ltd

Racal Engineering Ltd

Rheostatic Co. Ltd

Sadir-Carpentier

Simmonds Aerocessories Ltd

Solartron Electronic Group

Sperry Gyroscope Co. Ltd

Sunvic Controls Ltd

Turner, Ernest, Electrical Instruments Ltd

INSURANCE, *see* BANKING, FINANCE AND INSURANCE

INTERNATIONAL RELATIONS

American Library

Belgian Embassy

British Council. Book Department

British Council Representative. Rome

Ciba Foundation

Colonial Office Library

Commonwealth Relations Office

English Speaking Union

Foreign Office Printed Library

Germany. Consulate-General of the Federal Republic

Hispanic and Luso-Brazilian Councils

Hungary. Ministry for Foreign Affairs

India. Office of the High Commissioner

India Office Library

International African Institute

International Civil Aviation Organization

International Labour Office

Keesing's Publications Ltd

Lucis Trust Ltd

Royal Empire Society

Royal Institute of International Affairs

Rumanian Legation

Society for Cultural Relations with the U.S.S.R.

Unesco. Centro de Co-operacion Cientifica para America Latina

Unesco Library

Unesco. Middle East Science Co-operation Office

Unesco. Science Co-operation Office for South-East Asia

United Nations Library

Wiener Library

World Power Conference. International Executive Council

LEARNED SOCIETIES AND RESEARCH INSTITUTIONS

Ahmedabad Textile Industry's Research Association

Aircraft Research Association Ltd

Atomic Energy Research Establishment

Australia. Commonwealth Scientific and Industrial Research Organisation

Australia. National Standards/Radio Physics Laboratories

Battelle Institute Ltd

Battelle Memorial Institute Library

Bread Research Institute of Australia

Brewing Industry Research Foundation

British Boot, Shoe and Allied Trades Research Association

British Cast Iron Research Association

British Ceramic Research Association

British Coal Utilisation Research Association

British Coke Research Association

British Cotton Industry Research Association

British Council. Book Department

British Council. Science Library

British Film Institute

British Food Manufacturing Industries Research Association

CLASSIFIED INDEX TO CORPORATE MEMBERS

- British Glass Industry Research Association
 British Hat and Allied Feltmakers Research Association
 British Hydromechanics Research Association
 British Institute of Management
 British Internal Combustion Engine Research Association
 British Iron and Steel Research Association
 British Jute Trade Research Association
 British Launderers' Research Association
 British Non-Ferrous Metals Research Association
 British Paper and Board Industry Research Association
 British Paper and Board Makers' Association
 British Rayon Research Association
 British Rubber Producers' Research Association
 British Scientific Instrument Research Association
 British Shipbuilding Research Association
 British Standards Institution
 British Steel Castings Research Association
 British Welding Research Association
 Cambridge Philosophical Society
 Canada. National Research Council
 Cancer Institute Board
 Centrale Organisatie T.N.O.
 Ceylon. Medical Research Institute
 Ceylon Institute of Scientific and Industrial Research
 Chartered Institute of Secretaries
 Chartered Insurance Institute
 Chemical Society
 Copper Development Association
 Chalk Lime and Allied Industries Research Association
 Department of Scientific and Industrial Research
 Deutsche Gesellschaft für Forschung im Graphischen Gewerbe e.V.
 East African Virus Research Institute
 Electrical Research Association
 Finland. State Institute for Technical Research
 Fulmer Research Institute Ltd
 Glasshouse Crops Research Institute
 Hispanic & Luso-Brazilian Councils
 Hungary. Magyar Tudományos Akadémia
 Konyvtara
 Indian Institute of Science Library
 Ingeniörsvetenskapsakademien
 Institut des Fruits et Agrumes Coloniaux
 Institute of Aeronautical Sciences
 Institute of Animal Physiology
 Institute of Archaeology
 Institute of Cancer Research
 Institute of Cost and Works Accountants
 Institute of Historical Research
 Institute of Metals
 Institute of Ophthalmology
 Institute of Petroleum
 Institute of Physics
 Institute of Psychiatry
 Institute of Psycho-Analysis
 Institute of Seaweed Research
 Institute of Textile Technology
 Institute of Transport
 Institute of Welding
 Institution of Chemical Engineers
 Institution of Civil Engineers
 Institution of Electrical Engineers
 Institution of Engineering Inspection
 Institution of Engineers and Shipbuilders in Scotland
 Institution of Gas Engineers
 Institution of Mechanical Engineers
 Institution of Mining Engineers
 Institution of Mining and Metallurgy
 Institution of Naval Architects
 Institution of Production Engineers
 Institution of the Rubber Industry
 Institution of Structural Engineers
 Instituto Centro Americano de Investigación y Tecnología Industrial
 International African Institute
 Iron and Steel Institute
 Israeli Institute for Biological Research
 Italy. Consiglio Nazionale delle Ricerche
 John Innes Horticultural Institution
 Keskuslaboratorio
 Lace Research Association
 Marine Biological Association of the United Kingdom
 Medical Research Council. Toxicology Research Unit
 Microbiological Research Establishment (Ministry of Supply)
 Motor Industry Research Association
 Nationaal Luchtvaart Laboratorium (N.L.L.)
 National Institute for the Deaf
 National Institute for Research in Dairying
 National Institute of Economic and Social Research
 National Institute of Industrial Psychology
 National Institute of Oceanography
 National Physical Laboratory (D.S.I.R.)
 National Research Council of Egypt
 National Science Foundation Library
 New Zealand. Department of Scientific and Industrial Research
 Norges Byggeforskningsinstitutt
 Nova Scotia Research Foundation
 Panstwowy Instytut Biologiczny Doswiadczenia im. Nenckiego
 Parsons and Marine Engineering Turbine Research and Development Association
 Patronato Juan de la Cierva
 Production Engineering Research Association of Great Britain
 Queensland Institute of Medical Research
 Research Association of British Flour Millers
 Research Association of British Paint, Colour and Varnish Manufacturers
 Research Association of British Rubber Manufacturers

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Research Council of the British Whiting Federation	School of Oriental African Studies
Research Council of Israel	Scott Polar Research Institute
Research Organization of Ships Compositions Manufacturers Ltd	Scottish Machinery Testing Station
Roll Makers' Association Research Technical Committee	Scottish Marine Biological Association
Rothamsted Experimental Station	Scripps Institution of Oceanography
Royal Aeronautical Society	Society of Incorporated Accountants
Royal Astronomical Society	Society of Industrial Radiology and Allied Methods of Non-destructive Testing
Royal Dublin Society	Sondes Place Research Laboratories Ltd
Royal Empire Society	South Africa. Council for Scientific and Industrial Research
Royal Horticultural Society	Stanford Research Institute
Royal Institute of British Architects	Textile Institute
Royal Institute of International Affairs	Tin Research Institute
Royal Institute of Public Administration	Universities Federation for Animal Welfare
Royal Institution of Chartered Surveyors	Výzkumný Ústav Materiálu a Technologie
Royal Institution of Great Britain	Water Research Association
Royal Meteorological Society	Wiener Library
Royal Photographic Society of Great Britain	Wellcome Historical Medical Library
Royal Society	West African Institute of Trypanosomiasis Research
Royal Society of Arts	Wool Industries Research Association
Royal Statistical Society	Zinc Development Association

LIBRARIANSHIP, *see* DOCUMENTATION AND LIBRARIANSHIP

MANAGEMENT, INCLUDING ACCOUNTANCY

Associations, Institutions, Societies, etc.

Administrative Staff College
 British Institute of Management
 Chartered Institute of Secretaries
 College of Estate Management
 College of Industrial Management and Engineering and the Institute of General Managers
 Commission Générale d'Organisation Scientifique
 Imrup
 Incorporated Society of Auctioneers and Landed Property Agents
 Industrial Welfare Society (Inc.)
 Institute of Chartered Accountants
 Institute of Cost and Works Accountants
 Institute of Executive Engineers and Officers
 Institution of Engineering Inspection
 Institution of Production Engineers
 International Labour Office
 London County Council Members' Library
 Management Research Groups
 Metal Trades Employers' Association
 Ministry of Labour and National Service.
 Factory Department, Intelligence Branch

National Institute of Industrial Psychology
 Production Engineering Research Association of Great Britain
 Royal Institute of Public Administration
 Society of Incorporated Accountants
 Svenska Arbetsgivareföreningens Bibliotek
 Trades Union Congress Library

Industrial and Commercial Concerns

British Tabulating Machine Co. Ltd
 Clubley Armstrong & Co. Ltd
 Copeland-Chatterton Co. Ltd
 Harrods Ltd, Staff Training Department
 IBM, United Kingdom Ltd
 Kilimanjaro Native Co-operative Union
 Lamson Paragon Ltd
 Management Publications Ltd
 Marks & Spencer Ltd
 Personnel Administration Ltd
 Powers-Samas Accounting Machines Ltd
 Urwick Orr & Partners Ltd
 Weston, W. G., Ltd

MANUFACTURED PRODUCTS—GENERAL

Associations, Institutions, Societies, etc.

Council of Industrial Design

Industrial and Commercial Concerns

British-American Tobacco Co. Ltd

British Olivetti Ltd
 British Ropes Ltd
 Caribonum Ltd
 Cigarette Components Ltd
 Co-operative Wholesale Society Ltd
 Cornercroft Ltd

CLASSIFIED INDEX TO CORPORATE MEMBERS

Flavel, Sidney, & Co. Ltd
International Harvester Co.
Minnesota Mining and Manufacturing Co.
Morphy-Richards Ltd
Prestige Group Ltd
Rawlplug Co. Ltd
Reckitt & Colman Ltd
Remploy Ltd
Ronson Products Ltd

Ruberoid Co. Ltd
Shopfitting Research and Development Council
Smith, S., & Sons (England) Ltd
Sykes, W. E., Ltd
Tilley Lamp Co. Ltd
United Shoe Machinery Corporation
Walterisation Co. Ltd

MARKET RESEARCH

Association for Consumer Research Ltd
British Market Research Bureau Ltd
Foote, Cone & Belding Ltd
McCann-Erickson Advertising Ltd
Masius & Fergusson Ltd
Noel-Brown, S. J., & Co. Ltd

Pritchard Wood & Partners Ltd
Production Engineering Ltd
Sales Research Services Ltd
Tomato & Cucumber Marketing Board
Wallace Attwood Company
Young & Rubicam Ltd

MEDICINE

Associations, Institutions, Societies, etc.

British Council. Medical Department
British Medical Association
British Optical Association
Cancer Institute Board
Central Council for Health Education
Central Public Health Laboratory
Ceylon. Medical Research Institute
Ciba Foundation
Göteborg. Medicinska Fakultetens Bibliotek
Helsinki University Ophthalmic Clinic Library
Institute of Cancer Research
Institute of Ophthalmology
Institute of Psychiatry
Interafrican Bureau of Epizootic Diseases
Medical Research Council. Toxicology Research Unit
Montevideo. Universidad, Facultad de Medicina, Biblioteca
National Blood Transfusion Service
National Library of Medicine
New York State University Library
Pharmaceutical Society of Great Britain

Postgraduate Medical School of London
Prison Commission Pathology Laboratory
Queensland Institute of Medical Research
Royal Army Medical College
Royal College of Nursing
Royal College of Physicians
Royal College of Physicians of Edinburgh
Royal College of Surgeons of England
Royal Free Hospital School of Medicine
St Thomas's Hospital Medical School
Wellcome Historical Medical Library
West African Institute of Trypanosomiasis Research
Zagreb University Central Medical Library

Industrial and Commercial Concerns

Bayer Products Ltd
British Drug Houses Ltd
Counties Public Health Laboratories
Crookes Laboratories Ltd
Johnson & Johnson (Gt Britain) Ltd
Organon Laboratories Ltd
Pfizer Ltd
Vitamins Ltd

METAL INDUSTRIES—GENERAL

Associations, Institutions, Societies, etc.

British Welding Research Association
Institute of Metals
Institute of Welding
Institution of Mining and Metallurgy
Instytut Metalurgii im S. Staszica
Istituto Siderurgico Finsider
Lead Development Association
Worshipful Company of Goldsmiths

Industrial and Commercial Concerns

Aktiebolaget Bofors
B.B. Chemical Co. Ltd

B.S.A. Group Research Centre
Bolidens Gruvaktiebolag
Bolton, Thomas, & Sons Ltd
Bruntons (Musselburgh) Ltd
Canning, W., & Co. Ltd
Capper, Pass & Son Ltd
Crown Cork Co. Ltd
Dexion Ltd
Foundry Services Ltd
G.K.N. Group Research Laboratory
Guillermo Decker S.A.
Imperial Chemical Industries Ltd. Metals Division
Lloyd, F. H., & Co. Ltd

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Luxfer Ltd
National Smelting Co. Ltd
New London Electron Works Ltd
Newmans Tubes Ltd
Rhoanglo Mine Services Ltd
Spiral Tube & Components Co. Ltd
Sterne, L., & Co. Ltd
Taylor Bros. & Co. Ltd

Tennent, R. B., Ltd
Tube Investments Ltd
Tube Investments Research Laboratories
V.D.M. Spinners Ltd
Vandervell Products Ltd
Venesta Ltd
Wellington Tube Works Ltd
Whittingham & Watt Ltd

METAL INDUSTRIES—FERROUS

Associations, Institutions, Societies, etc.

British Cast Iron Research Association
British Iron and Steel Federation
British Iron and Steel Research Association
British Steel Castings Research Association
Centro de Industriales Siderurgicos
Iron and Steel Institute
Jernkontoret

Industrial and Commercial Concerns

Allen, Edgar, & Co.
Colvilles Ltd
Consett Iron Co. Ltd
Darwins Ltd

Dominion Foundries & Steel Ltd
Firth, Thos., & John Brown Ltd
Inland Steel Company
International Meehanite Metal Co. Ltd
Johnson, Matthey & Co. Ltd
Midland Motor Cylinder Co. Ltd
Pressed Steel Co. Ltd
Stanton Ironworks Co. Ltd
Staveley Iron & Chemical Co. Ltd
Tata Iron & Steel Co. Ltd
Thomas, Richard, & Baldwins Ltd
Timken Roller Bearing Co.
United Steel Companies Ltd
Walterisation Co. Ltd

METAL INDUSTRIES—NON-FERROUS

Associations, Institutions, Societies, etc.

Aluminium Development Association
British Non-Ferrous Metals Research Association
Copper Development Association
Tin Research Institute
Zinc Development Association

Industrial and Commercial Concerns

Aluminium Laboratories Ltd
Aluminium Union Ltd
Aluminium Wire & Cable Co. Ltd
Associated Lead Manufacturers Ltd
Berger, Lewis, & Sons Ltd

Bolton, Thomas, & Sons Ltd
British Aluminium Co. Ltd
Electrolytic Zinc Co. of Australia Ltd
Goodlass Wall & Lead Industries Ltd
High Duty Alloys Ltd
Johnson, Matthey & Co. Ltd
Laporte Titanium Ltd
London Electric Wire Company & Smiths Ltd
McKechnie Brothers Ltd
Magnesium Elektron Ltd
Mond Nickel Co. Ltd
Yorkshire Copper Works Ltd

MINING AND MINERALS

Associations, Institutions, Societies, etc.

Ballarat School of Mines and Industries
Imperial Institute
Institution of Mining Engineers
Institution of Mining and Metallurgy
Jernkontoret
National Coal Board

Industrial and Commercial Concerns

Bolidens Gruvaktiebolag
British Industrial Sand Ltd
British Timken Ltd
Broken Hill Pty Co. Ltd
Camp Bird Ltd
Cementation Co. Ltd
Consolidated Zinc Corporation Ltd

Electrolytic Zinc Co. of Australia Ltd
Fullers' Earth Union Ltd
Imperial Chemical Industries Ltd. Lime Division
Industrial Distributors (Sales) Ltd
Inland Steel Company
Israel Mining Industries Laboratories
M.T.D. Copper (Sales) Ltd
Micafine Ltd
National Smelting Co. Ltd
Pittsburgh Consolidation Coal Company
Powell Duffryn Technical Services Ltd
Rhoanglo Mine Services Ltd
Shelton Iron Steel & Coal Co. Ltd
Turner & Newall Ltd
United Steel Companies Ltd

CLASSIFIED INDEX TO CORPORATE MEMBERS

MUSIC

English Folk Dance & Song Society

NATIONAL LIBRARIES

Australia. Commonwealth National Library	National Central Library
Belgium. Bibliotheque royale	National Library of Wales
British Museum	New Zealand National Library Service
British Museum (Natural History)	Országos Szechenyi Könyvtár
Central African Archives	Österreichische National-Bibliothek
Egypt. National Library	Patent Office Library
France. Bibliotheque Nationale	Poland. Biblioteka Narodowa
India. National Library	Raffles Museum and Library
Ireland. National Library	Science Museum Library
Israel. Jewish National and University Library	Scottish Central Library
Japan. National Diet Library	Turkey. Milli Kutuphane

NEWSPAPERS AND NEWS AGENCIES

<i>Christian Science Monitor</i>	<i>Glasgow Herald</i>
<i>Daily Telegraph</i>	<i>News Chronicle</i>
<i>Economist</i>	Reuters Ltd
Financial Times Ltd	Tass Agency

PACKAGING

<i>Associations, Institutions, Societies, etc.</i>	E.P.S. Ltd
Printing, Packaging and Allied Trades Research Association	Metal Box Co. Ltd
	Reed, Albert E., & Co. Ltd
<i>Industrial and Commercial Concerns</i>	Stevenson, Hugh, & Sons Ltd
Dairy Produce Packers Ltd	Thames Board Mills Ltd

PAINTS, OIL AND VARNISHES

<i>Associations, Institutions, Societies, etc.</i>	Berger, Lewis, & Sons Ltd
Research Association of British Paint, Colour and Varnish Manufacturers	British Paints Ltd
Research Organisation of Ships Compositions Manufacturers Ltd	Campbell, Rex, & Co. Ltd
	Clark, Henry, & Sons Ltd
<i>Industrial and Commercial Concerns</i>	Du Pont de Nemours, E. I., & Co.
Associated Lead Manufacturers Ltd	Hamilton, John M., & Co. Ltd
Balm Paints Pty Ltd	Imperial Chemical Industries Ltd. Paints Division
	Scott Bader & Co. Ltd

PAPER, *see* PRINTING AND PAPER INDUSTRIES

PATENT AGENTS

Boulton, Wade & Tennant	Mathys & Squire
Carpmaels & Ransford	Mewburn, Ellis & Co.
Dehn, Frank B., & Co.	Page, White & Farrer
Forrester, Ketley & Co.	Raworth, Moss & Cook
Gill, Jennings & Every	Reddie & Grose
Kemp, J. A., & Co.	Young, D., & Co.

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PETROLEUM

Associations, Institutions, Societies, etc.
Institute of Petroleum

Industrial and Commercial Concerns

Arabian American Oil Co.
BP Refinery (Llandarcy) Ltd
Bataafsche Petroleum Maatschappij, N.V.
Benzole Producers Ltd
British Hydrocarbon Chemicals Ltd
British Petroleum Co. Ltd
Caltex Services Ltd
Esso Development Co. Ltd
Esso Petroleum Co. Ltd
Gulf Oil (Great Britain) Ltd

Iraq Petroleum Co. Ltd
Kellogg International Corporation
Koninklijke Shell Laboratorium
Kuwait Oil Company Ltd
Laboratoires de Recherches Purfina
Lobitos Oilfields Ltd
Manchester Oil Refinery Ltd
Mobil Oil Company Ltd
National Iranian Oil Company
Petroleum Press Service
Shell Petroleum Co. Ltd
'Shell' Research Ltd
Sun Oil Company
Wakefield, C. C., & Co. Ltd

PHARMACEUTICAL PRODUCTS AND PHARMACY

Associations, Institutions, Societies, etc.
National Blood Transfusion Service
Pharmaceutical Society of Great Britain
School of Pharmacy
Wellcome Foundation Ltd

Industrial and Commercial Concerns

Allen & Hanburys Ltd
Ames Company (London) Ltd
Aspro-Nicholas Ltd
Baker Research Laboratories Ltd
Bayer Products Ltd
Beecham Research Laboratories Ltd
Bengal Chemical & Pharmaceutical Works Ltd
Benger Laboratories Ltd
British Drug Houses Ltd
Ciba Laboratories

County Laboratories Ltd
Crookes Laboratories Ltd
Distillers Company (Biochemicals) Ltd
Genatosan Ltd
Glaxo Laboratories Ltd
Howards of Ilford Ltd
Lilly Research Laboratories Library
May & Baker Ltd
Organon Laboratories Ltd
Parke, Davis & Co. Ltd
Reckitt & Colman Ltd
Rendell, W. J., Ltd
Roche Products Ltd
Smith Kline & French Laboratories Ltd
Smith & Nephew Research Ltd
Smith, T. & H., Ltd
Warner, Wm R., & Co. Ltd
Westbrook Lanolin Co.
Wyeth, John, & Brother Ltd

PHOTOGRAPHY AND DOCUMENT REPRODUCTION

Associations, Institutions, Societies, etc.
Insdoc. (Indian National Scientific Documentation Centre)
London School of Printing and Graphic Arts
Royal Photographic Society of Great Britain

Industrial and Commercial Concerns

Block & Anderson Ltd
Halden, J., & Co. Ltd

Ilford Ltd
Kodak Ltd
Mason, E. N., & Sons Ltd
Micro Methods Ltd
Ozalid Company Ltd
Technicolor Ltd
University Microfilms Inc. (Gt Britain) Ltd
West, A., & Partners Ltd

PLASTICS

Associations, Institutions, Societies, etc.
British Plastics Federation

Industrial and Commercial Concerns

American Viscose Corporation
Anchor Chemical Co. Ltd
Australian Consolidated Industries Ltd
B.I.P. Chemicals Ltd

B.X. Plastics Ltd
Bakelite Ltd
Beck, Koller & Co. (England) Ltd
Boake, A., Roberts & Co. Ltd
British Cellophane Ltd
British Geon Ltd
British Xylonite Co. Ltd
Campbell, Rex, & Co. Ltd
Commercial Plastics Ltd

CLASSIFIED INDEX TO CORPORATE MEMBERS

De La Rue, Thomas, & Co. Ltd	Monsanto Chemicals Ltd
Distillers Company Ltd	Nelsons Acetate Ltd
Dormer Plastics Ltd	Petrochemicals Ltd
Du Pont de Nemours, E. I., & Co.	Revertex Ltd
General Electric Co., U.S.A.	Scott Bader & Co. Ltd
Imperial Chemical Industries Ltd. Leather- cloth Division	Storey Brothers & Company Ltd
Imperial Chemical Industries Ltd. Plastics Division	Telegraph Construction & Maintenance Co. Ltd
Marley Tile Co. Ltd	Vinyl Products Limited
Micanite & Insulators Co. Ltd	Yarsley, Dr. V. E., Research Laboratories Ltd

PRINTING AND PAPER INDUSTRIES

<i>Associations, Institutions, Societies, etc.</i>	Coates Bros. & Co. Ltd
British Paper and Board Industry Research Association	Copigraph Ltd
British Paper and Board Makers' Association	Cowan, Alex., & Sons Ltd
London School of Printing and Graphic Arts	Keskulaboratorio AB
Printing, Packaging and Allied Trades Research Association	Ozolid Company Ltd
<i>Industrial and Commercial Concerns</i>	Paul, K. S., Ltd
Australian Paper Manufacturers Ltd	Portals Ltd
Balston, W. & R., Ltd	Recorder Charts Ltd
Bowaters Development & Research Ltd	Reed, Albert E., & Co. Ltd
Clondalkin Paper Mills Ltd	Riley, B., & Co. Ltd
	Stevenson, Hugh, & Sons Ltd
	Thames Board Mills Ltd
	West Virginia Pulp & Paper Co.
	Wiggins Teape Group Research Organization

PSYCHOLOGY

Institute of Psychiatry	National Institute of Industrial Psychology
Institute of Psycho-Analysis	Tavistock Clinic and Institute

PUBLIC AND COUNTY LIBRARIES

Acton Public Libraries	Burton upon Trent Public Library
Airdrie Public Library	Bury Public Library
Arhus Kommunes Biblioteker	Buxton Public Library
Atherton Public Library	Camberwell Public Libraries
Bath Municipal Libraries	Cambridge City Libraries
Battersea Public Library	Cardiff Public Libraries
Beckenham Public Libraries	Cardiganshire Joint Library
Bedfordshire County Library	Carlisle Public Library
Belfast Public Libraries	Castleford Public Libraries and Museum
Bermondsey Public Libraries	Chatham Public Library
Bethnal Green Public Libraries	Chelsea Public Library
Bexley Public Libraries	Cheltenham Public Library
Bilston Public Library	Chester Public Library
Birkenhead Public Libraries	Chesterfield Public Library
Birmingham Public Libraries	Clackmannan County Library
Blackburn Public Library	Clydebank Public Library
Blackpool Public Libraries	Coatbridge. Carnegie Public Library
Bolton Public Libraries	Colombo Public Library
Bournemouth Public Libraries	Colwyn Bay Public Library
Bradford City Libraries	Cornwall County Library
Brentford and Chiswick Public Libraries	Coventry City Libraries
Brierley Hill Public Libraries	Crewe Public Library
Brighton Public Libraries	Croydon Public Libraries
Bristol Public Libraries	Cumberland County Library
Bromley Public Libraries	Danmarks Tekniske Bibliotek
Buckinghamshire County Library	Darlington. Edward Pease Public Library
Burnley Public Libraries	Dartford Public Libraries

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PUBLIC AND COUNTY LIBRARIES—*contd.*

Darwen Public Library	Kent County Library
Deichmanske Bibliotek	Kettering Public Library
Denbighshire County Library	Kingston upon Hull Public Libraries
Deptford Public Libraries	Lambeth Public Libraries
Derby Public Libraries	Lanark County Libraries
Derbyshire County Library	Lancashire County Library
Detroit Public Library	Lancaster Public Libraries
Devon County Library	Leamington Spa Public Library
Doncaster Public Libraries	Leeds Central Library
Dudley Public Libraries	Leicester City Libraries
Dumfriesshire Libraries	Leicestershire County Library
Dun Laoghaire Public Libraries	Lewisham Public Libraries
Dundee Public Libraries	Leyton Public Libraries
Dunfermline Public Library	Lincoln Public Libraries
Durham County Library	Lindsey & Holland County Library
Ealing Public Libraries	Liverpool Public Libraries
East Riding County Library	Llanelli Public Library
Eccles Public Library	Long Eaton Public Library
Edinburgh Libraries and Museums Department	Luton Public Libraries
Essex County Library	Manchester Public Libraries
Exeter City Library	Mansfield Public Library
Falkirk Public Library	Merthyr Tydfil Public Libraries
Fielden Public Library	Merton and Morden Public Libraries
Fife County Library	Middlesbrough Public Libraries
Finchley Public Libraries	Middleton Public Library
Finsbury Public Libraries	Milwaukee Public Library
Flint County Library	Mitcham Public Libraries
Fulham Public Libraries	Montgomeryshire County Library
Gillingham Public Libraries	Neath Public Library
Glamorgan County Library	New South Wales Public Library
Glasgow Public Libraries	New York Public Library
Gloucester City Libraries	New York State Library
Gosport Public Libraries	Newark-on-Trent, Gilstrap Public Library
Grangemouth, Victoria Public Library	Newcastle under Lyme Public Library
Grantham Public Library	Newcastle upon Tyne City Libraries
Great Yarmouth Public Libraries	Norfolk County Library
Greenwich Public Libraries	Northampton Public Libraries
Guildford Public Library	Northamptonshire County Library
Guildhall Library	Northumberland County Library
Hackney Public Libraries	Norwich Public Libraries
Halifax Public Libraries	Nottingham Public Libraries
Hamilton Public Library	Nottinghamshire County Library
Hammersmith Public Libraries	Oldham Public Libraries
Hampshire County Library	Oswaldtwistle Public Library
Hampstead Central Library	Oxford City Libraries
Hastings Public Library	Oxfordshire County Library
Hendon Public Libraries	Paddington Public Libraries
Hereford City Library	Pembrokeshire County Library
Hertfordshire County Library	Penge Public Library
Heston and Isleworth Public Libraries	Peterborough Public Library
High Wycombe Public Library	Plymouth Central Library
Holborn Public Libraries	Port Talbot Public Library
Hornsey Public Libraries	Portsmouth Public Library
Huddersfield Public Library	Preston, Harris Public Library
Ilford Municipal Libraries	Rawtenstall Public Library
Ipswich County Borough Libraries	Reigate Public Library
Islington Public Libraries	Rhondda Borough Libraries
Jamaica Library Service	Rochdale Public Library
Johannesburg Public Library	Rochester Public Libraries
Keighley Public Libraries	Rotherham Public Library
Kendal Public Library	Rugby Borough Library
Kensington Public Library	Rutherglen Public Library
	St Helens Public Libraries

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St Marylebone Public Libraries	Tasmania State Library
St Pancras Public Libraries	Toronto Public Libraries
Salford Public Libraries	Tottenham Public Libraries and Museum
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Scarborough Public Libraries	Victoria Public Library
Scunthorpe Public Library	Wakefield Public Libraries
Sheffield City Library	Wallasey Public Library
Shoreditch Public Libraries	Walthamstow Public Library
Shropshire County Library	Wandsworth Public Libraries
Smethwick Public Libraries	Warrington Municipal Library
Solihull Public Library	Warwickshire County Library
South Australia Public Library	Watford Public Library
South Shields Public Library	Wellington (N.Z.) Public Libraries
Southall Public Libraries	West Bromwich Public Libraries
Southampton Public Libraries	West Ham Public Libraries
Southport Public Libraries	West Riding County Library
Stafford County Library	West Sussex County Library
Stafford Public Library	Western Australia Library Board
Stepney Public Libraries	Westminster Public Libraries
Stirlingshire County Library	Widnes Public Library
Stockport Public Libraries	Wigan Public Libraries
Stoke Newington Public Libraries	Willesden Public Libraries
Stoke-on-Trent Public Libraries Department	Wiltshire County Library
Sunderland Public Libraries	Wimbledon Public Library
Surrey County Library	Windsor Public Library
Sutton and Cheam Public Libraries	Woolwich Public Libraries
Sutton Coldfield Public Library	Workington Public Library
Swansea Public Libraries	Worksop Public Library
Swindon Public Libraries	York Public Library

PUBLISHERS, *see* BOOKSELLERS AND PUBLISHERS

RADIO AND ELECTRONIC INDUSTRIES

Associations, Institutions, Societies, etc.

Admiralty. Signal and Radar Establishment
 Australia. National Standards/Radio Physics Laboratories
 British Institution of Radio Engineers
 Directorate of Electronic Research and Development (Telecommunications)
 (Ministry of Supply)
 Radar Research Establishment
 Radio Research Station (D.S.I.R.)
 Signals Research and Development Establishment (Ministry of Supply)
 Society of Industrial Radiology and Allied Methods of Non-destructive Testing

Industrial and Commercial Concerns

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 British Telecommunications Research Ltd
 Burndept Ltd
 Bush Radio Ltd
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 Central Rediffusion Services Ltd
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 Cole, E. K., Ltd
 Collaro Ltd
 Cosmocord Ltd
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Dawe Instruments Ltd
 Decca Radar Ltd
 E.M.I. Electronics Ltd
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 Electronic Instruments Ltd
 Electronic Switchgear (London) Ltd
 Electronic Tubes Ltd
 Elliott Bros. (London) Ltd
 English Electric Co. Ltd
 Ericsson Telephones Ltd
 General Electric Co. Ltd
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 Goodmans Industries Ltd
 Hirst Electronic Ltd
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 M.T.E. Control Gear Ltd
 Magnetic Valve Co. Ltd
 Marconi's Wireless Telegraph Company Ltd
 Mullard Blackburn Works
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 Rank Precision Industries Ltd
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 Siemens Ediswan
 Solartron Electronic Group
 Standard Telephones & Cables Ltd

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Standard Telephones & Cables Ltd, N.S.W.
Sunvic Controls Ltd
Thompson, J. Langham, Ltd

Turner, Ernest, Electrical Instruments Ltd
Ultra Electric Ltd

REFRIGERATION, *see* HEATING AND VENTILATING RESEARCH, *see* LEARNED SOCIETIES AND RESEARCH INSTITUTIONS

RUBBER

Associations, Institutions, Societies, etc.

British Rubber Producers' Research Association
Institution of the Rubber Industry
Northern Polytechnic and National College of Rubber Technology
Research Association of British Rubber Manufacturers
Rubber Research Institute of Malaya

Industrial and Commercial Concerns

Anchor Chemical Co. Ltd
Dunlop Rubber Co. Ltd
Goodyear Tyre & Rubber Co.
Revertex Ltd
Rubber Improvement Ltd
Saunders Valve Co. Ltd

SAFETY AND WELFARE

Associations, Institutions, Societies, etc.

British Council. Medical Department
Central Council for Health Education
Fire Offices Committee (D.S.I.R.)
Fire Offices Committee, Fire Protection Association
Home Office
Industrial Welfare Society (Inc.)
International Labour Office
Metropolitan Police. Commissioner's Reference Library
Ministry of Health
Ministry of Labour and National Service.
Factory Department, Intelligence Branch
Ministry of Pensions and National Insurance

National Assistance Board
National Blood Transfusion Service
National Institute for the Deaf
National Smoke Abatement Society
Netherne Hospital
Police College
Safety in Mines Research Establishment
Scottish Police College
Slough Social Fund Ltd
World Health Organization Library

Industrial and Commercial Concerns

Central Public Health Laboratory
Counties Public Health Laboratories

SHIPBUILDING

British Shipbuilding Research Association
Institution of Engineers and Shipbuilders in Scotland
Institution of Naval Architects

North East Coast Institution of Engineers and Shipbuilders
Yarrow & Co. Ltd

SOCIOLOGY, *see* ECONOMICS AND SOCIOLOGY

STATISTICS

Associations, Institutions, Societies, etc.

Board of Trade Library
Royal Statistical Society
Statisk Sentralbyras Bibliotek

Industrial and Commercial Concerns

Swiss Bank Corporation

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TEXTILES

Associations, Institutions, Societies, etc.

Ahmedabad Textile Industry's Research Association
Bolton Technical College
British Cotton Industry Research Association
British Hat and Allied Feltmakers Research Association
British Jute Trade Research Association
British Man-Made Fibres Federation
British Rayon Research Association
Hosiery and Allied Trades Research Association
Institute of Textile Technology
International Wool Secretariat
Lace Research Association
Textile Institute
Wool Industries Research Association

British Nylon Spinners Ltd
British Ropes Ltd
Cotton Board
Courtaulds Ltd
Du Pont de Nemours, E. I., & Co.
Imperial Chemical Industries Ltd. Fibres Division
Imperial Chemical Industries Ltd. Leather-cloth Division
Johnson & Johnson (Gt Britain) Ltd
Lansil Ltd
Nelsons Acetate Ltd
Smith & Nephew Research Ltd
T.M.M. (Research) Ltd
Tatton, William, & Co. Ltd
Tootal Broadhurst Lee Co. Ltd
United Turkey Red Co. Ltd
West Point Manufacturing Company
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TIMBER, *see* WOOD AND WOOD INDUSTRIES

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Cigarette Components Ltd
Imperial Tobacco Co. Ltd
Morris, Philip, Inc.
Rizla Cigarette Papers Ltd

Tobacco Manufacturers' Standing Committee
Tobacco Research Board of Rhodesia & Nyasaland
Wills, W. D. & H. O.

TRADE UNIONS

Amalgamated Engineering Union
National Union of General and Municipal Workers

National Union of Teachers
Trades Union Congress Library
Transport and General Workers Union

TRANSPORT

British European Airways
British Railways
British Transport Commission
India. Ministry of Railways
Institute of Transport
Ministry of Transport and Civil Aviation

Municipal Passenger Transport Association (Inc.)
Norges Statsbaner Hovedstyrets Bibliotek
Rotterdam Port Authority
South African Railways

UNIVERSITIES AND COLLEGES

Aberdeen University College
Acton Technical College
Administrative Staff College
Agra University
Alabama Polytechnic Institute
Australian National University
Ballarat School of Mines and Industries
Barrett Street Technical College
Battersea Polytechnic Library
Bedford College Library

Bengal College of Engineering and Technology
Birkbeck College Library
Birmingham College of Commerce
Birmingham College of Technology
Birmingham University
Bodleian Library
Bolton Technical College
Bombay University Library
Borough Polytechnic

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UNIVERSITIES AND COLLEGES—*contd.*

- Bristol College of Technology
 Bristol University Library
 British Columbia University
 British Institute of Engineering Technology
 Brussels. Université Libre. Bibliothèque
 Calcutta University Library
 California University. Radiation Laboratory
 Library
 California University Library
 California University Library. Serials Department
 Cambridge Philosophical Society
 Cambridge University Engineering Laboratory
 Canberra University College
 Canterbury University College Library
 Cape Town University
 Cardiff. University College of South Wales
 and Monmouthshire
 Case Institute of Technology
 Central School of Arts & Crafts
 Ceylon University
 Chalmers Tekniska Högskolas Bibliotek
 Chelsea Polytechnic
 Chicago University Library
 Chile. Universidad
 Civil Defence Staff College
 College of Aeronautics
 College of Estate Management
 College of Industrial Management and
 Engineering and the Institute of General
 Managers
 Columbia University
 Copenhagen. Handelshøjskolens Bibliotek
 Copenhagen. Kgl Veterinær-og Land-
 bøhøjskoles Bibliotek
 Dacca University Library
 Delft. Technische Hogeschool
 Derby and District College of Technology
 Dublin University College
 Dudley and Staffordshire Technical College
 Duquesne University Library
 Durham University. Institute of Education
 Durham University Library
 Ealing Technical College and School of Art
 Edinburgh and East of Scotland College of
 Agriculture
 Edinburgh University Library
 Edinburgh University Union
 Escuela Especial de Ingenieros Aeronauticos
 Ewell County Technical College
 Exeter University
 Finland Teknillisen Korkeakoulun Kirjasto
 Flintshire Technical College
 Florida State University Library
 Florida State University Library School
 George Peabody College (for Teachers)
 Georgia Institute of Technology Library
 Ghana. University College Library
 Glasgow University Library
 Grenoble. Ecole Nationale Supérieure
 d'Electrotechnique, d'Hydraulique, de
 Radioélectricité et de Génie Atomique
 Hannover Technische Hochschule Bibliothek
 Harvard University
 Hatfield Technical College
 Helsinki University Forestry Library
 Helsinki University Ophthalmic Clinic
 Library
 Hendon Technical College
 Heriot-Watt College
 Hong Kong University Library
 Huddersfield Technical College
 Hull University Library
 Ibadan University College
 Illinois University Library
 Imperial College of Science and Technology
 Imperial College of Tropical Agriculture
 Indiana University Library
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 Institute of Cancer Research
 Institute of Historical Research
 Institute of Ophthalmology
 Institute of Psychiatry
 Inter-University Council for Higher Educa-
 tion
 Iowa State University Libraries
 Isle of Wight Technical College
 Israel. Jewish National and University
 Library
 Johns Hopkins University Library
 Kansas University Library
 Karachi University Library
 Kent State University Library
 Khartoum University
 King's College Library, Newcastle upon
 Tyne
 Kingston Technical College
 Kumasi College of Technology
 Leeds College of Commerce
 Leeds University. The Brotherton Library
 Lehigh University Library
 Leicester Colleges of Art and Technology
 Leicester University College Library
 Lincoln Technical College
 London School of Economics
 London School of Printing and Graphic
 Arts
 London University Library
 Loughborough College of Further Educa-
 tion
 Loughborough College of Technology
 Luton & South Bedfordshire College of
 Further Education
 McGill University Library School
 Madras University Library
 Magee University College
 Makerere College
 Malaya University Library
 Manchester College of Technology
 Massachusetts Institute of Technology
 Melbourne University
 Melbourne University Library
 Michigan University
 Minnesota University Library
 Mississippi University

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- Montevideo. Universidad
 Montevideo. Universidad, Facultad de Medicina, Biblioteca
 Montreal. École Polytechnique
 Natal University Library
 National College for Heating, Ventilating, Refrigeration and Fan Engineering
 New England University
 New South Wales University of Technology
 New York State University Library
 New York University. Commerce Library
 Newcastle Technical College
 Newcastle upon Tyne Municipal College of Commerce
 Nigerian College of Arts, Science & Technology
 Norges Handelshøyskole Bibliotek
 Norges Tekniske Høgskoles Bibliotek
 North Gloucestershire Technical College
 North Staffordshire Technical College
 North Staffordshire University College
 North Wales University College
 Northern Polytechnic and National College of Rubber Technology
 North-Western Polytechnic Library
 Northwestern University Library
 Nottingham College of Art and Crafts
 Nottingham and District Technical College
 Nottingham University
 Nottingham University. School of Agriculture
 Nuffield College
 Ohio State University Library
 Oregon University Library
 Oslo University. Faculty of Mathematics and Science
 Oslo University Library
 Otago University
 Pennsylvania State University
 Peshawar University
 Police College
 Polska Akademia Nauk
 Polytechnic
 Poplar Technical College
 Postgraduate Medical School of London
 Potchefstroom University
 Purdue University Libraries
 Queen Mary College Library
 Queen's College
 Queen's University of Belfast
 Rajshahi University
 Rhodes University
 Rhodesia and Nyasaland University College
 Rice Institute
 Royal Air Force College Library
 Royal Air Force Technical College
 Royal Army Medical College
 Royal College of Nursing
 Royal College of Science & Technology
 Royal College of Surgeons of England
 Royal College of Veterinary Surgeons
 Royal Free Hospital School of Medicine
 Royal Holloway College
 Royal Military College of Science
 Royal Naval College
 Royal Naval Engineering College
 Rugby College of Technology and Arts
 Rutherford College of Technology
 St Andrews University Library
 St Louis University Library
 St Thomas's Hospital Medical School
 Salford Royal Technical College
 School of Oriental African Studies
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 Scottish College of Commerce
 Scottish Police College
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 Sheffield University, Applied Science Library
 Shoreditch Training College
 Sind University
 Sir John Cass College
 South Shields Marine & Technical College
 Southall Technical College
 South-west Essex Technical College
 Southampton University Library
 Southern California University
 Staffordshire County Technical College
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 Stockholm Kungliga Tekniska Högskolans Bibliotek
 Sunderland Technical College
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 Sydney University
 Tasmania University Library
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 Temple University Library
 Texas University Library
 Toronto University
 Tottenham Technical College
 University College Library
 Vermont University Library
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 Virginia University
 Washington University Library
 Watford Technical College
 West Indies University College
 Western Reserve University
 Westfield College
 Westminster Technical College
 Willesden Technical College
 Witwatersrand University
 Wolverhampton and Staffordshire Technical College
 Woolwich Polytechnic
 Workington College of Further Education
 Wye College
 Yale University Library
 Zagreb University Central Medical Library

VETERINARY SCIENCE

Associations, Institutions, Societies, etc.
 British Friesian Cattle Society

Commonwealth Agricultural Bureaux
 Cooper Technical Bureau

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Copenhagen Den Kgl Veterinær-og Land-
bohøjskoles Bibliotek
Royal Agricultural Society

Royal College of Veterinary Surgeons
Universities Federation for Animal Welfare

WATER AND WATER TREATMENT

Associations, Institutions, Societies, etc.

Melbourne and Metropolitan Board of
Works
Sydney Metropolitan Water Sewerage and
Drainage Board
Victoria State Rivers and Water Supply
Commission
Water Pollution Research Laboratory
(D.S.I.R.)
Water Research Association

Industrial and Commercial Concerns

Albright & Wilson Ltd
Boby, William, & Co. Ltd
Candy Filter Co. Ltd
Central Water & Power Commission
Houseman & Thompson Ltd
Permutit Company Ltd
Spence, Peter, & Sons Ltd

WELFARE, *see* SAFETY AND WELFARE

WOOD AND WOOD INDUSTRIES

Associations, Institutions, Societies, etc.

British Paper and Board Industry Research
Association
Forest Products Research Laboratory
(D.S.I.R.)
Furniture Development Council
Imperial Forestry Institute

Timber Development Association Ltd

Industrial and Commercial Concerns

Crown Cork Co. Ltd
Harris Lebus Ltd
Mallinson, William, & Sons Ltd
N.Z. Forest Products Ltd

Aslib Publications

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*Prices marked * are for members of Aslib only*

- AVAILABILITY AND USE OF AERONAUTICAL INFORMATION: a discussion. Reprinted from the *Journal of the Aeronautical Society*, June 1946. pp. 411-26. 2s.
- BOOKS AND ARMY EDUCATION, 1944-1946: preparation and supply; by J. H. P. Pafford. 1946. 72 pp. 6s., 4s. 6d.*
- BRITISH SCIENTIFIC AND TECHNICAL BOOKS: a select list of recommended books published in Great Britain and the Commonwealth in the years 1935 to 1952. James Clarke and Co. Ltd. for Aslib. 1956. xi, 364 pp. 63s.
- BRITISH SOURCES OF REFERENCE AND INFORMATION: a guide to societies, works of reference and libraries; edited by T. Besterman. 1947. vii, 56 pp. 6s., 5s.*
- GUIDES TO SOURCES OF INFORMATION IN GREAT BRITAIN:
1. The paper industry: U.D.C. 676. 1948. 10 (4) pp. 2s. 6d., 2s.*
 2. Agriculture and allied interests: U.D.C. 63. 1949. 55 (9) pp. 16s., 13s.*
 3. Beverages and food: U.D.C. 663 + 664. 1949. 44 (11) pp. 12s. 6d., 10s.*
 4. Textiles and allied interests: U.D.C. 677. 1949. 42 (9) pp. 12s. 6d., 10s.*
- HANDBOOK OF SPECIAL LIBRARIANSHIP AND INFORMATION WORK; edited by Wilfred Ashworth. 1955. 387 pp. 50s., 40s.*
- PERIODICALS AND SERIALS: their treatment in special libraries; by David Grenfell. 1953. (13) 200 pp. Aslib manuals vol. 3. 12s. 6d., 10s. 6d.*
- REFERENCE BOOKS FOR THE WORKS LIBRARY; by R. Brightman. 1948. 21 pp. Aslib pamphlets no. 2. 2s.
- REPORT OF ASLIB MEETING ON INDUSTRIAL INFORMATION SERVICES: 8 May 1946. 1947. 39 pp. 4s., 3s.*
- SCIENCE AND THE HUMANITIES: the use and abuse of information, an address delivered at the 9th Annual Conference at Somerville College, Oxford, on 23 September 1932; by J. L. Myers. Published for Aslib by O.U.P., 1933. 32 pp. 1s. 3d.
- SELECT BIBLIOGRAPHY OF ITALY: a thousand books about Italy, its geography, population, cities and regions, its language, literature and history, its social, economic and political life, its art and music; by W. O. Hassall. 1946. 82 pp. 8s. 6d., 6s.*
- SELECT LIST OF STANDARD BRITISH SCIENTIFIC AND TECHNICAL BOOKS: 5th edition; edited by L. J. Anthony. Compiled at the request of the British Council. 88 pp. 10s., 8s. 6d.*
- TREATMENT OF SPECIAL MATERIAL IN LIBRARIES: 2nd edition; by Robert L. Collison. 1955. 102 pp. Aslib manuals vol. 2. 12s. 6d., 10s. 6d.*

ANNUALS

- ASLIB YEAR BOOK 1957-1958. 1957. 194, x pp. 12s. 6d., 10s.*

ASLIB YEAR BOOK 1957-58

INDEX TO THESES accepted for higher degrees in the universities of Great Britain and Ireland:

Vol. 1, 1950-51; ed. by P. D. Record. 1953. xii, 157 pp. 25s., 21s.*

Vol. 2, 1951-52; ed. by P. D. Record and Magda Whitrow. 1955. xii, 175 pp. 25s., 21s.*

Vol. 3, 1952-53; ed. by Magda Whitrow. 1956. xii, 159 pp. 25s., 21s.*

Vol. 4, 1953-54; ed. by Magda Whitrow. 1957. xii, 158 pp. 25s., 21s.*

REGISTER OF RESEARCH IN THE SOCIAL SCIENCES and directory of research institutions: number 13, December 1956. Published by Aslib for the National Institute of Economic and Social Research. 1956. vii, 156 pp. 30s. Also distributed by Aslib: no. 5, 1947-48, 12s. 6d.; nos. 6 to 9, 15s. each; nos. 10-12, 25s. each.

REPORTS OF PROCEEDINGS OF 1ST TO 22ND CONFERENCES, 1924-47. (Nos. 2, 3, 5, 6, 10, out of print.)

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ASLIB BOOK-LIST: a monthly list of recommended scientific and technical books with annotations. Annual subscription 21s., 12s.* Single copies 1s. 9d., 1s. 3d.*

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ASLIB PROCEEDINGS: incorporating Aslib Information; monthly, commencing vol. 9, no. 1, January 1957. Annual subscription 60s., free*; single copies 5s., 3s. 6d.*

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PROCEEDINGS OF THE BRITISH SOCIETY FOR INTERNATIONAL BIBLIOGRAPHY: Vols. 1-9, 1939-1947; distributed by Aslib for B.S.I.B. 4s. each part.

OFFPRINTS FROM *Aslib Proceedings*

FILM AS SOURCE MATERIAL FOR HISTORY; by Sir Arthur Elton, President of the Scientific Film Association and Chairman of Film Centre Ltd., Blackpool, 24th September 1955. Vol. 7, no. 4, November 1955. 114 pp. 3s.

IF I HAD MY WAY—WITH PUBLISHERS; by B. Agard Evans, Chief Librarian, Ministry of Works, London, 19th September 1952. Vol. 5, no. 1, February 1953. 11 pp. 2s.

GOVERNMENT LIBRARY: with special reference to the library of the Safety in Mines Research Establishment. Sheffield, 27th March 1952. Vol. 4 no. 3, August 1952. 7 pp. 2s.

ASLIB PUBLICATIONS

LITERATURE OF SPECIAL LIBRARIANSHIP; by E. M. R. Ditmas, Bristol University, 24th September 1950. Vol. 2, no. 4, November 1950. 23 pp. 2s.

SYMPOSIUM ON THE NATURE AND SCOPE OF FUEL AND POWER AND INFORMATION SERVICES IN THE UNITED KINGDOM; ed. by Frank Hickman, Chief Librarian, Ministry of Fuel and Power Library. Nottingham University, 13th September 1953. Vol. 5, no. 4, November 1953. 27 pp. 2s.

U.S. SPECIFICATIONS AND ASSOCIATED DOCUMENTS; by F. V. Horsnell, Ministry of Supply. Birmingham, 13th December 1954. Vol. 7, no. 1, February 1955. 10 pp. 2s.

OFFPRINTS FROM *Journal of Documentation*

BRITISH UNION-CATALOGUE OF PERIODICALS: Rules and definitions. Vol. 2, no. 2, September 1946, pp. 117-21. 2s.

CURRENT PUBLICATIONS ON TWENTIETH-CENTURY FRENCH LITERATURE; by T. V. Benn, University of Leeds. Vol. 9, no. 4, December 1953. pp. 220-3. 2s.

DEPARTMENTAL LIBRARIES OF THE UNIVERSITY OF CAMBRIDGE; by D. W. Butcher. Vol. 7, no. 4, December 1951, pp. 221-43. 2s.

EARLY DUTCH LIBRETTOS AND PLAYS WITH MUSIC IN THE BRITISH MUSEUM; by A. Loewenberg. Vol. 2, no. 4, March 1947. 30 pp. 5s.

HERALDRY, FLAGS AND SEALS: a select bibliography, with annotations (1920-1945); by S. Trehearne Cope. Vol. 4, no. 2, September 1948, pp. 92-146. 7s. 6d., 6s.*

MUSIC PUBLISHERS' NUMBERS: a selection of 40 dated lists, 1710-1900; by O. E. Deutsch. Vol. 1, no. 4, March 1946; and vol. 2, no. 2, September 1946, with some alterations and an index. 30 pp. 5s.

UNION CATALOGUE OF OLD MUSIC; by Edith B. Schnapper, Editor, *The Union Catalogue of Old Music*. Vol. 9, no. 2, June 1953, pp. 118-21. 2s.

UREA-FORMALDEHYDE RESIN AS A VEHICLE FOR SEMI-PERMANENT INSECTICIDAL AND FUNGICIDAL COATINGS ON BOOKBINDINGS AND BOOKCASES; by P. Bracey and F. Barlow, Colonial Insecticides Committee Research Unit. Vol. 9, no. 3, September 1953, pp. 158-68. 2s.

IN PREPARATION

ASLIB DIRECTORY: a guide to sources of information in Great Britain and Ireland. 1957. 2 volumes.

INDEX TO THESES accepted for higher degrees in the universities of Great Britain and Northern Ireland; ed. by Magda Whitrow.

Volume 5, 1954-55

Volume 6, 1955-56

MANUAL FOR EDITORIAL WORKERS; ed. by B. C. Brookes.

PROCEEDINGS OF THE INTERNATIONAL STUDY CONFERENCE ON CLASSIFICATION FOR INFORMATION RETRIEVAL, Dorking, England, 13-17 May 1957.

Select Reading List
for Special Librarians and
Information Officers

SELECT READING LIST

An introduction to library and information work: books and articles for the beginner

GENERAL

1. ASLIB. Handbook of special librarianship and information work; general ed.: Wilfred Ashworth. London, Aslib, 1955. [8], 387 pp. plans. tables. diagrs. 50s. (40s. to members.)
2. COLLISON, ROBERT L. The treatment of special material in libraries. 2nd ed. London, Aslib, 1955. ix, 104 pp. illus. tables. diagrs. 12s. 6d. (10s. 6d. to members.) [Previously issued as *The cataloguing arrangement and filing of special material in special libraries*, 1950.]
3. HOLMSTROM, J. EDWIN. Facts, files and action in business and public affairs. Part two: Filing, indexing and circulation. London, Chapman & Hall Ltd., 1953. xvi, 280 pp. illus. tables. diagrs. 32s.
4. JOHNSTON, BARBARA. Special library practice; a report on a visit to special libraries in England, France, Canada, and the United States of America in 1948, by Barbara Johnston. Melbourne, Commonwealth Scientific and Industrial Research Organisation, 1949. 81 pp.
5. SPECIAL LIBRARIES ASSOCIATION. Technical libraries; their organisation and management; ed. Lucille Jackson. New York, the Association, 1951. viii, 202 pp. illus. diagrs. \$6.00.
6. TAUBER, MAURICE F., and others. Technical services in libraries: acquisitions, cataloguing, classification, binding, photographic reproduction, and circulation operations, by Maurice F. Tauber and associates. New York, Columbia University Press; [London, Oxford University Press], 1954, xvi, 487 pp. diagrs. (Columbia University studies in library science no. 7.) \$6.50; 52s.
7. WRIGHT, J. E. Manual of special library technique; with particular reference to the technical special libraries of commercial and government establishments. 2nd ed. rev. London, Aslib, 1946. 120 pp. illus. diagrs.

Periodicals

8. *Journal of Documentation*, Aslib.
9. *Aslib Proceedings*.
10. *Aslib Year Book*.
11. *Library Association Record*.
12. *Library Science Abstracts*, Library Association.
13. *Library Literature*, H. W. Wilson Co.
14. *Special Libraries*, Special Libraries Association.
15. *American Documentation*, American Documentation Institute.
16. *Review of Documentation*, Fédération Internationale de Documentation.
17. *Library Journal*, R. R. Bowker Co.
18. *Library Trends*, University of Illinois Library School.

ASLIB YEAR BOOK 1957-58

THE CHOICE OF MATERIAL FOR AN INFORMATION SECTION

19. ALLARDYCE, A. The role of the British National Book Centre. *Aslib Proceedings*, vol. 5, no. 2, May 1953, pp. 75-80.
20. COLLISON, R. L. Book reviews and the librarian. *Aslib Proceedings*, vol. 1, no. 2, August 1949, pp. 128-33.
21. DAVISON, G. H. Facts concerning patents, of particular interest to industrial librarians and information officers. *Aslib Proceedings*, vol. 5, no. 2, May 1953, pp. 101-20.
22. GUMMER, H. MARGARET. Catalogues and bibliographies of periodicals: a survey of the more important works published in the British Commonwealth and the United States of America since 1945. *Journal of Documentation*, vol. 12, no. 1, March 1956, pp. 24-38.
23. HORROCKS, SIDNEY. The state as publisher; a librarian's guide to the publications of H.M. Stationery Office. London, Library Association, 1952. 32 pp. tables. (Library Association pamphlet no. 10.) 5s.
24. HORSNELL, F. V. U.S. specifications and associated documents. *Aslib Proceedings*, vol. 7, no. 1, February 1955, pp. 37-46.
25. RECORD, P. D. A survey of thesis literature in British libraries. London, Library Association, 1950. 21 pp.
26. SHAW, KENNETH B. Periodical acquisition policies. *Aslib Proceedings*, vol. 5, no. 2, May 1953, pp. 81-6.
27. The translation of scientific material—a symposium. London, 17th January 1955. *Aslib Proceedings*, vol. 7, no. 2, May 1955, pp. 63-73.
28. VICKERY, B. C. Periodical sets: what should you buy? *Aslib Proceedings*, vol. 5, no. 2, May 1953, pp. 69-74.
29. WOOLSTON, JOHN E. American technical reports; their importance and how to obtain them. *Journal of Documentation*, vol. 9, no. 4, December 1953, pp. 211-19.

RECORDS

30. LIBRARY ASSOCIATION *and* AMERICAN LIBRARY ASSOCIATION. Cataloguing rules: author and title entries. Compiled by committees of the Library Association and of the American Library Association. English ed. London, the Library Association, 1908.
31. TAYLOR, MARGARET S. Fundamentals of practical cataloguing, by Margaret S. Taylor. London, George Allen & Unwin, 1948. 141 pp. (Practical library handbooks no. 8.)
32. NORRIS, DOROTHY M. A primer of cataloguing. London, Association of Assistant Librarians, 1952. 204 pp. 8s. 6d.
33. SHARP, HENRY A. Cataloguing; a textbook for use in libraries. 4th ed. by Henry A. Sharp; with an introduction by L. Stanley Jast. London, Grafton, 1948. 388 pp. illus.
34. GREAT BRITAIN. Treasury. Organisation and Methods Division. Mach-

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**Organizations Concerned with
Special Librarianship and
Information Work**

ORGANIZATIONS CONCERNED WITH SPECIAL LIBRARIANSHIP AND INFORMATION WORK

THE following list of organizations active in this field is not exhaustive. The organizations included have been selected because their work, wholly or in large part, approximates to that of Aslib. A more comprehensive list containing the names and addresses of eighty-seven organizations can be seen in chapter 13 of the *Handbook of Special Librarianship and Information Work*, London, Aslib, 1955, 50s. (40s. to members).

NATIONAL ORGANIZATIONS

AUSTRALIA

Library Association of Australia,
c/o Public Library of New South Wales,
Macquarie Street,
Sydney,
New South Wales.

AUSTRIA

Oesterreichische Gesellschaft für Dokumentation & Bibliographie
(Austrian Society for Documentation and Bibliography),
1 Josefsplatz,
Vienna, 1.

BELGIUM

Association Belge de Documentation
(Belgian Association for Documentation),
3 rue de Maelbeek,
Brussels, 4.

DENMARK

Dansk Central for Dokumentation
(Danish Centre for Documentation),
10 Oster Voldgade,
Copenhagen K.

FRANCE

Association pour l'Utilisation et la Diffusion de la Documentation
(Association for the Use and Dissemination of Documentation),
18 avenue de Villars,
Paris, 7.

Union Française des Organismes de Documentation
(French Union of Documentary Organizations),
65 rue de Richelieu,
Paris, 2.

GERMANY

Deutsche Gesellschaft für Dokumentation
(German Society for Documentation),
Westendstrasse 47,
Frankfurt-Main.

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Zentralstelle für Wissenschaftliche Literatur
(Centre for Scientific Literature),
Unter den Linden 8,
Berlin, N.W.7.

INDIA

Indian National Science Documentation Centre,
National Physical Laboratory,
Hillside Road,
New Delhi, 12.

NETHERLANDS

Nederlands Instituut voor Documentatie en Registratuur
(Netherlands Institute for Documentation & Filing),
6 Willem Witsenplein,
The Hague.

SWEDEN

Tekniska Litteratursällskapet
(Swedish Society for Technical Documentation),
Box 5073,
Stockholm, 5.

SWITZERLAND

Association Suisse de Documentation
(Swiss Association for Documentation),
Bollwerk 25,
Berne.

UNITED KINGDOM

Aslib,
4 Palace Gate,
London, W.8.
Library Association,
Chaucer House,
Malet Place,
London, W.C.1.

U.S.A.

American Documentation Institute,
c/o Library of Congress,
Washington, 25, D.C.
American Library Association,
50 East Huron Street,
Chicago, 11, Ill.
Special Libraries Association,
31 East 10th Street,
New York, 3, N.Y.

YUGOSLAVIA

Centar za Dokumentaciju,
(Yugoslav Documentation Centre),
16 Admirala Geprata,
Belgrade.

INTERNATIONAL ORGANIZATIONS

International Federation for Documentation,
Willem Witsenplein 6,
The Hague, Netherlands.

LIBRARIANSHIP AND INFORMATION ORGANIZATIONS

International Federation of Library Associations,
c/o United Nations,
Palais des Nations,
Geneva, Switzerland.

United Nations Educational, Scientific & Cultural Organization,
19 Avenue Kléber,
Paris, 16, France.

**Suppliers of Library Equipment
and Certain Services
to Libraries**

SUPPLIERS OF LIBRARY EQUIPMENT AND CERTAIN SERVICES TO LIBRARIES

THIS list is not intended to be comprehensive. Where a large number of firms make a particular article, the firms included are in general those which have paid more attention to library use of their products.

Articles which can be bought at most stationers' shops, such as letter-trays or stapling machines, have been omitted.

It has only been possible to include one address, usually the London office, if any, where the equipment can be seen or information obtained. Many of the firms have offices in all large cities. Aslib does not guarantee in any way the quality or speed of delivery of the equipment listed.

Indexes of equipment and services and of trade-names follow the main list.

ABBOTT BROS. (SOUTHALL).

Abbess Works, Southall, Middx.

SOUTHall 1357.

'Abbess' planfiles.

ADANA (PRINTING MACHINES), LTD.

15-18 Church Street, Twickenham, Middx.

POPesgrove 3655-7.

Office printing equipment, including inexpensive models.

ADDRESSOGRAPH-MULTIGRAPH, LTD.

29 Kingsway, London, W.C.2.

TEMple Bar 8474.

'Multilith' offset duplicator, 'Multigraph' letterpress duplicator.

AMSEL, LTD.

Christmas Steps, Bristol, 1.

Bristol 21564-6.

'Bristol' planfile units.

ART METAL CONSTRUCTION Co.

201 Buckingham Palace Road, London, S.W.1.

SLOane 5201.

Steel card cabinets; 'Rollindex' rotary card file; 'Post-index' visible card and strip index equipment; 'Vudex' pocket-type visible equipment; planfiles; 'C.V.S.' suspended filing equipment.

BESLEY & COPP, LTD.

Courtenay Road, Exeter, Devon.

Exeter 72114.

'Interfan' continuous stationery.

BLISSET, F. J., & Co.

10 Palmerston Road, London, W.3.

ACORn 3965.

Binding.

BLOCK & ANDERSON, LTD.

58-60 Kensington Church Street, London, W.8.

WESTern 7250.

'Banda' spirit duplicators, 'Bandarette' card duplicator.

- BLUNT, G.**
North Acton Road, London, N.W.10.
ELGar 7411.
Binding.
- BROWN, F. C.**
Queen's Road, Bisley, Surrey.
Brookwood 2424-5.
Card cabinets (including interlocking multiple cabinets), step-ladder stool, pamphlet boxes (all in steel).
- BULMER'S (CALCULATORS), LTD.**
Empire House, St. Martin-le-Grand, London, E.C.1.
MONarch 9791.
'Bankdex' and 'Vistadex' strip indexes; 'Bulmerdex' visible record equipment; 'C.V.S.' suspended filing equipment.
- CAKEBREAD, C., LTD.**
Baches Street, London, N.1.
CLerkenwell 6544.
Loose-leaf equipment.
- CARTER-DAVIS, LTD.**
20 Queen Elizabeth Street, London, S.E.1.
HOP 5344.
'Primus' continuous stationery, registers and typewriter attachments.
- CARTER-PARRATT, LTD.**
Iddesleigh House, Caxton Street, London, S.W.1.
ABBay 3675.
'Vistem' visible card record system; 'Admindex' and 'Bizada' visible record systems and 'Bizada' strip index.
- CAUSER & Co.**
216 Goldhawk Road, Shepherds Bush, London, W.12.
SHEpherds Bush 2366.
Document and photo-copying service.
- CAVE, C. W., & Co., LTD.**
59 Holborn Viaduct, London, E.C.1.
CENTral 8402.
'Cavedex' strip index; 'Cardwheel' rotary card-index equipment; 'Findex' punched-card equipment.
- CHIVERS, CEDRIC, LTD.**
Portway, Bath, Somerset.
Bath 7355.
Binders.
- CONSTRUCTORS, LTD.**
Tyburn Road, Erdington, Birmingham.
Mayfair (Birmingham) 3074.
'Seldex' visible record system.
- CONTOURA PHOTOCOPYING, LTD.**
56-60 Islington Park Street, London, N.1.
CANnonbury 7900.
'Contoura' portable reflex photo-copier. (See p. iv.)
- COPELAND-CHATTERSON CO., LTD.**
Gateway House, 1 Watling Street, London, E.C.4.
CITY 2284.
'Paramount' punched cards and accessories; 'Cope-Chat' visible record cabinets with three alternative types of pocket, other visible record equipment; loose-leaf equipment; continuous stationery and attachment for typewriter.

SUPPLIERS OF LIBRARY EQUIPMENT

COPYCAT, LTD.

40 Victoria Street, London, S.W.1.

ABBEY 7631.

'Copyline 500' (uses any non-camera process) and 'Diplomat' rotary and flat-bed copying machines; 'Copycat' reflex photo-copying machine; 'Varimaster' strip index, which allows erasure and can be passed through a photo-copying machine; photo-copying service.

DEFINAC, LTD.

Victoria House, Southampton Row, London, W.C.1.

CHANCERY 4338.

'Definac' vertical visible record equipment.

DUNN & WILSON, LTD.

Bellevue Bindery, Falkirk.

Falkirk 1591-3.

Binders.

DUPL-O-PRINT CO.

Ar-Be-Ce House, 57 Fairfax Road, London, N.W.6.

MALDA VALE 1271.

Spirit, stencil and typeset duplicators.

EASIBIND, LTD.

84 Newman Street, London, W.1.

MUSEUM 2141.

Temporary binding equipment.

EDGLEY'S, LTD.

151 Fleet Street, London, E.C.4.

FLEET STREET 7511.

Visible index and record equipment; rotary card files.

EGRY, LTD.

Warple Way, Acton, London, W.3.

SHEPHERDS BUSH 3377.

Continuous stationery, portable registers and typewriter attachments for use with.

ELITE OPTICS, LTD.

Cressex Industrial Estate, Wellington Road, High Wycombe, Bucks.

High Wycombe 792.

Microcard attachment to Elite 2 in. $\times$ 2 in. slide projector or to Elite epidiascope.

ELLAMS DUPLICATOR CO., LTD.

5 Dean Street, London, W.1.

GERARD 4556-9.

Rotary and flat-bed stencil duplicators, including 'Bantam' flat bed, suitable for reproducing catalogue cards.

ENGLISH NUMBERING MACHINES, LTD.

Queensway, Enfield, Middx.

HOWARD 2611 (5 lines).

Numbering machines.

EVERTAUT, LTD.

Kern House, Kingsway, London, W.C.2.

HOLBORN 0238.

Planfiles.

EXPANDEX VISIBLE FILING CO., LTD.

Surpass House, 26 Harrison Street, London, W.C.2.

TERMINUS 1189.

Suspended filing equipment.

FANFOLD, LTD.

74-75 Watling Street, London, E.C.4.

CITY 3781.

'Fanfold' continuous stationery and attachment for typewriter, carbonized forms, multiple set forms.

FERMAPRINT, LTD.

17 Fleet Street, London, E.C.4.

CENTRAL 2426-7.

Stencil duplicators.

FINNEY, SMILEY & CO., LTD.

Phoenix Works, London Road, Hackbridge, Surrey.

WALLINGTON 6621.

Steel card cabinets.

FORDIGRAPH, LTD.

Offrex House, Stephen Street, London, W.1.

LANGHAM 7002.

Spirit duplicators.

FOX, C.

72 Marylebone Lane, London, W.1.

WELBECK 4707.

Binders.

GESTETNER, LTD.

210 Euston Road, London, N.W.1.

EUSTON 7021.

Stencil duplicators; 'Photoscope' for photo-copying on to stencils for further reproduction.

GLOVER, J., & SONS, LTD.

Groton Road, Earlsfield, London, N.W.10.

BATTERSEA 6511.

Compactus mobile shelving equipment.

GRANT PRODUCTION CO., LTD.

4 Rathbone Place, London, W.1.

MUSEUM 8717.

Photo-copying equipment.

GRAVITY LADDERS, LTD.

231 The Strand, London, W.C.2.

FLEET STREET 4896.

Aluminium shelf- and step-ladders.

GUTTERIDGE SAMPSON, LTD.

151 Farringdon Road, London, E.C.1.

TERMINUS 8215.

'Emgee' memo stamp duplicating outfit, suitable for duplicating cards.

HARVEY, G. A., & CO. (LONDON), LTD.

Greenwich Metal Works, London, S.E.7.

GREENWICH 3232.

Plan cabinets.

HUNT & BROADHURST, LTD.

Ideal Works, Botley Road, Oxford.

OXFORD 48006-8.

Loose-leaf equipment, 'Loxindex' visible record equipment.

I.B.M. UNITED KINGDOM, LTD.

6 Berkeley Square, London, W.1.

MAYFAIR 2004.

Electric typewriters.

SUPPLIERS OF LIBRARY EQUIPMENT

ILFORD, LTD.

104-7 High Holborn, London, W.C.1.

HOLborn 3401.

'Azoflex' dyeline photo-copying equipment.

JENKINS FIDGEON, LTD.

Meadows Road, Kidsgrove, Stoke-on-Trent.

Kidsgrove 2368.

Microfilm cabinets, steel card cabinets.

JONES, PERCY, (TWINLOCK), LTD.

37 Chancery Lane, London, W.C.2.

CHAncery 8971.

'Twinlock' loose-leaf equipment; 'Vetro Mobil' suspended and 'Vetro' lateral filing systems; visible record system.

KALAMAZOO, LTD.

46 Wilton Place, London, S.W.1.

SLOane 0858.

Visible index and record systems, multiple-set forms.

KAY FILE MANUFACTURING CO., LTD.

6 Roger Street, London, W.C.1.

CHAncery 5259.

Loose-leaf equipment, pamphlet-boxes (including collapsible).

KINGSBURY COMPONENTS, LTD.

352 Oxford Avenue, Trading Estate, Slough, Bucks.

Slough 25571.

Metal card cabinets, light alloy box files.

KODAK, LTD. (Recordak Division.)

1-2 Beech Street, London, E.C.1.

METropolitan 0316.

'Recordak' microfilm reader; microfilming service. (See p. vi.)

LAMSON, PARAGON, LTD.

Queens House, 28 Kingsway, London, W.C.2.

HOLborn 8991.

'Paragon' continuous stationery, typewriter attachment, and other accessories.

LAWES RABJOHNS, LTD.

Abbey House, Victoria Street, London, S.W.1.

ABBey 5656.

'Admel' photo-copying equipment; 'Monex' and other sensitized papers; photo-copying service.

LETHABY, W., & CO., LTD.

124-32 Clerkenwell Road, London, E.C.1.

TERminus 1104-6.

'Leda' numbering machines.

LETTER FILING APPLIANCES CO., LTD.

Pioneer Works, Bath Row, Birmingham, 15.

Midland 1063-5.

'Leafadex' and 'Kliptorail' suspended filing systems.

LIBRACO, LTD.

Lombard Wall, Woolwich Road, London, S.E.7.

GREenwich 3308-9.

A large range of library requisites, notably wooden furniture, and fittings, filing and record equipment.

LINDICATION, LTD.

Mark Road, Hemel Hempstead, Herts.
Boxmoor 5500.
'Indicator' typists' copy holder.

LUXFER, LTD.

Waxlow Road, London, N.W.10.
ELGar 7292.
'Snead' steel shelving.

MANIFOLDIA, LTD.

Lincoln House, High Holborn, London, W.C.2.
HOLborn 2297.

'M.P.' portable register, 'Manibar' typewriter attachment, both for continuous stationery; 'Varoe' visible automatic rotary equipment.

MAXSONS BOOKBINDING CO., LTD.

89 Newington Butts, London, S.E.11.
RODney 6270.
Binders. (See p. iv.)

MELLETT, E. J.

Norbury Road, West Street, Reigate, Surrey.
Reigate 4071.
Wooden card cabinets.

MOORE, H. A., & Co., LTD.

4-5 Bridgewater Square, London, E.C.1.
MONarch 1712-3.
'Printo' and 'Printomatic' card duplicators.

MOORE'S MODERN METHODS, LTD.

19-21 Farringdon Street, London, E.C.4.
CENTral 3200.

Loose-leaf equipment; 'M.M.M.' and 'Vuadex' visible index equipment; 'Nimblex' visible record loose-leaf binder.

MORANE PLASTIC CO., LTD.

21 Woodthorpe Road, Ashford, Middx.
Ashford, Middx. 4036-7.
Transparent book covers. (See p. iii.)

NATIONAL LOOSE LEAF CO., LTD.

National House, Cursitor Street, Chancery Lane, London, E.C.4.
HOLborn 8644.
Loose-leaf equipment.

NEWBURY, WALTER, LTD.

Grangewood House, Grangewood Street, London, E.6.
GRAngewood 0526.
Binders.

NORTH OF ENGLAND SCHOOL FURNISHING CO., LTD.

114 Southampton Row, London, W.C.1.
HOLborn 5221.

Wooden shelving, library furniture and fittings, wooden card cabinets, etc., made to order.

OFFICE MACHINERY, LTD.

22 Kingly Street, London, W.1.
REGent 8383.
'Copy Rex' inexpensive spirit duplicator.

SUPPLIERS OF LIBRARY EQUIPMENT

OZALID Co., LTD.

62 London Wall, London, E.C.2.

NATional 0551.

Dyeline photo-copying equipment.

PHOTOSTAT, LTD.

1-4 Beech Street, London, E.C.1.

METropolitan 0311.

'Duostat' printer and processor; photo-copying service. Also will market Kodak

'Verifax' transfer process producing positives on insensitized paper.

QUICKBINDE, LTD.

28 Cale Street, London, S.W.3.

KNightbridge 4291.

'Quickbinde' temporary binding equipment; 'Poppet' 'fountain pens' dispensing plastic adhesive, and refills for these; pamphlet boxes; transparent book covers.

REMINGTON-RAND, LTD.

1-19 New Oxford Street, London, W.C.1.

CHAncery 8888.

'Speedac' and 'Flexifile' suspended filing and 'Variadex' filing systems; 'Kardex' pocket visible record cabinets; 'Linedex' strip visible index equipment; steel card cabinets (up to four drawer); 'Remflex' and 'Dyflex' photo-copying equipment; stencil duplicators; 'Flexoprint' method of producing repeated lists, etc.

REMPLOY, LTD. (Bookbinding and Printing Group.)

108 Portland Street, Manchester.

Central (Manchester) 4316-7.

Binders.

RONEO, LTD.

17 Southampton Row, London, W.C.1.

HOLborn 7622.

'Roneodex' visible record system; 'Stripdex' and 'Linkdex' visible index system; stencil duplicators, and 'electronic' stencil duplicators; 'Roneotype' typeset duplicator; steel shelving and card cabinets; planfiles, microfilm cabinets; suspended and lateral filing systems.

ROTADEX SYSTEMS, LTD.

Christmas Steps, Bristol, 1.

Bristol 21564 (3 lines).

Rotary card files.

ROTAPRINT, LTD.

Rotaprint House, Honeypot Lane, Kingsbury, London, N.W.9.

COLindale 8822.

'Rotaprint' lithographic duplicators.

RUTHURSTAT, LTD.

104 High Holborn, London, W.C.1.

HOLborn 4737.

Reflex copying apparatus.

SETTEN & DURWARD, LTD.

132-4 Fleet Street, London, E.C.4.

FLEet Street 3795.

'Criterion' steel card cabinets with fasteners for building up.

SHANNON, THE, LTD.

Imperial House, 15-19 Kingsway, London, W.C.1.

TEmple Bar 7175.

Visible record and index equipment; suspended filing.

ASLIB YEAR BOOK 1957-58

SHUNIC, LTD.

56 Wellington Road, London, N.W.8.

PRImrose 4405.

Metal signals and guide tabs.

SMITH, W. H., & SONS, LTD.

51 Park Royal Road, London, W.3.

ELGar 6555.

'Alacra' continuous stationery, and 'Alacra' portable 'registrator' and typewriter attachment for use with.

SOLOMON, E. G.

44 Worship Street, London, E.C.2.

BIShopsgate 5528.

Dokuphot transfer process.

STANLEIGH, E. W. H., & Co., LTD.

82 Killowen Street, Coleraine, N. Ireland.

Coleraine 2993.

Numbering machines.

STEELETTA GRANT'S OFFICE EQUIPMENTS (STEELETTA), LTD.

11 Dyer's Buildings, London, E.C.1.

HOLborn 0889, 1339.

'Steeletta' shelving.

STOLZENBERG PATENT FILE CO., LTD.

14 Queen Victoria Street, London, E.C.4.

CITY 1078.

Manila collapsible and steel pamphlet boxes, temporary binders.

TRADE LOOSE LEAF CO.

99-102 Bradford Street, Birmingham, 12.

Victoria (Birmingham) 3564-8.

Loose-leaf equipment; 'Merlin' visible flat-top suspension filing.

TYPEWRITER SUNDRIES CO.

30 New Bridge Street, London, E.C.4.

CITY 1107-9.

'Adler' typewriter with device for justifying right-hand margin.

UNDERWOOD BUSINESS MACHINES, LTD.

4-12 New Oxford Street, London, W.C.1.

CHAncery 3131.

Electric typewriter.

UNIVERSITY MICROFILMS, LTD.

Dering Yard, 67 New Bond Street, London, W.1.

MAYfair 1933.

American microfilm readers; microfilming service.

VALMOR, LTD.

35-6 Eagle Street, London, W.C.1.

CHAncery 3676.

'Orlid' spirit duplicators; 'Mercedes' electric typewriter.

VISUAL COMMUNICATIONS, LTD.

17 Denbigh Street, London, S.W.1.

VICToria 5510.

Portable microfilm reader; microcard reader being developed.

WEBB, SON & Co., LTD.

294 City Road, London, E.C.1.

CLERkenwell 3144, 2748.

Binders.

SUPPLIERS OF LIBRARY EQUIPMENT

WEST, A., & PARTNERS, LTD.

4 Abbey Orchard Street, London, S.W.1.

ABBeY 3323.

'Kangaroo' and Rochester microfilm readers; 'Rectophot' reflex photo-copying machines; microfilming and photo-copying services.

WESTWOOD, JOSEPH, & Co., LTD.

Napier Yard, Millwall, London, E.14.

EASt 1043.

Steel shelving.

WILKES, JAMES, LTD.

Bath House, 57 Holborn Viaduct, London, E.C.1.

CENtRal 8132.

'Streamflow' continuous stationery for use in typewriters (no attachment needed);

'Handiregister' portable register and continuous stationery.

WILSON, FRANK, & Co.

11 Lackington Street, Moorgate, London, E.C.2.

MONarch 8907.

'Railex' lateral suspended filing equipment; 'Double Top' suspended filing.

WOOLSTON BOOK Co., LTD.

P.O. Box 17, Gamble Street, Nottingham.

Nottingham 79374-5.

Electric stylus and coloured transfer tapes.

SUPPLIERS OF LIBRARY EQUIPMENT

INDEX OF EQUIPMENT AND SERVICES

(See pages 163-171.)

- Adhesive (plastic) dispensers.
 - Quickbinde.
- Binding, equipment for temporary.
 - Quickbinde, Easibind, Stolzenberg.
- Binding service.
 - Blisset, Blunt, Chivers, Dunn & Wilson, Fox, Maxsons, Newbury, Remploy, Webb.
- Book covers, transparent.
 - Morane Plastic, Quickbinde.
- Carbonized forms.
 - Fanfold.
- Card cabinets, steel.
 - Art Metal, F. C. Brown, Finney Smiley, Jenkins Fidgeon, Kingsbury, Remington-Rand, Roneo, Setten & Durward.
- Card cabinets, wood.
 - Libraco, Mellett, North of England School Furnishing.
- Card duplicators.
 - H. A. Moore, Block & Anderson, Ellams, Gutteridge Sampson.
- Card files, rotary.
 - Art Metal, Cave, Edgley, Rotadex.
- Cards for catalogues.
 - Libraco.
- Catalogues, method of producing repeated.
 - Copycat, Remington-Rand.
- Continuous stationery.
 - Besley & Copp.
- Continuous stationery and registers for use with.
 - Carter-Davis, Egry, Manifoldia (register only), W. H. Smith, Wilkes.
- Continuous stationery and attachment for typewriters.
 - Carter-Davis, Copeland-Chatterson, Egry, Fanfold, Lamson Paragon, Manifoldia, W. H. Smith, Wilkes (no attachment needed).
- Display stands, racks.
 - Libraco, North of England School Furnishing.
- Duplicators.
 - See also* Card duplicators.
- Duplicators, lithographic.
 - Addressograph-Multigraph, Rotaprint.
- Duplicators, spirit.
 - Block & Anderson, Dupl-O-Print, Fordigraph, Office Machinery, Valmor.
- Duplicators, stencil.
 - Dupl-O-Print, Ellams, Fermaprint, Gestetner, Remington-Rand, Roneo.
- Duplicators, letterpress.
 - Adana, Addressograph-Multigraph, Dupl-O-Print, Roneo.
- Electric stylus and transfer tapes.
 - Woolston.
- Filing systems for documents.
 - See also* Plan cabinets, planfiles.
 - Art Metal, Bulmer's, Expandex, Percy Jones, Letter Filing Appliances, Remington-Rand, Roneo, Shannon, Trade Loose Leaf.
- Forms, carbonized.
 - Fanfold.
- Forms, multiple set.
 - Fanfold, Kalamazoo.
- Furniture and fittings.
 - Libraco, North of England School Furnishing.
- Guide-cards and tabs.
 - Libraco, Shunic.

- Lists, method of producing repeated.
Copycat, Remington-Rand.
- Loose-leaf equipment.
See also Sheaf-binders.
Cakebread, Copeland-Chatterson, Hunt & Broadhurst, Percy Jones, Kay File, Moore's
Modern Methods, National Loose Leaf.
- Microcard readers.
Elite Optics, Visual Communications.
- Microfilm cabinets.
Jenkins Fidgeon, Roneo.
- Microfilm readers.
Kodak, University Microfilms, Visual Communications, West & Partners.
- Microfilming service.
Kodak, University Microfilms, West & Partners.
- Numbering machines.
English Numbering Machines, W. Lethaby, E. W. H. Stanleigh.
- Pamphlet boxes, manila.
Kay File, Libraco, Stolzenberg.
- Pamphlet boxes, metal.
F. C. Brown, Kingsbury, Quickbinde, Stolzenberg.
- Photo-copying equipment.
Contoura, Copycat, Gestetner (method produces stencils for duplication), Grant, Ilford,
Ltd., Lawes Rabjohns, Ozalid, Photostat, Ruthurstat, Solomon, West & Partners.
- Photo-copying service.
Causer, Lawes Rabjohns, West & Partners.
- Plan cabinets, planfiles.
Abbott Bros., Amsel, Art Metal, Evertaut, G. A. Harvey, Libraco, Roneo.
- Punched cards and accessories (manually operated).
Cave, Copeland-Chatterson.
- Sheaf-binders.
Libraco, Moore's Modern Methods.
- Shelf accessories.
Libraco.
- Shelving, steel.
Glover, Libraco, Luxfer, Roneo, Steeletta, Westwood.
- Shelving, wood.
Libraco, North of England School Furnishing.
- Signals, metal.
Shunic.
- Step-ladders.
F. C. Brown, Gravity Ladders, Libraco.
- Typewriters, electric.
I.B.M., Remington-Rand, Underwood, Valmor.
- Typewriters, noiseless.
Remington-Rand.
- Typewriter, permitting justification of right-hand margin.
Typewriter Sundries.
- Typists' copy holder.
Lindication.
- Visible index equipment.
Art Metal, Bulmer's, Carter-Parratt, Cave, Copeland-Chatterson, Copycat, Edgley,
Kalamazoo, Moore's Modern Methods, Remington-Rand, Roneo, Shannon.
- Visible record equipment.
Art Metal, Bulmer's, Carter-Parratt, Constructors, Copeland-Chatterson, Definac, Edgley,
Hunt & Broadhurst, Percy Jones, Kalamazoo, Manifoldia, Moore's Modern Methods,
Remington-Rand, Roneo, Shannon.

SUPPLIERS OF LIBRARY EQUIPMENT

INDEX OF TRADE-NAMES

Trade-names have not been included in this list which are the same as or similar to the first word or words of the name of the company which makes the articles.

(See pages 163-171.)

- | | |
|----------------------|---------------------------|
| 'ABBESS.' | 'DYFLEX.' |
| Abbott Bros. | Remington-Rand. |
| 'ADLER.' | 'EMGEE.' |
| Typewriter Sundries. | Gutteridge Sampson. |
| 'ADMEL.' | 'FINDEX.' |
| Lawes Rabjohns. | Cave. |
| 'ADMINDEX.' | 'FLEXIFILE.' |
| Carter-Parratt. | 'FLEXOPRINT.' |
| 'ALACRA.' | Remington-Rand. |
| W. H. Smith. | |
| 'AZOFLEX.' | 'HANDIREGISTER.' |
| Ilford. | Wilkes. |
| 'BANDA.' | |
| 'BANDARETTE.' | 'INTERFAN.' |
| Block & Anderson. | Besley & Copp. |
| 'BANKDEX.' | |
| Bulmer's. | 'KANGAROO.' |
| 'BANTAM.' | West & Partners. |
| Ellams. | 'KARDEX.' |
| 'BIZADA.' | Remington-Rand. |
| Carter-Parratt. | 'KLIPTORAIL.' |
| 'BRISTOL.' | Letter Filing Appliances. |
| Amsel. | |
| 'C.V.S.' | 'LEAFADEx.' |
| Art Metal, Bulmer's. | Letter Filing Appliances. |
| 'CARDWHEEL.' | 'LEDA.' |
| Cave. | W. Lethaby. |
| 'COMPACTUS.' | 'LINEDEX.' |
| Glover. | Remington-Rand. |
| 'COPY REX.' | 'LINKDEX.' |
| Office Machinery. | Roneo. |
| 'COPYLINE 500.' | 'LOXINDEX.' |
| Copycat. | Hunt & Broadhurst. |
| 'CRITERION.' | |
| Setten & Durward. | 'M.M.M.' |
| | Moore's Modern Methods. |
| | 'M.P.' |
| | Manifoldia. |
| 'DOKUPHOT.' | 'MANIBAR.' |
| Wilson. | Manifoldia. |
| 'DOUBLE TOP.' | 'MERCEDES.' |
| Wilson. | Valmor. |
| 'DUOSTAT.' | 'MERLIN.' |
| Photostat, Ltd. | Trade Loose Leaf. |
| 'DIPLOMAT.' | 'MONEX.' |
| Copycat. | Lawes Rabjohns. |

ASLIB YEAR BOOK 1957-58

- 'MULTIGRAPH.'
- 'MULTILITH.'
- Addressograph-Multigraph.
- 'NIMBLES.'
- Moore's Modern Methods.
- 'ORLID.'
- Valmor.
- 'OZAMASTER.'
- 'OZAMINOR.'
- 'OZARAPID.'
- Ozalid.
- 'PARAGON.'
- Lamson Paragon.
- 'PARAMOUNT.'
- Copeland-Chatterton.
- 'PHOTOSCOPE.'
- Gestetner.
- 'POPPET STICK-A-PEN.'
- Quickbinde.
- 'POSTINDEX.'
- Art Metal.
- 'PRIMUS.'
- Carter-Davis.
- 'PRINTO.'
- 'PRINTOMATIC.'
- H. A. Moore.
- 'RAILEX.'
- Wilson.
- 'RECORDAK.'
- Kodak.
- 'RECTOPHOT.'
- West & Partners.
- 'REMFLEX.'
- Remington-Rand.
- 'ROCHESTER.'
- West.
- 'ROLLINDEX.'
- Art Metal.
- 'SELDEX.'
- Constructors.
- 'SNEAD.'
- Luxfer, Ltd.
- 'SPEEDAC.'
- Remington-Rand.
- 'STREAMFLOW.'
- Wilkes.
- 'STRIPDEX.'
- Roneo.
- 'TWINLOCK.'
- Percy Jones.
- 'VARIADEx.'
- Remington-Rand.
- 'VARIMASTER.'
- Copycat.
- 'VAROE.'
- Manifoldia.
- 'VERIFAX.'
- Kodak, marketed by Photostat.
- 'VETRO MOBIL.'
- Percy Jones.
- 'VISTADEX.'
- Bulmer's.
- 'VISTEM.'
- Carter-Parratt.
- 'VUADEX.'
- Moore's Modern Methods.
- 'VUDEX.'
- Art Metal.

**Memorandum
and Articles of Association
of Aslib**

THE COMPANIES ACT 1948

COMPANY LIMITED BY GUARANTEE AND NOT HAVING
A SHARE CAPITAL

Memorandum of Association

OF

Aslib

1. The name of the Company (hereinafter called 'the Association') is ASLIB.

2. The registered office of the Association will be situate in England.

3. The objects for which the Association is established are:

(a) To take over such of the assets and liabilities of the Company known as the Association of Special Libraries and Information Bureaux incorporated in 1926 and of the unincorporated Association known as the British Society for International Bibliography as may lawfully be taken over by the Association.

(b) To advance and promote documentation and the study of bibliographical methods and of the classification of information and to promote national and international collaboration in bibliography and documentation and to compile and to foster the compilation of comprehensive and specialist bibliographies.

(c) To support the principle of unrestricted interchange of all non-confidential knowledge and information.

(d) To encourage the formation and advance the interests of special libraries information bureaux and all kindred and related services.

(e) To promote the holding of meetings for the reading and discussing of papers on all subjects relevant to the objects of the Association.

(f) To promote professional knowledge amongst documentalists and persons working in special libraries and information bureaux to hold classes to conduct examinations and to grant scholarships prizes and certificates for competency in professional knowledge relating to the foregoing objects. Provided that every such certificate shall contain on its face a statement to the effect that it is not issued with any statutory or Government sanction but solely by the authority of the Association.

(g) To apply or petition for or promote any Act of Parliament Royal Charter or other authority with a view to the attainment or extension of all or any of the objects of the Association.

(h) To print and publish books periodicals papers leaflets and any other literary matter concerned with the promotion of the objects of the Association.

(i) To apply to the Government public bodies Urban Local Municipal County and other bodies corporations companies or persons for and to accept grants of money and (subject to Section 14 of the Companies Act 1948) of land donations gifts subscriptions and other assistance with a view to promoting the objects of the Association and to discuss and negotiate with the Committee of the Privy Council for Scientific and Industrial Research and other Government Departments public and other bodies corporations companies or persons schemes of research and other work and matters within the objects of the Association and to conform to any proper conditions upon which such grants and other payments may be made.

(j) To establish promote amalgamate with become a member of act as or appoint trustees agents or delegates for control manage superintend afford financial assistance to or otherwise assist any associations and institutions and other bodies incorporated and unincorporated whose objects wholly or in part are in sympathy with those of the Association and which prohibit the distribution of their income and property amongst their members to an extent at least as great as is imposed on the Association by Clause 4 of the Memorandum.

(k) To establish maintain control and manage branches of the Association in the United Kingdom and elsewhere as may seem expedient and from time to time to determine the constitution rights privileges obligations and duties of such branches and when thought fit to dissolve or modify the same.

(l) To undertake and execute any trusts which may be conducive to any of the objects of the Association.

(m) To borrow or raise any money which may be required by the Association upon such terms as may be deemed advisable and in particular by the issue of bonds debentures bills of exchange promissory notes or other obligations or securities of the Association and by mortgage or charge of all or any part of the property of the Association.

(n) To draw make accept indorse execute and issue promissory notes bills of exchange and other negotiable or transferable instruments.

(o) To invest the monies of the Association not immediately required in any one or more of the modes of investment for the time being authorised by law for the investment of trust monies and in such manner as may from time to time be determined.

(p) Subject to the provisions of Section 14 of the Companies Act 1948 to purchase take on lease or in exchange hire or otherwise acquire any real or personal property and in particular any land buildings workshops factories laboratories machinery plant apparatus appliances and any rights or privileges necessary or convenient for the purposes of the Association and to construct erect alter improve and maintain any buildings which may from time to time be required for the purposes of the Association and to manage develop sell demise let mortgage dispose of turn to account or otherwise deal with all or part of the same with a view to the promotion of the objects of the Association.

(q) To pay all expenses preliminary or incidental to the formation of the Association and its registration and arising from the liquidation of the Association of Special Libraries and Information Bureaux (incorporated in 1926) and the dissolution of the British Society for International Bibliography.

(r) To establish and support or aid in the establishment and the support of associations institutions funds trusts and conveniences calculated to benefit employees or ex-employees of the Association or the dependants or connexions of such persons and to grant pensions and allowances to and to make payments towards insurance of such persons.

(s) To procure the Association to be registered or recognised in any part of the British Commonwealth any British Colony or in any foreign country or place.

(t) To do all such other lawful things as may be incidental to or conducive to the attainment of the above objects.

PROVIDED ALWAYS that nothing herein contained shall empower the Association to carry on the business of life assurance personal accident insurance fire insurance employers' liability insurance or any business of insurance within the meaning of the Assurance Companies Act 1909 or any Act extending amending or re-enacting the same or to re-insure any risks comprised in any such business as aforesaid.

PROVIDED ALSO that the Association shall not support with its funds any object or endeavour to impose on or procure to be observed by its Members or others any regulation restriction or condition which if an object of the Association would make it a Trade Union.

PROVIDED ALSO that in case the Association shall take or hold any property subject to the jurisdiction of the Charity Commissioners or Ministry of Education or any authority exercising corresponding jurisdiction outside England and Wales the Association shall not sell mortgage charge or lease the same without such authority approval or consent as may be required by law and as regards any such property the Managers or Trustees of the Association shall be chargeable for such property as may come into their hands and shall be answerable and accountable for their own acts receipts neglects and defaults and for the due administration of such property in the same manner and to the same extent as they would as such Managers or Trustees have been if no incorporation had been effected and the incorporation of the Association shall not diminish or impair any control or authority exercisable by the Chancery Division Charity Commissioners or the Ministry of Education or any such other authority as aforesaid over such Managers or Trustees but they shall as regards any such property be subject jointly and separately to such control or authority as if the Association were not incorporated. In case the Association shall take or hold any property which may be subject to any trusts the Association shall only deal with the same in such manner as allowed by law having regard to such trusts.

MEMORANDUM OF ASSOCIATION

4. The income and property of the Association whencesoever derived shall be applied solely towards the promotion of the objects of the Association as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend gift division bonus or otherwise howsoever by way of profit to the Members of the Association. PROVIDED that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any officer of the Association or to any Member of the Association in return for any services actually rendered to the Association nor prevent the payment of interest at a rate not exceeding four per centum per annum on money lent or payment of a reasonable and proper rent for premises demised or let by any Member to the Association but so that no Member of the Council or Governing Body of the Association shall be appointed to any salaried office of the Association or any office of the Association paid by fees and that no remuneration or other benefit in money or money's worth shall be given by the Association to any member of such Council or Governing Body except by way of repayment of out-of-pocket expenses and interest at the rate aforesaid on money lent or the payment of a reasonable and proper rent for premises demised or let to the Association (or any remuneration to any member of the Council of the Association in accordance with any recommendation by or with the approval of the Committee of the Privy Council for Scientific and Industrial Research) provided that nothing hereinbefore contained shall prevent any payment to any Railway Gas Electric Lighting Water Cable or Telephone Company of which a member of the Council may be a member or shareholder holding less than one-hundredth part of its capital or to any other corporate body or to any firm with the previous consent of the Committee of the Privy Council for Scientific and Industrial Research and Members shall not be bound to account for any share of profits they may receive in respect of any such payment. PROVIDED also that nothing herein shall prevent any Member of the Association whether a Member of the Council or not from exercising any processes and making using acquiring and vending any articles and things in the ordinary course of his business for profit or otherwise under any licence or permission in respect of any discovery invention and patents resulting from the work of the Association.

5. No addition alteration or amendment shall be made to or in the regulations contained in the Memorandum and Articles of Association for the time being in force unless the same shall have been previously submitted to and approved by the Board of Trade in consultation with the Committee of the Privy Council for Scientific and Industrial Research.

6. The fourth and fifth paragraphs of this Memorandum contain conditions on which a licence is granted by the Board of Trade to the Association in pursuance of Section 19 of the Companies Act 1948.

7. The liability of the Members is limited.

8. Every Member of the Association undertakes to contribute to the assets of the Association in the event of the same being wound up while he is a Member or within one year after he ceases to be a Member for payment of the debts and liabilities of the Association contracted before he ceases to be a Member and of the costs charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves such amount as may be required not exceeding £2 2s. 0d.

9. If upon the winding up or dissolution of the Association there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed among the Members of the Association but shall be given or transferred to some other institution or institutions having objects similar to the objects of the Association and which shall prohibit the distribution of its or their income and property among its or their members to an extent of at least as great as is imposed on the Association under or by virtue of Clause 4 hereof such institution or institutions to be determined by the Members of the Association subject to the approval of the Committee of the Privy Council for Scientific and Industrial Research at or before the time of dissolution and if and so far as effect cannot be given to the aforesaid provision then to some charitable object.

10. True accounts shall be kept of the sums of money received and expended by the Association and the matters in respect of which such receipts and expenditure take place of all sales and purchases of goods by the Association and of the property credits and liabilities of the Association. Once at least in every year the accounts of the Association shall be examined and the correctness of the balance sheet ascertained by one or more properly qualified auditor or auditors.

ASLIB YEAR BOOK 1957-58

We the several persons whose names and addresses are subscribed are desirous of being formed into a Company in pursuance of this Memorandum of Association.

NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS									
CHARLES LE MAISTRE, Technical Adviser, Lea Gate House, Bramley, Surrey	...	...	...	...	...	...	...	...	...
JOHN FRANK STANLEY, Assistant Technical Director, British Standards Institution, 28 Victoria Street, S.W.1	...	...	...	...	...	...	...	...	...
THOMAS MARTIN HERBERT, Scientific Research Manager, British Railways—L.M.R., Euston Station, N.W.1	...	...	...	...	...	...	...	...	...
BENJAMIN FULLMAN, Information Officer, British Non-Ferrous Metals Research Association, Euston Street, N.W.1	...	...	...	...	...	...	...	...	...
IRENE SHRIGLEY, Librarian, The Institute of Bankers, 11 Birchinn Lane, E.C.3	...	...	...	...	...	...	...	...	...
JOHN EDGAR WRIGHT, Librarian, Institution of Electrical Engineers, Savoy Place, W.C.2	...	...	...	...	...	...	...	...	...
ARCHIBALD ERNEST CUMMINS, Librarian, The Chemical Society, Burlington House, W.1	...	...	...	...	...	...	...	...	...

Dated this 7th day of April 1949.

Witness to the above signatures:

ROBERT ARTHUR FAIRTHORNE,
Principal Scientific Officer,
Royal Aircraft Establishment,
Farnborough, Hants.

DONALD JAMES URQUHART,
Principal Scientific Officer,
Department of Scientific and Industrial Research,
4-12 Lower Regent Street, S.W.1.

THE COMPANIES ACT 1948

COMPANY LIMITED BY GUARANTEE AND NOT HAVING
A SHARE CAPITAL

Articles of Association

OF

Aslib

1. In the construction of these presents the following words and expressions shall have the following meanings respectively unless there be something in the subject matter or context repugnant thereto:

“The Act” means the Companies Act 1948.

“Month” means calendar month.

“The Association” means “Aslib”.

“The Office” means the registered office of the Association.

“The Council” means the Council of the Association for the time being as constituted under these presents.

“Director” includes any person appointed to perform the duties of Director of the Association, whether temporarily or otherwise.

“Secretary” includes any person appointed to perform the duties of Secretary of the Association, whether temporarily or otherwise.

“In Writing” and “Written” include printing, lithography, photography and typewriting and all other modes of representing or reproducing words in visible form.

Words which have a special meaning assigned to them in the Companies Act have the same meaning in these presents.

Words importing the singular number include the plural, and the converse applies.

Words importing males include females.

Words importing persons include corporations.

“Notice” includes all written communications to members.

“These presents” means the Articles of Association for the time being of the Association.

“The Department” means the Committee of the Privy Council for Scientific and Industrial Research.

STRUCTURE

2. The Association is a Company limited by guarantee and not having a capital divided into shares comprising five classes of members. It shall be managed by a Council constituted in accordance with Article 14 of these presents, a Director and the necessary staff. The Association is established for the purposes expressed in the Memorandum of Association.

MEMBERS

3. For the purpose of registration the number of Members of the Association is declared to be one thousand, but the Council may register any increase in the number of Members whenever and as often as may be thought fit.

4. The subscribers hereto shall be the first Ordinary Members and subject as herein-after mentioned it shall rest with the Council to determine the terms and the conditions on which subsequent Members shall from time to time be admitted.

Note : These Articles of Association are as registered on 7th April, 1949, and amended by Special Resolution adopted on 9th June, 1954.

5. The membership of the Association shall consist of persons and corporate bodies with the following status:

(a) Ordinary Members who shall be the signatories of the Memorandum of Association and those British subjects concerned or in sympathy with the objects of the Association and those British organisations and corporations concerned or in sympathy as aforesaid as shall apply and be accepted for membership in accordance with these Articles and upon such terms and conditions as may from time to time be prescribed by the Council.

(b) British Overseas Members who shall be such persons, organisations or corporations subject to the laws of some part of the British Commonwealth and Colonies and having their principal address therein as shall apply and be accepted for membership as aforesaid.

(c) Foreign Members who shall be such persons, organisations or corporations subject to the laws of any Foreign State and having their principal address therein as shall apply and be accepted for membership as aforesaid. The expression "Foreign State" means any country or state other than the United Kingdom and Colonies and the countries mentioned in sub-section (3) of Section 1 of the British Nationality Act 1948 and the Republic of Ireland.

(d) Associate Members who shall be those persons who either shall not have attained the age of twenty-one years or shall be additional representatives of organisations and corporate bodies which are already Ordinary British Overseas or Foreign Members of the Association and who shall in each case be otherwise qualified to apply for such membership upon such terms and conditions as may from time to time be prescribed by the Council.

(e) Honorary Members who shall be such persons as have rendered distinguished service to or in promoting the objects of the Association or whose election will in the opinion of the Council be advantageous to its interests or objects and as may from time to time be elected by the Council to be Honorary Members.

Provided always that an Ordinary Member must be a British subject or body corporate and in all cases where capital is divided into shares having more than half of the issued capital owned by British subjects in their own right entitling the holders thereof to more than half of the voting power of the Company; provided also that any Member ceasing to fulfil the requisite conditions of membership shall *ipso facto* cease to be a Member.

6. Every applicant for membership shall make written application in such form as may from time to time be prescribed by the Council. Such application must be signed by the applicant and one Member, other than an Associate Member, as proposer unless the Council at its discretion decides that a proposer may be dispensed with.

7. (a) An organisation or body, corporate or non-corporate, desirous of obtaining the advantages of membership shall give in writing to the Council with its application such particulars of its constitution and objects and of its principal office or place of business and of its shareholding as may be required by the Council and shall thereafter give such particulars when and as often as may be required by the Council. Any organisation or body admitted into membership shall nominate a representative to serve as a channel of communication between itself and the Association.

(b) If such organisation or body is non-corporate it shall not as such be eligible for membership of the Association, but it shall nominate an individual person to act as its representative who shall sign a form of consent to act as such representative and become a Member on its behalf. Every such nomination shall be subject to the approval of the Council and such representative when so approved shall be and become a Member of the Association, and be subject to all the obligations, liabilities, rules and regulations applicable to members of the class to which he belongs.

(c) Any nomination may from time to time be revoked by the nominating body which may thereupon (subject to due compliance with its obligations under paragraph (a)) nominate another representative. Upon receipt by the Council of any revocation of a nomination such nominee shall *ipso facto* cease to be a member or to act or be entitled or recognised as a representative of the nominating body. Any nominee in place of a representative who shall have ceased to be entitled to act as such shall if he complies with paragraph (b) of this article and is duly approved by the Council become a Member in place of the representative so ceasing and be entitled to act as the representative of the nominating body in place of its former representative and shall enjoy the same rights and be subject to the same obligations as such former representative.

(d) The Council may at its absolute discretion withdraw at any time its approval of a nominee, and in such event shall notify the nominating body of such withdrawal. Thereupon such nominee shall cease to be a Member of the Association or to have any rights as the representative of such nominating body, and such nominating body (subject to due compliance with its obligations as aforesaid) may nominate another representative, but the provisions of paragraph (c) of this Article shall apply to such nominee. Provided that in the case of a Member who has been appointed by the Department to be a Member of the Council the Council shall not take action under this Article without previous consultation with the Department.

ARTICLES OF ASSOCIATION

ADMISSION OF MEMBERS

8. Applications for membership shall be submitted to the Council in a memorandum accompanying the notice convening the first appropriate meeting of the Council subsequent to the application when a majority of not less than two-thirds of those present and voting shall suffice to elect the applicant. In the event of any application not obtaining the requisite majority when first submitted it shall be submitted to the next ensuing meeting of the Council when the unanimous consent of those present and empowered to vote shall be required to elect the applicant. Membership shall commence upon election in accordance with the provisions of this clause, and thereupon a Member shall be bound by these presents and by the regulations and bye-laws of the Association from time to time in force.

DUTIES AND PRIVILEGES OF MEMBERSHIP

9. Every Member shall be bound to pay to the Association such entrance fee, if any, and such annual subscription or assessment, if any, as shall from time to time be prescribed by the Council. All such payments shall be made at such time and in such manner and subject to such conditions as may from time to time be prescribed by the Council and in force at the time of such payments always provided that those Members of the British Society for International Bibliography who were not also Members of the Association of Special Libraries and Information Bureaux (Incorporated 1926) immediately prior to 7th April, 1949, shall at no time be required to pay any subscription greater than that previously paid by them to the British Society for International Bibliography. Honorary Members shall not be called upon to pay any entrance fee or subscription.

10. Each Member shall be bound:

(a) To observe the provisions of these presents and of the Memorandum of Association and the regulations and bye-laws of the Association for the time being in force.

(b) To pay and make good to the Association any loss or damage which the Association may sustain through any neglect or wilful act or default of such Member which shall be a breach of any provision of these presents and of the Memorandum of Association or of any regulation or bye-law of the Association.

(c) To promote and further the objects, interests and influence of the Association.

11. No Member other than an Ordinary Member shall be entitled to vote at General Meetings. Members other than Ordinary Members shall be entitled to such of the privileges and benefits of the Association as the Council may from time to time determine and may be present at any General Meeting but without having the power to vote thereat.

DETERMINATION OF MEMBERSHIP

12. Membership of the Association shall cease under any of the provisions following:

(a) By ceasing to satisfy the requisite qualifications or conditions of membership required by these presents.

(b) By resignation upon one month's notice in writing given to the Association and upon payment of all monies due to the Association at the date when such notice shall take effect.

(c) If and when any payment due to the Association by a Member be in arrear and unpaid for six months: provided, however, that the Council shall have power to reinstate such Member upon such terms concerning payment of arrears and otherwise as may be deemed expedient.

(d) If a non-corporate organisation or body as whose representative a Member has been nominated and admitted shall be wound up, dissolved, or shall otherwise cease to exist, or if a Member being an individual shall become bankrupt or of unsound mind.

(e) Any Member may be removed from membership of the Association by a resolution of the Council passed by a majority of at least three-fourths of the Members present and voting at a special Council meeting of which not fewer than twenty-one days' previous notice specifying the intention to propose such resolution shall have been sent to the Member whose removal is in question and to all Members of the Council.

Notice of the general nature of the grounds on which such resolution is proposed shall be sent to the Member whose removal is in question at least fourteen days before the meeting and he shall be invited to attend such meeting and shall be entitled to be heard thereat.

Provided that where a Member ceases to be so under paragraphs (a), (c), (d) or (e) of this clause he shall be and remain liable to pay if called upon by the Council any subscription or other monies due to the Association at the date of determination of membership under this clause and also any undischarged liability under any undertaking or guarantee given for any subscription or other monies for any period.

COUNCIL OF THE ASSOCIATION

13. The business of the Association shall be managed by a Council.

14. Unless and until otherwise decided by the Association in General Meeting, the Council shall consist of a President, up to four Vice-Presidents, an Honorary Secretary and an Honorary Treasurer appointed in accordance with Article 35, together with one representative appointed by each local branch serving *ex officio*, not more than thirty-six nor less than twelve Ordinary Members elected as hereinafter provided, not more than five persons co-opted in accordance with Article 15, and not more than three persons appointed by the Department in accordance with Article 18. Two Immediate Past Presidents, if they express their willingness to serve, may also be nominated by the Council to be *ex-officio* Members of the Council. All Members of the Council shall have the right to vote at meetings of the Council.

15. The Council may co-opt not more than five Members of Council who need not be Members of the Association and need not qualify for membership of the Council by subscription, donation or otherwise but who must be British subjects resident in the United Kingdom. Provided always that the number of such co-opted Members shall never be more than one-seventh of the whole body of the Members of Council exclusive of those nominated and appointed by the Department, and provided always that the co-optation of every Member of Council co-opted under this Article shall be reviewed by the Council every year.

16. At each Annual General Meeting one-third of the Ordinary Members elected to the Council shall retire, or if their number is not a multiple of three then the number nearest to one-third shall retire. The Members of Council to retire in every year shall be those who have been longest in office since their last election, but as between persons who become Members of Council on the same day, those to retire shall unless they otherwise agree among themselves be determined by lot. All elected Members so retiring shall be deemed to be eligible for re-election provided that any Member who shall have served for six consecutive years shall not be eligible for re-election until the election one year next after the year in which he shall have retired.

17. The nomination and election of persons to hold office as elected Members of the Council shall be as follows:

(a) Not later than two months before the Annual General Meeting in each year the Council shall send to each Member of the Association entitled to vote a list of duly qualified persons whom they nominate for any vacancies about to occur in the offices of President, Vice-President, Honorary Treasurer, Honorary Secretary, and elected Member of Council at the Annual General Meeting. In the list of persons nominated by the Council for the vacancies in the office of elected Member of Council it shall be indicated which of the nominees have previously served on the Council and the period of service in each case.

(b) Not later than twenty-one days after the issue of the Council's list of nominations any four Members of the Association may nominate any other duly qualified Member to fill any vacancy in the office of elected Member of Council by delivering such nomination in writing to the Director together with the written consent of such person to accept office if elected, but each such nominator shall be debarred from nominating any other person for the same election.

(c) Not later than twenty-one days before the Annual General Meeting in each year or such later date as the Council may approve the Council shall send to each Member of the Association entitled to vote a ballot paper containing the names of all persons duly nominated to fill the vacancies referred to in Clauses (a) and (b) of this Article stating which persons are nominated by the Council and giving the names of the Members of the Association by whom every other person, if any, is nominated. Provided that if no candidate or candidates has or have been nominated under the provisions of Clause (b) of this Article the persons nominated by the Council shall be deemed to be duly elected and no ballot papers shall be issued.

(d) In the event of there being a ballot each Member of the Association voting shall strike out or erase sufficient names to reduce the number of names on the ballot paper to the number to be elected to the respective offices. The ballot papers shall be returned so as to reach the Director not later than twenty-one days after their issue by the Council and they shall be so marked and returned as may be from time to time determined by the Council.

(e) At the Annual General Meeting, and if it has been necessary to hold a postal ballot as aforesaid, the Chairman shall nominate five scrutineers for the approval of the Meeting from among the Members of the Association present other than the candidates. The ballot papers shall be delivered unopened by the Director to the scrutineers who shall open them and count the votes and report the result to the Meeting. Such report, if accepted by the Meeting, shall be conclusive on the fact of the election notwithstanding any irregularity or informality. In the event of the scrutineers

ARTICLES OF ASSOCIATION

being unable to report the election of the prescribed number of persons to fill the vacancies in the Council owing to an equality of votes they shall submit the names of the candidates having the same number of votes to the Chairman of the Meeting who shall determine by his casting vote or votes which such candidate or candidates having such an equality of votes shall be elected.

18. The Department may, on the invitation of the Council, and if the Association is in receipt of a grant from the Department, shall have the right to nominate and appoint not more than three persons (whether Members of the Association or not) as additional Members of the Council, whatever the number of the Council may be, and may remove from time to time one or more of such additional Members and in that event, or in the event of any casual vacancy among such additional Members of the Council, may appoint others in their place. Provided always that the Department shall not be bound to exercise the said right. All nominations, appointments and revocations under this Article shall be made in writing addressed to the Director of the Association, and every Member of the Council so nominated and appointed shall continue to act as a Member of the Council until withdrawn by the Department.

19. Notwithstanding the provisions aforesaid a nominated Member shall cease to be a Member of the Council in any of the events mentioned in Article 20.

20. The office of a Member of the Council shall *ipso facto* be vacated:

(a) If he becomes bankrupt or suspends payment or compounds with his creditors.

(b) If he is found lunatic or becomes of unsound mind.

(c) If by notice in writing to the Council he resigns his office.

(d) If being an Ordinary Member or a director or other officer of a corporate ordinary member he or such corporate ordinary member, as the case may be, ceases to be an Ordinary Member of the Association.

(e) If being an Ordinary Member who has become such under Article 7 (b) or 7 (c) of these presents he ceases to be an Ordinary Member of the Association.

(f) If by virtue of Section 185 of the Act he ceases to be capable of being appointed a Director of a Company.

(g) If he becomes prohibited from being a Director of a Company by reason of any order made under Section 188 of the Act.

21. The Association may by Extraordinary Resolution remove any elected Member of the Council before the expiration of his period of office and may by an Ordinary Resolution appoint another qualified Member in his stead, but any person so appointed shall retain his office so long only as the Member of the Council in whose place he is appointed would have held it if he had not been removed.

22. Subject as aforesaid the Council shall be entitled to appoint a person otherwise eligible for election as a Member of the Council to fill a casual vacancy howsoever caused, and by way of addition to the Council, provided that the maximum number of Members prescribed by these presents be not thereby exceeded. The person so appointed shall hold office until the Annual General Meeting next after his appointment but he shall then be eligible for re-election.

23. No act or resolution of the Council shall be invalidated by reason of the existence of any vacancy or vacancies among Members of the Council, but if the number of the Members of the Council shall be or be reduced to fewer than seven, the Members for the time being may act for the purpose only of filling vacancies on the Council for elected Members of Council or of summoning a General Meeting of the Association.

POWERS OF THE COUNCIL OF THE ASSOCIATION

24. The Council shall have sole control in regard to all matters relating to the management and organisation of the Association. In addition to the powers and authorities by these presents or otherwise expressly conferred upon them, they may exercise all such powers and do all such acts and things as may be exercised or done by the Association, and not hereby or by statute expressly directed or required to be exercised or done by the Association in General Meeting, but subject nevertheless to the provisions of any Acts of Parliament for the time being in force and of these presents.

25. Without prejudice to the general powers conferred by the last preceding clause and the other powers conferred by these presents, it is hereby expressly declared that the Council shall have the following powers, that is to say:

(a) To make and impose, vary and repeal bye-laws, rules and regulations for the administration and government of the Association and for carrying its objects into effect. Provided always that the same shall not in any way affect, vary or alter the provisions contained in these presents.

(b) To agree and pay the costs, charges and expenses preliminary and incidental to the promotion, formation, establishment and registration of the Association and the preparation, adoption and registration of the Association's Memorandum of Association and of these presents.

(c) To pay all expenses incurred in carrying out the objects of the Association.

(d) Subject to Section 14 of the Act to purchase or otherwise acquire for the Association any property, rights or privileges which the Association is authorised to acquire at such price, and generally on such terms and conditions as they think fit.

(e) To secure the fulfilment of any contracts or any engagements entered into by the Association by mortgage or charge of all or any of the property of the Association, or in such manner as they may think fit.

(f) To take offices or acquire premises for the use of the Association, and to appoint and at their discretion remove or suspend such Directors, managers, secretaries, officers, clerks, agents and servants, whether engaged for permanent, temporary or special services, and to determine their powers and duties and fix their salaries or emoluments and to require security in such instances and to such amount as they think fit.

(g) To engage professional or other assistance in connection with the business of the Association and subject to the provisions of the Memorandum of Association to pay reasonable fees or remuneration for the same as they may think fit.

(h) To appoint any person or persons whether incorporated or not to act as trustee or trustees to accept and hold in trust for the Association any property belonging to the Association or in which it is interested, or for any other purposes, and to execute and do all such deeds and things as may be requisite in relation to any such trust and to provide for the remuneration of such trustee or trustees.

(i) To institute, conduct, defend, compound, or abandon any legal proceedings by or against the Association or its officers, or otherwise concerning the affairs of the Association and also to compound and allow time for payment or satisfaction of any debts due and of any claims or demands by or against the Association.

(j) To refer any claims or demands by or against the Association to arbitration and observe and perform the awards.

(k) To make and give receipts, releases and other discharges for money payable to the Association and for the claims and demands of the Association.

(l) To affix the seal of the Association to all deeds and documents requiring the same.

(m) To determine who shall be entitled to sign on the Association's behalf bills, notes, receipts, acceptances, endorsements, cheques, releases, contracts and other documents.

(n) To invest and deal with any of the monies of the Association not immediately required for the purposes thereof upon such securities for the time being authorised by law for the investment of trust funds and in such manner as they may think fit, and from time to time to vary or realise such investments, subject nevertheless to the provision contained in the Memorandum of Association.

(o) To enter into all such negotiations and contracts and to rescind and vary all such contracts and execute and do all such acts, deeds and things in the name and on behalf of the Association as they may consider expedient for or in relation to any of the matters aforesaid or otherwise for the purposes of the Association.

(p) To delegate any of their powers (other than their powers under Article 22 and Article 12 (e) hereof) to committees consisting of two or more members of their body together with any other Members of the Association who are not Members of the Council: provided always that such Members in Committee who are not also Members of Council shall not exceed one-half in number of each committee respectively and that their co-optation be subject to the approval at all times of the Council and to make and impose upon such committees such rules and regulations as to their meetings, proceedings and otherwise and to vary the same from time to time as they shall think fit.

(q) To set up, constitute and organise local branches, specialist groups or other dependent organisations of the Association, consisting of Members of the Association, in such places as they may think fit and to appoint or authorise the members of such organisations to appoint committees consisting of Members of the Association to control and manage such organisations and to define the powers and duties of such organisations and committees and to make and impose bye-laws, rules and regulations for the administration and government of such organisations and of such committees and to delegate any of their powers to such organisations and to such committees as they may deem fit.

(r) To apply for or oppose the application by others for patents, concessions, rights, charters and legislative acts and authorisations from any Government or authority.

ARTICLES OF ASSOCIATION

(s) To appoint at any time and from time to time by power of attorney under the seal of the Association any Members of the Association to be the attorneys of the Association for such purposes with such powers and for such period and subject to such conditions as the Council may from time to time think fit, but so that the Council shall not be at liberty to delegate to any such attorneys any of the discretions vested in the Council by these presents. Any such appointment may (if the Council think fit) be made in favour of the members or any members of any local branch established as aforesaid, and any such power of attorney may contain such provisions for the protection or convenience of persons dealing with such attorneys as the Council think fit.

(t) To exercise the powers conferred by Section 35 of the Act and such powers shall accordingly be vested in the Council.

(u) To make provision for compliance with any regulation which may be attached by the Department to the payment of grant.

PROCEEDINGS OF THE COUNCIL

26. The Council may meet together for the dispatch of business, adjourn and otherwise regulate their meetings and proceedings as they think fit, and may determine the quorum necessary for the transaction of business. Until the Council otherwise determines five elected Members of the Council shall be a quorum.

27. The Council shall elect from among their number a chairman and a vice-chairman of their meetings and determine the period for which they are to hold office respectively, but if no such chairman or vice-chairman be elected, or if they are not present at the commencement of any meeting of the Council, the Members of the Council shall elect a chairman from those present at that meeting.

28. The Council may at any time and the Director upon request of the Chairman or of any three Members of the Council shall convene a meeting of the Council. In the case of a meeting convened at the request of the Chairman or three Members of the Council the notice of meeting shall state the character of the business to be discussed, and only business of which notice shall so be given shall be discussed at that meeting. Each Member of the Council shall name an address in the United Kingdom at which all notices shall be served upon him, and all notices served at such address shall be deemed to be well served. Questions arising at any meeting of the Council shall be decided by a resolution of the majority of Members present at such meeting. In the event of the vote being equally divided the Chairman shall have a casting vote in addition to the vote to which he is entitled as a Member of the Council.

29. A meeting of the Council for the time being at which a quorum is present shall be competent to exercise all or any of the authority, powers and discretions by or under the Articles of Association for the time being vested in or exercisable by the Council generally.

30. The meetings and proceedings of any committee appointed by the Council under Article 25 (p) shall be governed by the provisions herein contained for regulating the meetings and proceedings of the Council, so far as the same are applicable thereto, and are not superseded by any regulation made by the Council under Article 25 (p).

31. All acts done by any meeting of the Council or by a committee of the Council or by any person acting as a Member of the Council shall notwithstanding that it shall be afterwards discovered that there was some defect in the appointment or continuance in office of the Council, or such committee or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every person had been duly appointed or had duly continued in office and was qualified to be a Member of the Council or of such committee.

MINUTES

32. The Council shall cause minutes to be duly entered in books provided for the purpose:

(a) Of all appointments of officers.

(b) Of the names of the Members of the Council present at each meeting of the Council, and of any committee of the Council.

(c) Of all orders made by the Council and committees of the Council.

(d) Of all resolutions and proceedings of General Meetings and of meetings of the Council and committees.

33. Any such minutes of any meeting of the Council or of the committees, or of the Association, if purporting to be signed by the chairman of such meeting, or by the chairman of the next succeeding meeting, shall be receivable as *prima facie* evidence of the matters stated in such minutes.

DIRECTOR

34. There shall at all times be a Director or other responsible officer who shall be appointed by the Council and entrusted with the general direction and supervision of the work undertaken by, and who shall have charge of all books, papers and other property belonging to the Association. Such officer is not appointed or empowered to act as a Director or to receive Director's fees within the meaning of the Act.

HONORARY OFFICERS

35. (a) The Association may at any Annual General Meeting on the nomination of the Council appoint as Honorary Officers one President, not more than four Vice-Presidents, an Honorary Treasurer, and an Honorary Secretary who shall be *ex-officio* Members of the Council. Two immediate Past-Presidents may also be nominated in accordance with Article 14.

(b) The President and Vice-Presidents shall be such persons, whether Members of the Association or not, whose appointment will be advantageous to the interest and objects of the Association. No person shall hold the office of President for more than two years in succession. The period of office of a Vice-President shall be three years and he shall be eligible for immediate re-election for a second term of office.

(c) The Honorary Treasurer shall be empowered to examine the financial records of the Association and to report to the Annual General Meeting or to the Council on the financial situation of the Association. He shall be a Member of the Association and shall be chosen from those who are or have been Members of Council. He shall retire each year but shall be eligible for re-election at each Annual General Meeting.

(d) The Honorary Secretary shall assist the Director in matters of policy concerning the affairs of the Association, and shall be empowered to examine the records of the Association and to report to the Council on the general position of the Association at any time. He shall be a Member of the Association and shall be chosen from those who are or have been Members of Council. He shall retire each year but shall be eligible for re-election at each Annual General Meeting.

SEAL

36. The Council shall provide for the safe custody of the seal, and the seal shall never be used except by the authority of the Council or a committee thereof previously given, and in the presence of at least two Members of the Council who shall sign every instrument to which the seal is affixed, and every such instrument shall be countersigned by the Director or some other person appointed by the Council.

GENERAL MEETINGS

37. General Meetings of the Association shall be held once in every year at such time (not being more than fifteen months after the last preceding meeting) and place as may be prescribed by the Council. Such General Meetings shall be called Annual General Meetings. All other General Meetings of the Association shall be called Extraordinary Meetings.

38. The Council may, whenever they think fit, convene an Extraordinary Meeting, and Extraordinary Meetings shall also be convened on such requisition as is provided by Section 132 of the Act.

39. Subject to the provisions of Section 141 (2) of the Act relating to Special Resolutions, in the case of an Annual General Meeting twenty-one days' notice, and in the case of any other General Meeting fourteen days' notice to the Members, other than any Members who are not entitled to receive notices from the Association, exclusive of the day when the notice is served or deemed to be served and of the day for which notice is given specifying the place, day and hour of the meeting, and in case of special business the general nature of such business shall be given and notice sent by post or otherwise served as hereinafter provided.

40. With the consent of all the Members entitled to receive notices thereof, or of such less proportion as may be prescribed by the Act, a meeting may be convened by such notice and in such manner as those Members may think fit.

41. The accidental omission to give any such notice to or the non-receipt of any such notice by any of the Members shall not invalidate any resolution passed at any such meeting.

PROCEEDINGS AT GENERAL MEETINGS

42. The business of an Annual General Meeting shall be:

(a) To receive and consider the accounts, the balance sheet and the reports of the Council and of the Auditors.

ARTICLES OF ASSOCIATION

(b) To elect Members of the Council and other officers in the place of those retiring by rotation.

(c) To provide for the remuneration of the Auditor or Auditors.

(d) To transact any other business which under these presents ought to be transacted at an Annual General Meeting.

All other business transacted at an Annual General Meeting and all business transacted at an Extraordinary Meeting shall be deemed special. If any Ordinary Member of the Association has any proposal or any matter which he wishes to make or bring before an Ordinary Meeting he shall give fourteen days' written notice thereof to the Director.

43. Every meeting of the Association shall be presided over by the Chairman, or Vice-Chairman, of the Council, and in their absence the meeting shall elect a chairman from the Members of the Council then present or, if none be present, from the Members of the Association.

44. For all purposes the quorum of a General Meeting shall be twenty-five Ordinary Members of the Association present.

45. No business shall be transacted at any General Meeting unless the quorum requisite shall be present at the start of the business.

46. If within half an hour from the time appointed for the meeting a quorum is not present the meeting, if convened upon such requisition as aforesaid, shall be dissolved, but in any other case it shall stand adjourned to the same day in the next week at the same time and place, and if at such adjourned meeting a quorum is not present those Ordinary Members who are present shall be a quorum and may transact the business for which the meeting was called.

47. Every question submitted to a meeting shall be decided in the first instance by a show of hands, and in the case of an equality of votes the Chairman shall, both on a show of hands and at a poll, have a casting vote in addition to that to which he may be entitled as an Ordinary Member. Every Ordinary Member shall have one vote and no more and no other Member shall be entitled to vote. A corporate Ordinary Member may vote as provided by Section 139 of the Act.

48. At any General Meeting, unless a poll is demanded by the chairman or by five Members entitled to vote, or by such number of Members as may be authorised by the Act to demand a poll, a declaration by the chairman that a resolution has been carried, or carried by a particular majority, or lost, or not carried by a particular majority, and any entry to that effect in the book of proceedings of the Association shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

49. If a poll is demanded as aforesaid it shall be taken in such manner, including if necessary by postal ballot, and at such time within twenty-eight days and at such place as the chairman of the meeting directs, and either at once or after an interval or adjournment or otherwise, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded. The demand for a poll may be withdrawn.

50. On a poll votes may be given either personally or by proxy. A proxy shall be appointed in writing under the hand of the appointer, or of his attorney, or if such appointer is a corporate body, under the signature of a Director or other officer thereof. Any instrument appointing a proxy may be printed or in writing, or partly printed and partly in writing, and duly stamped and shall be as nearly as may be in the following form:

ASLIB

I, _____, of _____,
being a Member of the above-named Association, hereby appoint
_____, of _____,
whom failing, _____, of _____,
as my proxy to vote for me and on my behalf at the Annual General or
Extraordinary General Meeting of the Association to be held on the
day of _____, 19____, and at any adjournment thereof.

Signed by the said _____ this _____ day of _____, 19____,
in the presence of _____;

or in such other form as the Council may approve or the Companies Act permit or require.

ASLIB YEAR BOOK 1957-58

51. The instrument appointing a proxy shall be deposited at the office not less than twenty-four hours before the time of holding the meeting at which he proposes to vote. A proxy need not be a Member of the Association.

52. The chairman of a General Meeting may with the consent of the meeting adjourn the same from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

53. Any poll demanded on the election of a chairman of a meeting or on any question of adjournment shall be taken at the meeting and without adjournment.

54. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

ACCOUNTS

55. The Council shall cause to be kept proper books of accounts with respect to (a) all sums of money received and expended by the Association, and the matters in respect of which the receipt and expenditure takes place, (b) all sales and purchases of goods by the Association, and (c) the assets and liabilities of the Association.

56. The books of account shall be kept at the office or at such other place or places as the Council think fit, and shall at all times be open to inspection by Members of the Council.

57. The Council may from time to time determine at what times and places, and under what conditions or regulations, the accounts and books of the Association, or any of them, shall be open to the inspection of the Members.

58. At the Annual General Meeting in every year the Council shall lay before the Association an income and expenditure account showing the receipts and expenditure of the Association for the period since the preceding account made up to a date not more than six months before such meeting, together with a balance sheet made up as at the same date.

59. Every such balance sheet shall be accompanied by a proper Report from the Council upon the general state of the Association and by a Report from the Auditors.

60. A printed copy of such income and expenditure account, balance sheet, and reports shall, not less than twenty-one clear days previous to such meeting, be served on every Member of the Association in the manner in which notices are hereinafter directed to be served, and a copy shall also be sent to the Department.

AUDIT

61. Once at least in every year the accounts of the Association shall be examined and the correctness of the income and expenditure account and of the balance sheet ascertained by one or more properly qualified Auditor or Auditors.

62. Auditors shall be appointed and their duties regulated in accordance with Sections 159, 160, 161 and 162 of the Act, or any statutory modification, extension or re-enactment thereof for the time being in force.

63. The balance sheet shall be signed on behalf of the Council by the Honorary Treasurer and the Director and by two other Members of the Council and the Auditors' Report shall be attached to the balance sheet, and the Report shall be read before the Association in General Meeting and shall be open to inspection by any Member.

NOTICES

64. A notice may be served by the Association upon any Member either personally or by sending it through the post in a prepaid envelope or wrapper addressed to such Member at his registered place of address.

65. Each Member shall from time to time notify to the Association an address which shall be deemed his registered place of address within the meaning of the last preceding clause. If he shall not have named such an address he shall not be entitled to any notices.

66. Any notice sent by post to an address within the United Kingdom shall be deemed to have been served on the day following that on which the envelope or wrapper containing the same was posted, and in proving such service it shall be sufficient to prove

ARTICLES OF ASSOCIATION

that the envelope or wrapper containing the notice was properly addressed, prepaid and posted. A certificate in writing signed by the Director or other officer of the Association that the envelope or wrapper containing the notice was so addressed, prepaid and posted shall be sufficient evidence thereof.

67. The signature to any notice given by the Association may be written, printed, typewritten, lithographed, photographed or reproduced in any other way.

68. Every notice or application to the Council or the Director or the Association, except where otherwise specifically provided, shall be sufficient if the same be signed by the person or persons giving or making the same, and be given to the Director or be left at the office addressed to him between the hours of ten in the forenoon and four in the afternoon of any working day excepting Saturday, or be forwarded to him at such office by post prepaid, and every person giving or making such notice or application shall be entitled to require an acknowledgment by the Director of the receipt of such notice or application.

INDEMNITY

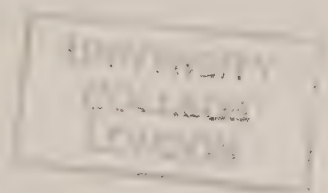
69. Subject to the provisions of Section 205 of the Act, every Member of the Council, Director and other officer or servant of the Association shall be indemnified by the Association against, and it shall be the duty of the Members of the Council out of the monies of the Association to pay all costs, losses and expenses, including travelling expenses, which any such officer or servant may reasonably incur or become liable to by reason of any contract entered into or act or thing done by him as such officer or servant or in any way in the discharge of his duties.

ARBITRATION

70. If and whenever any difference shall arise between the Association and any of the Members or their respective representatives touching the construction of any of the Articles herein contained, or any act, matter, or thing made or done, or to be made or done or omitted, or in regard to the rights and liabilities arising hereunder or arising out of them, such difference shall be forthwith referred to two Arbitrators—one to be appointed by each party in difference—or to an Umpire to be chosen by the Arbitrators before entering on the consideration of the matters referred to them, and every such reference shall be conducted in accordance with the provisions of the Arbitration Act 1950.

WINDING UP

71. The provision of Clause 9 of the Memorandum of Association relating to the winding up and dissolution of the Association shall apply and have effect as if the same were repeated in these presents.



ASLIB YEAR BOOK 1957-58

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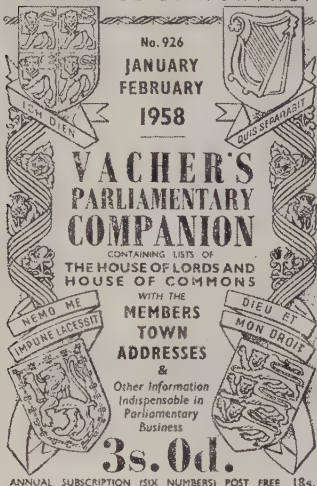
Dated this 7th day of April 1949.

Witness to the above signatures:

ROBERT ARTHUR FAIRTHORNE,
Principal Scientific Officer,
Royal Aircraft Establishment,
Farnborough, Hants.

DONALD JAMES URQUHART,
Principal Scientific Officer,
Department of Scientific and Industrial Research,
4-12 Lower Regent Street, S.W.1.

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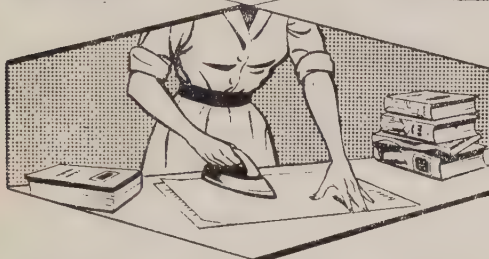
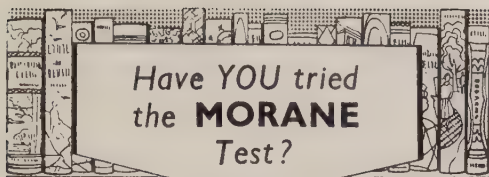
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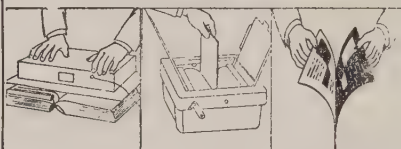
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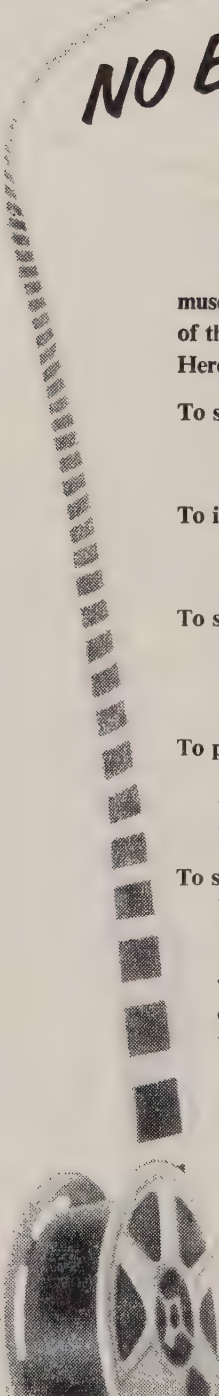
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